



# STUDENT CATALOG

*Listen – Read – Be Educated – Be Equipped*

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# ***Jacksonville Theological Seminary***

## **DECLARING HIS NAME**

This catalog contains current information regarding admissions, degree requirements, fees, policies, and course offerings; it does not constitute a contract. The policy of JTS is to give advance notice of change, whenever possible, to permit adjustment; however, the administration reserves the right to modify, revoke, or add policies or procedures at any time. If a student drops out of the Seminary or becomes inactive and later decides to return, he/she will be under the jurisdiction of the policies and procedures of the catalog that is current at the time he/she returns.

Jacksonville Theological Seminary is proud to announce that it also offers online, off-campus, distant learning studies. Advanced placement is offered through credits taken at other institutions. JTS is registered with the Commission for Independent Education of the Florida Department of Education as a Religious Institution and therefore is exempt from licensing by state statute.

We invite you to call and schedule a meeting with a representative of JTS or please write, text, email, or online-chat to us today!

Address all Correspondence to:

**Jacksonville Theological Seminary  
2121 Corporate Square Blvd. Suite 171-A  
Jacksonville, FL 32216**

or contact us by phone at:

**(904) 786-5383 (Office)**

or email us at:

**JTSjax@JTS.Edu**

or use our website:

**www.JTS.edu**

# ***Jacksonville Theological Seminary***

## **STATEMENT OF PURPOSE AS GIVEN BY DR. HAROLD VICK, FOUNDER OF JACKSONVILLE THEOLOGICAL SEMINARY**

Jacksonville Theological Seminary is committed to the purpose of training believers for a lifetime of productive service to the Lord Jesus Christ.

Our courses are centered on the Bible, which we believe to be the Word of the living God. Our endeavor is to create a hunger for His Word and a proficiency in the declaration of the Gospel through proper communicative skills.

Our degrees will give a strong foundation from which the Gospel will be proclaimed.

All degrees of Jacksonville Theological Seminary are of an ecclesiastical nature, and whether granted or conferred, are in the restricted area of ministry, “For the perfecting of the saints, for the work of the ministry, for the edifying of the body of Christ.” (Ephesians 4:12) *and* are not designed to be used in secular academic circles.

**JTS** accepts credits from all schools whereby the student can provide official transcripts.

The staff of JTS is proud of JTS; and considers it comparable to any other Seminary – anywhere! We are also proud that you are considering becoming a student. Let us know if we can be of assistance to you in any way. Like you, we are servants.

# *Jacksonville Theological Seminary*

## ***INTERNATIONAL BOARD OF ADVISORS***

DR. LAWRENCE BURKES  
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DR. ALBERT SIMPSON JR.  
DR. TERRY LEE STAIR, SR.  
DR. IVORY SWINDLE  
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## ***BOARD OF DIRECTORS***

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DR. R. CLIFTON DRAWDY  
DR. LEE BRANDT  
DR. JAMES H. VICK II  
DR. LILLIE SWINDLE

# ***Jacksonville Theological Seminary***

## ***ADMINISTRATION***

### **DR. FABIENNE M. NAOMI, President**

Bachelor of Christian Education, Jacksonville Theological Seminary  
Master of Arts in Christian Education, Jacksonville Theological Seminary  
Doctor of Philosophy in Christian Psychology, Southern Bible Seminary

### **DR. JAMES H. VICK II, Academic Dean**

Associate of Arts in Computer Science, Florida Technical College  
Bachelor of Arts in Christian Education, Jacksonville Theological Seminary  
Master of Arts in Christian Psychology, Southern Bible Seminary  
Doctor of Philosophy in Christian Education, Southern Bible Seminary

### **DR. LEE BRANT, Proctor**

Bachelor of Arts in English Literature, Wofford College  
Master of Theology, Wofford, College  
Master of Ministry, Canon Bible College  
Doctor of Theology, Jacksonville Theological Seminary  
Doctor of Philosophy in Christian Counseling, Cornerstone University

### **DR. R. CLIFTON DRAWDY, Academic Advisor**

Bachelor of Science in Psychology, Inter American University  
Bachelor of Divinity, Luther Rice Seminary  
Master of Arts in English, Mercer University in Atlanta  
Master of Christian Education, Jacksonville Theological Seminary  
Doctor of Theology, Jacksonville Theological Seminary  
Doctor of Philosophy in Christian Education, Southern Bible Seminary

# ***ADMINISTRATION***

(Continued)

## **DR. ERTA C. LIVINGSTON, JR., Divinity Hospital Chaplain Advisor**

Bachelor of Theology, Truth Bible College & Seminary

Master of Divinity, Faith Bible College

Doctor of Divinity, Faith Bible College

Doctor of Philosophy in Christian Psychology, Jacksonville Theological Seminary

Clinical Pastoral Education (CPE) Residency, Shands Jacksonville Medical Center

Interim Director, Pastoral Care Counselor, Association for Biblical Counselors

Board Certified Biblical Counselor, Association for Biblical Counselors

Board Certified Chaplain (BCC), Association of Professional Chaplains (APC)

## **DR. TERRY LEE STAIR SR., Divinity Prison Chaplain Advisor**

Bachelor of Christian Education, Jacksonville Theological Seminary

Master of Arts in Christian Psychology, Jacksonville Theological Seminary

Doctor of Theology, Jacksonville Theological Seminary

Doctor of Philosophy in Christian Education, Jacksonville Theological Seminary

## **DR. LILLIE R. SWINDLE, NCCA Clinical Advisor**

Bachelor of Theology, Friends International Christian University

Master of Divinity, Friends International Christian University

Master of Arts in Pastoral Counseling, New Orleans Inner-City Seminary

Doctor of Philosophy in Christian Psychology, Jacksonville Theological Seminary

Doctor of Philosophy in Christian Education, Jacksonville Theological Seminary



## *Academic Staff*

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Dr. Ronald L. Campbell ( <i>In Memoriam</i> )	Bachelor of Physical Education, University of Cincinnati Master of Theology, Jacksonville Theological Seminary Doctor of Theology, Jacksonville Theological Seminary
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Dr. Donna Johnson	Bachelor of English in Secondary Education, Morehead State University Master of Elementary Education, Morehead State University Doctor of Theology, Jacksonville Theological Seminary Doctor of Clinical Christian Counseling, Jacksonville Theological Seminary
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Dr. Tom Kitchene	Bachelor of Biblical Studies, Eastern Illinois University Master of Theology, Cleveland State University Doctor of Theology, Cornerstone University
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Dr. David E. Wright II	Bachelor of Biblical Studies, Jacksonville Theological Seminary Master of Theology, Jacksonville Theological Seminary Doctor of Christian Psychology, Jacksonville Theological Seminary

## ***FACILITATOR INFORMATION***

Jacksonville Theological Seminary also has non-resident courses. These courses are done on audio and related textbooks and when completed are mailed to the JTS office in Jacksonville, Florida or submitted through our online system.

One of the things JTS is doing to help students benefit more from their learning experience is to train and place facilitators in strategic places around the country.

Facilitators will not teach courses on a higher level than they have obtained themselves. These facilitators can provide prospective students with information about JTS.

JTS is committed to the purpose of training believers for a lifetime of productive service to the Lord Jesus Christ. Our courses are centered on the Bible, which we believe to be the Word of the Living God. Our endeavor is to create a hunger for His Word and a proficiency in the declaration of the Gospel through proper communicative skills.

For more information, call the JTS office and we will be happy to put you in contact with a facilitator in your area.

Facilitator names and locations can be found online at our website with additional information on how to facilitate an education program in your location.

# ***DOCTRINAL STATEMENT***

**Jacksonville Theological Seminary is Interdenominational in nature; however, we hold to the following *Articles of Faith*:**

**I. The Holy Scriptures:**

We believe that the Holy Bible is the Word of the Living God; true, without error, immutable, steadfast, unchangeable, inspired by the Lord God Jehovah; and penned by Holy men of old as they were moved upon and directed by the Holy Spirit.

**II. The Eternal Godhead:**

We believe that there is but one true and Living God; maker of heaven and earth and all that is in them; the Alpha and Omega, Whoever was, and is, and shall be without end; that in the unity of the Godhead there are three Persons, equal in every divine perfection, executing distinct but harmonious offices in the great work of redemption.

**The Father**-whose glory is so exceeding bright that mortal men cannot look upon His face and live; but whose heart was so filled with love and pity for His lost and sin-benighted children that He freely gave His only begotten Son to redeem and reconcile them unto Himself:

**The Son**-Co-existent and co-eternal with the Father, Who, conceived by the Holy Spirit and born of the virgin named Mary, took upon Himself the form of man, bore our sins, carried our sorrows; and by the shedding of His precious blood upon the cross of Calvary purchased redemption for all that would believe upon Him; bursting the bonds of death and hell, rose from the grave and ascended on high leading captivity captive, that as the great Mediator betwixt God and man, He might sit at the right hand of the Father making intercession for whom He laid down His life.

**The Holy Spirit**-The third person of the Godhead, the Spirit of the Father shed abroad, omnipotent, omnipresent, performing an inexpressible important mission upon earth, convicting of sin, of righteousness, and judgment, drawing sinners to the Savior, rebuking, pleading, searching, comforting, guiding, quickening, teaching, glorifying, baptizing and enduing with power from on high, all who yield to His tender ministries, preparing them for the great day of the Lord's appearing.

**III. The Fall of Man**

We believe that man was created in the image of God, before Whom he walked in holiness and purity, but that by voluntary disobedience and transgression, he fell from the Eden of purity and innocence to the depths of sin and iniquity. We also believe that as a consequence of this, all mankind are sinners, not by coercion, but by choice, shaped in iniquity and utterly void by nature of the holiness required by the law of God. Therefore, mankind is positively inclined to evil, guilty and without excuse, justly deserving the condemnation of a just and Holy God.

**IV. The Plan of Redemption**

We believe that while we were yet sinners Christ died for us, the just for the unjust; freely, and by divine appointment of the Father, taking the sinner's place, bearing his sins, receiving his condemnation, dying his death, fully paying his penalty, and signing with His life's blood, the pardon of everyone who should believe upon Him; that upon simple faith and acceptance of the atonement purchased on Mount Calvary, the vilest sinner may be cleansed of his iniquities and made whiter than the driven snow.

**V. Salvation Through Grace**

We believe that the salvation of sinners is wholly through grace; that we have no righteousness or goodness of our own wherewith to seek divine favor, and must come, therefore, throwing ourselves upon the unfailing mercy and life of Him who bought us and washed us in His blood, pleading the merits and righteousness of Christ the Savior, standing upon His word and accepting the free gifts of His love and pardon.

**VI. The Baptism of the Holy Spirit**

We believe that the Baptism of the Holy Spirit is the incoming of the promised Comforter in might and glorious fullness to endue the believer with power from on high and thus enable him for purposes: to glorify and exalt the Lord Jesus; to give inspired utterance in witness of Him; to foster the spirit of prayer, holiness, sobriety; to equip the individual and the Church for practical, efficient, joyous, Spirit-filled soul –winning in the fields of life. We believe that this being the dispensation of the Holy Spirit, the believer may have every reason to expect His incoming to be after the same manner as that in which He came upon Jew and Gentile alike in Bible days, and as recorded in the Word.

**VII. The Second Coming of Christ**

We believe that the Second Coming of Christ is personal and imminent; that He will descend from Heaven in the clouds of glory with the voice of the Archangel and with the trump of God; and that at this hour, which no man knows beforehand, the dead in Christ shall arise; then the redeemed that are alive and remain shall be caught up together with them in the clouds, to meet the Lord in the air, and that so shall they ever be with the Lord.

**VIII. Marriage**

We believe the Bible teaches that marriage is ordained by God and is the union between one man and one woman.

**IX. Sanctity of Life**

We believe the Bible teaches that all human life is sacred and begins at conception.



# ***GENERAL INFORMATION***

## **ACCREDITATION**

Jacksonville Theological Seminary (JTS) is chartered by the State of Florida (Charter # N47402) and registered with the Commission for Independent Education of the Florida Department of Education as a Religious Institution and therefore is exempt from Licensure by state statute 246.085.

Jacksonville Theological Seminary through Revelation Message Inc. is certified by The Florida Department of Education as a Vocational Rehabilitation Vendor. The Florida Department of Education, Division of Vocational Rehabilitation, is a Federal/State program that assists individuals with disabilities who require vocational rehabilitation services to prepare for, secure, regain or retain employment.

Jacksonville Theological Seminary (JTS) is a **Comprehensive Accredited Member with Honor** by The Accrediting Commission International, Inc., (ACI) ACI is the largest and fastest-growing non-government accrediting association in the world. As a non-profit corporation, ACI is primarily a religious school accrediting agency.

The purpose of accreditation is to:

1. Certify that an institution has met established standards of excellence;
2. Assist prospective students in identifying reputable institutions which offers degree programs that will meet their needs and goals;
3. Allow institutions to evaluate the acceptability of transfer credits into their own curricular programs.

Jacksonville Theological Seminary is also affiliated with the National Christian Counseling Association (NCCA.) As a result, JTS is able to facilitate the NCCA program, enabling our students to apply for and receive a Christian Counselor's license.

Jacksonville Theological Seminary is also in fellowship with the Chaplaincy of Full Gospel Churches. (CFGF) As a result, JTS students have the opportunity to apply for and be considered for Chaplaincy. CFGF has more than a quarter century of experience endorsing Military and Civilian Chaplains for service to the nation and are State and Federally recognized.

Jacksonville Theological Seminary is also affiliated with the American Association of Christian Counselors (AACC.) As a result, JTS graduates have the opportunity to become members with AACC which has become the leading organization for professional, pastoral and lay counselors.

## **DISCLOSURE POLICY**

Credits and degrees earned from colleges in the State of Florida, which are authorized by the State Board of Independent Colleges and Universities, do not qualify the holder for a state teaching certification, nor do they qualify him or her to participate in professional licensing examinations. Any person interested in obtaining a state teaching certificate or practicing a regulated profession should contact the appropriate regulatory agency in the field of his interest.

## **DISCLAIMER STATEMENTS**

- *Transferability of credits earned at Jacksonville Theological Seminary and their acceptance at another institution is at the discretion of the receiving institution.*
- *The degree programs of this Seminary are designed solely for religious vocations.*
- *Although we do offer degrees in Christian Counseling and Divinity, JTS is not responsible for counseling information given by our students.*

# ***ADMISSION INFORMATION***

Applicants for admission to Jacksonville Theological Seminary (**JTS**) are considered without regard to sex, age, color, or national origin. Each prospective student will be assessed per his or her academic background.

An application must be made on the official form furnished by the admissions office. A copy is available on our website or can be requested by mail or email. We also offer the option to apply online using the online application. Once the admissions office receives an application, along with the appropriate fees and official transcripts of all earned credit, the applicant will be evaluated to determine his or her academic needs by the Academic Dean of **JTS**. The Admissions Office will then notify the student by mail and/or email, regarding acceptance and credits needed for a degree.

Once applicants have received official notice that they have been accepted as students, and their evaluation is complete; they may begin ordering courses. Courses may be taken at **JTS**, at home, online, or at any Facilitator location. All degree programs are available online. Online programs are offered to all students, both those who are working with a Facilitator and those who are not.

Once all the requirements for an individual course have been completed, they are then to be mailed to **JTS** or submitted through our online system. A copy of the course grade will be returned to the student by mail, email, or online system after the grade has been posted to the student's permanent records and transcript.

## **DISMISSAL and RE-ADMISSION POLICIES**

**JTS** reserves the right at any time to place on probation, suspend, or dismiss a student whose academic standing, financial obligations, progress, or conduct is not deemed as satisfactory by the administration.

If a student has been “inactive” for a period of one year or longer, he or she will no longer fall under the “grandfather” clause for subsequent degree plans. All curriculum and financial degree plans will be established as per the current guidelines for the current year; however, the application fee will be waived.

Re-admission is not to be expected after a dismissal. However, a student is free to re-apply through the office of Admissions for student status at any time. His or her re-admission will be subject to the written approval of the president.

## **REPEATING A COURSE**

Students may request and obtain permission to retake an exam if the grade was below a “C”. If students receive a failing grade for the course, they must retake it to receive credit for graduation. Only the higher grade will be recorded on student's record.

## **POLICY ON PLAGIARISM**

We believe that our students would not intentionally leave a quote or reference un-credited. However, occasionally it can occur in an essay, book report, thesis or dissertation. It is important that each student be sure that all copied or cited works be credited and have quotation marks around them. These also should be referenced at the end of the paper. No paper should have more than 10 percent of its entirety cited or quoted. Unintentional plagiarism will result in lowering the grade of the paper by one letter grade. **Blatant plagiarism will result in the failure of the course or re-writing of the entire thesis/dissertation or dismissal.**

ALL OF THE FOLLOWING ARE CONSIDERED PLAGIARISM:

- turning in someone else's work as your own
- copying words or ideas from someone else without giving credit
- failing to put a quotation in quotation marks
- giving incorrect information about the source of a quotation
- changing words but copying the sentence structure of a source without giving credit
- copying so many words or ideas from a source that it makes up the majority of your work, whether you give credit or not

<http://www.plagiarism.org/>

**You should NOT copy and paste any portion of your assignment.**

If you do want to convey someone else's ideas, you should always cite the work.

WHEN DO I NEED TO CITE?

Whenever you borrow words or ideas, you need to acknowledge their source. The following situations almost always require citation:

- whenever you use quotes
- whenever you paraphrase
- whenever you use an idea that someone else has already expressed
- whenever you make specific reference to the work of another
- whenever someone else's work has been critical in developing your own ideas.

<http://www.plagiarism.org/>

## **GRADES, GRADE POINTS, AND GRADE POINT AVERAGE**

All work is graded by letters which may be interpreted as follows, including grade points for each Credit hour.

<b>Grade</b>	<b>Meaning</b>	<b>Grade Point</b>	<b>Credit Hour</b>
A	Excellent	4	3
B	Good	3	3
C	Average	2	3
D	Poor	1	3
T	Transfer	0	3
I	Incomplete	0	0
N	Audit	0	0
WP	Withdrew Passing	0	0
WF	Withdrew Failing	0	0

**Note: There is a \$10.00 drop fee for each course dropped.**

- T -** *Grade is given primarily for transfer credit through “Prior Learning Assessment and Alternative studies.” It reflects hours being earned toward graduation but has no bearing on the Student’s Grade Point Average (GPA).*
- I-** *Indicates that additional work must be done to receive a passing grade for the course or program.*
- N -** *This grade may be given to those who are not taking the course for credit. This grade may be changed to a standard letter grade if the appropriate additional fees are paid and all work for the course completed.*
- WP-** *This indicates that the student has officially withdrawn from a course and was passing at the time of withdrawal. A “WP” is not calculated as part of the student’s Grade Point average (GPA).*
- WF-** *This indicates that the student was officially withdrawn from a course and was failing at the time of withdrawal. **No refund will be given for a WF.***

### **GRADING SCALE**

A	—	90–100
B	—	80 – 89
C	—	70 – 79
D	—	60 – 69
F	—	Below 60

## **JTS TRANSCRIPTS**

“**Unofficial**” transcripts will be sent to the student upon request; however, an “**official**” transcript may be sent to the student as long as the student understands that if the envelope is opened, the transcript is no longer “**official**”. “**Official**” transcripts will be sent to an institution at the student’s request using either the written or online form. Transcripts will be provided for a fee of \$5.00 each. “**Acceptance of transfer credits from this institution to other institutions is at the discretion of the receiving institution**”. *(Please note: All JTS accounts must be paid in full before any transcript can be sent).*

## **GRADUATION INFORMATION**

Each year around the World men and women of God come together in various locations to celebrate finishing their programs! Attendance to one of these locations is not mandatory as the Degree, Certificate or Diploma can be mailed directly to you!

Degrees are normally awarded annually during the month of May. However, they may be awarded when degree plans are completed, and all financial obligations to **JTS** are satisfied. Presentations of degrees may be made at the graduation exercises or sent directly to students through the mail when studies are completed.

## **JTS ALUMNI**

The fall of 1993 saw the birth of the Jacksonville Theological Seminary Alumni with thirty-five former students. The first Alumni Banquet was held in 1997 during graduation weekend. The Alumni helps with scholarships, especially for people incarcerated in state prisons and students in other nations. Today the JTS Alumni are touching people throughout the United States, and throughout the world with the Gospel message of Jesus Christ. If you are a graduate of JTS, or a former student, join JTS Alumni TODAY, and be part of what God is doing through our JTS family.

## ***FINANCIAL***

### **GENERAL INFORMATION**

*JTS commits to you that we will continue to offer the highest level of academic studies in the Word of God, at the lowest cost possible. Our Standard of Excellence has been established by those who have gone before you, those who have pressed toward the goal in studying to show themselves approved to God and are now laborers in the harvest fields for the Gospel of Jesus Christ. We at JTS encourage you to press on; studying to show yourself approved to God, a workman that need not be ashamed. The Alumni Association provides some scholarship money each year. If you have additional questions or comments regarding financial assistance, please call today.*

JTS provides opportunity for students to select one of four financial plans to pay for their course of studies. These payment plans were developed to meet the need of each and every student, while providing JTS the necessary money to maintain our support of ministry partners both here in the USA, and also throughout the world.

We at JTS ask that you pray and seek the Lord as to how He would want you to pay for your Degree Plan. As the Lord has called you to the seminary, He will open the doors for you financially. Be faithful if God directs you to step out in faith and be a blessing to JTS, by accepting Plan “A”.

**PLAN “A”** - 100% Payment of Degree Plan. Upon registration/start of courses required, Master’s Level Students will receive a \$250 discount. Doctorate and Ph.D. Level Students will receive a \$300 discount.

**PLAN “B”** - The balance of all costs equally disbursed over the number of courses required for the degree.

**PLAN “C”** - 25% with equal monthly payments for Balance: A payment equal to 25% of the total degree plan is paid upon registration or the start of your first course, with the balance of all costs equally disbursed over the remaining number of courses required for the degree.

**PLAN “D”** - Personalized Payment Plan: A payment plan personalized and developed between the JTS representative and the student.

### **INDIVIDUAL FEES**

Evaluation / Registration Fee:	\$50.00	(Non-Refundable)
Tuition Fees per Course: Master	\$250.00	(See refund policy on following page)
Tuition Fees per Course: Doctorate	\$300.00	(See refund policy on following page)
Tuition Fees per Course: PHD	\$300.00	(See refund policy on following page)
Material Fees (per Course)	\$35.00	
Practicum Fees	\$200.00	
Dissertation/ Thesis Fees	\$200.00	

## **GRADUATION FEES**

### **Master Degree**

\$175.00

(Not attending graduation and **NOT** receiving a cap, gown and tassel)

\$225.00

(Attending graduation **OR** receiving a cap and gown)

### **Doctorate Degree**

\$225.00

(Not attending graduation and **NOT** receiving a cap, hood, gown, tassel)

\$325.00

(Attending graduation **OR** receiving a cap, hood, gown, and tassel)

### **Ph. D. Degree**

\$225.00

(Not attending graduation and **NOT** receiving a cap, hood, gown, tassel)

\$350.00

(Attending graduation **OR** receiving a cap, hood, gown, tassel and gold honor cord)

## **REFUND AND CHANGE OF FIELD POLICY**

1. If a student withdraws from school or drops a class in writing within thirty (30) days of the date of registration for a course, **JTS** will refund all tuition charges.
2. If a student withdraws from school or drops a course between thirty-one (31) and sixty (60) days, and has a passing grade when dropped, 50% of the relevant tuition charges will be refunded.
3. No refunds on tuition are allowed on any withdrawal after sixty (60) days, or for students who are dismissed by the administration, or whom withdraw with a failing grade.
4. There will be no refunds on material charges.
5. Should a student wish to change his or her field of study after receiving a letter of acceptance, he or she must submit a written request indicating the field of study desired with a fee of \$10.00.
6. Any course may be substituted at the discretion of the institution.

## **FINANCIAL GIFTS**

As an interdenominational institution, we do not enjoy a general church relationship with regards to annual funding. We must therefore rely on tuition, fees, and gifts to cover all our operating costs. The revenue generated by our low tuition does not begin to meet our needs.

We ask, please, to remember us in missions giving. Currently **JTS** supports and provides scholarships to students in numerous third-world countries who have no means of earning an income to pay for seminary studies. **JTS** also supports and offers scholarships to students who are incarcerated but desire to study the Word of God and are eager to share the Gospel message while incarcerated and awaiting release. By your gift today, you will assist **JTS** in ministering to the needs of these individuals.

Pastors, an annual **JTS** offering would be very appropriate and most appreciated. Individuals may wish to commemorate a dear loved one with a scholarship fund in the name of that particular saint. Also, it may be possible to remember **JTS** in the last will and testament. What more exciting prospect could there be, than to know that when one is home with the Lord, his or her influence will continue as men and women prepare for ministry through his or her thoughtfulness!

Help us today with your generous financial gift. No matter how big or small your gift is, you will make a difference and reap a harvest.



# ***DEGREES OFFERED***

*No degree will be issued to any student unless that student has taken a minimum of 12 Credit hours (4 courses) from Jacksonville Theological Seminary. This does not diminish the number of required courses for each type of degree.*

## **MASTERS' PROGRAMS**

Master of Biblical Studies	M.BS	
Master of Divinity	M.Div.	(Thesis Required)
Master of Evangelism	M.EV	
Master of Ministry	M.Min.	
Master of Theology	M.Th.	(Thesis Required)
Master of Worship Leadership	M.WL	
Master of Ministry in Christian Business	M.Min. in CB	
Master of Ministry in Christian Counseling	M.Min. in CC	
Master of Ministry in Christian Education	M.Min. in CE	
Master of Ministry in Religious Education	M.Min. in RE	
Master of Arts in Biblical Studies	M.A. in BS	(Thesis Required)
Master of Arts in Christian Business	M.A. in CB	(Thesis Required)
Master of Arts in Christian Counseling	M.A. in CC	(Thesis Required)
Master of Arts in Christian Education	M.A. in CE	(Thesis Required)
Master of Arts in Evangelism	M.A. in EV	(Thesis Required)
Master of Arts in Ministry	M.A. in Min.	(Thesis Required)
Master of Arts in Religious Education	M.A. in RE	(Thesis Required)
Master of Arts in Worship Leadership	M.A. in WL	(Thesis Required)

## **DOCTORATE PROGRAMS**

Doctor of Biblical Crisis Counseling	D.BCC	
Doctor of Biblical Studies	D.BS	
Doctor of Divinity	D.D.	(Dissertation Required)
Doctor of Evangelism	D.EV	
Doctor of Ministry	D.Min.	
Doctor of Theology	Th.D	(Dissertation Required)
Doctor of Worship Leadership	D.WL	
Doctor of Ministry in Christian Business	D.Min. in CB	
Doctor of Ministry in Christian Counseling	D.Min. in CC	
Doctor of Ministry in Christian Education	D.Min. in CE	
Doctor of Ministry in Religious Education	D.Min. in RE	
Doctor of Christian Business	D.CB	(Dissertation Required)
Doctor of Christian Counseling	D.CC	(Dissertation Required)
Doctor of Christian Education	D.CE	(Dissertation Required)
Doctor of Religious Education	D.RE	(Dissertation Required)

## ***DEGREES OFFERED-CONT.***

*No degree will be issued to any student unless that student has taken a minimum of 12 Credit hours (4 courses) from Jacksonville Theological Seminary. This does not diminish the number of required courses for each type of degree.*

### **DOCTOR OF PHILOSOPHY PROGRAMS**

**All Doctor of Philosophy programs require a Dissertation**

Doctor of Philosophy in Biblical Crisis Counseling	Ph.D. in BCC
Doctor of Philosophy in Christian Business	Ph.D. in CB
Doctor of Philosophy in Christian Counseling	Ph.D. in CC
Doctor of Philosophy in Christian Education	Ph.D. in CE
Doctor of Philosophy in Divinity	Ph.D. in Div.
Doctor of Philosophy in Evangelism	Ph.D. in EV.
Doctor of Philosophy in Ministry	Ph.D. in Min.
Doctor of Philosophy in Religious Education	Ph.D. in RE
Doctor of Philosophy in Theology	Ph.D. in Th.

### **JTS CLINICAL COUNSELING PROGRAMS**

**with Certification and Licensure**

Doctor of Clinical Christian Counseling	D.CCC
Doctor of Philosophy in Clinical Christian Counseling	Ph.D. in CCC

## ***DESCRIPTION OF DEGREES***

<b>Biblical Crisis Counseling</b>	is designed to give the students faith-based tools to provide Biblical and Spiritual Counseling support to individuals who have experienced catastrophic or traumatic events.
<b>Biblical Studies</b>	is designed to give the student a strong foundation and deeper understanding of Biblical Truths
<b>Christian Business</b>	is designed to equip the student to not only excel in the work force but Minister the Gospel through and in the marketplace.
<b>Christian Counseling</b>	is designed to equip the student to minister as a Biblical Counselor. This program specifically equips students to minister counseling either to individuals or with in groups.
<b>Christian Education</b>	is designed to equip the student to lead, manage and teach in the classroom environment. This program is geared for those wanting to be teachers in a Christian based school program.
<b>Divinity</b>	is designed to equip the student to minister in either a Prison or Hospital facility. This program specifically equips students to minister as Hospital or Prison Chaplains and fulfilling that role of Ministry.
<b>Evangelism</b>	is designed to equip the student to be the voice and feet of the Gospel by going in to the all the world and proclaiming the Good News, to actively reach out to a lost and dying world.
<b>Ministry</b>	is designed to equip the student to minister either as a Pastor or help support the Pastoral staff with in the Church. This program specifically equips students to minister to the body of Christ and deals with Church growth and development as well as community outreach.
<b>Religious Education</b>	is designed to equip the student to Minister to and train the next generation of believers. This program specifically teaches how to run and lead effective Children's Church programs that are so needed in this day and hour.
<b>Theology</b>	is designed to equip the student with an in depth study of Biblical doctrines and is the study of Christian belief and practice, this is based upon the texts of the Old Testament and the New Testament.
<b>Worship Leadership</b>	is designed to equip the student to minister as an effective Praise and Worship Leader. This program focuses on the development and practice of worship and equips the student to be knowledgeable and capable of leading others in to the presence of God, while honoring the position of the Pastor.

# ***CREDIT INFORMATION***

**There are two ways to earn credit at JTS**

**1. Transfer Credit:**

**JTS** will evaluate and accept and transfer all completed courses passed at post-graduate level from any approved institution. Only courses that can be applied to **JTS** degree programs will be accepted as transfer credits. All transfer credits must be received by **JTS** from the institution in which the credit was earned. Transcripts must indicate “Official Transcript” and have the seal of the institution and/or signed by the Registrar of that institution.

**2. Course Completion:**

**JTS** offers in-house classes on campus and at other locations as well as provides Distant Learning and Online courses for students to take in the privacy of their own home and to operate at their own pace. Contact our office to get a schedule of classes being offered on campus.

# ***MASTER DEGREE PROGRAM***

## **Requires a Bachelor's Degree + 30 Credit Hours of Master's level work.**

Materials for each course in this program consist of audio lectures, a textbook, or a workbook. Students are required to listen to the audio lectures, to read the textbook and to answer the questions prepared for each course. Answer sheets are provided for that purpose. This process may require listening to the audio lectures or reading the textbook several times. Students are then required **to prepare an outline** of the contents of **each audio lesson**, or **each chapter** in the textbook. The outline is to be a minimum of five points per chapter or audio lesson. In addition, students are required **to write a seven-paragraph essay** describing five points of the book or audio course that spoke to them. Also, students are required **to read an ADDITIONAL book** that is related to the subject matter being taught and **prepare a five-page book report of that ADDITIONAL book**. All Outlines, Essays, and Book Reports are to be written as per the format provided in the appendix of this catalog and must include a cover page.

For each course in the Master's Degree Program, the course Test will comprise 40%, the Outlines will comprise 10%, the Essays will comprise 20%, and the Book Report will comprise 30% of the course final grade. All scores will be averaged together for one grade

In addition to the required course of study, students receiving a degree in **Divinity, Theology, or whose nomenclature reads "Arts"** are required to submit a **Thesis** of **no less than fifty (50) and no more than seventy-five (75) typewritten** (double-spaced) pages with **eight (8) outside resources on a subject pre-approved by the Academic Dean**.

- Note:** A student cannot begin studies in a new course unless all requirements for the previous course have been completed and submitted.
- Note:** If a student is changing his or her field of study from what it was in the Bachelor's degree to a different field for the Master's degree, he or she will have to take additional courses to ensure competency in the new field of study. If the student has not taken *The Gifts and The Calling of God*, this course must be taken in addition to any other requirements for a degree.

## **REQUIRED COURSE OF STUDY**

### **MASTER OF BIBLICAL STUDIES OR MASTER OF ARTS IN BIBLICAL STUDIES**

1. Choose Three (3) Bible or Biblical Studies Courses from the Bible section under Description of Courses.
2. Choose any seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 513 *The Gifts and The Calling of God*, BS 553 *The Covenants Old & New*, BS 573 *What the Bible is All About*, he or she must take these courses at this time.**

**Note 2: In order to receive a Master's Degree in Biblical Studies, a student must have a minimum of twenty-seven (27) hours in Bible.**

**Note 3: If the nomenclature of the Biblical Studies degree reads "Arts", the student must submit a thesis.**

### **MASTER OF MINISTRY IN CHRISTIAN BUSINESS OR MASTER OF ARTS IN CHRISTIAN BUSINESS**

1. Choose three (3) courses from the Christian Business section under Description of Courses.
2. Choose any seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 513 *The Gifts and The Calling of God*, CB 513 *Doing Business by The Good Book*, CB 563 *Ethics In Business*, CB 583 *Marketplace Christian*, CB5293 *Created For Influence* he or she must take these courses at this time.**

**Note 2: In order to receive a Master's Degree in Christian Business, a student must have a minimum of twenty-seven (27) hours in Business.**

**Note 3: If the nomenclature of the Christian Business degree reads "Arts", the student must submit a thesis.**

**MASTER OF MINISTRY IN CHRISTIAN COUNSELING OR**  
**MASTER OF ARTS IN CHRISTIAN COUNSELING**

1. Choose three (3) courses from the Christian Counseling section under Description of Courses.
2. Choose any seven (7) additional courses from courses listed under Description of Courses.

**Note 1:** If the student has not taken BS 513 *The Gifts and The Calling of God*, CC 5463 *The First 48 Hours*, CC 533 *Ethics and Legal Issues in Christian Counseling*, or CC 5123 *Crisis Counseling and Pastoral Psychology*, CC5463 *The First 48 Hours*, he or she must take these courses at this time. In addition, if the student has no experience in counseling, he or she must do CC 513 *Counseling Practicum*.

**Note 2:** In order to receive a Master's Degree in Christian Counseling, a student must have a minimum of twenty-seven (27) hours in Counseling.

**Note 3:** If the nomenclature of the Christian Counseling degree reads "Arts", the student must submit a thesis.

**MASTER OF MINISTRY IN CHRISTIAN EDUCATION OR**  
**MASTER OF ARTS IN CHRISTIAN EDUCATION**

1. Choose Three (3) Courses from the Christian Education section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1:** If the student has not taken BS 513 *The Gifts and The Calling of God*, CE 5233 *Introducing Christian Education (Foundations for the 21<sup>st</sup>. Century)*, CE 5243 *Created to Learn*, CE 5153 *Assertive Discipline*, CE 553 *Early Childhood Growth and Development*, or CE 573 *Recovering the Lost Tools of Learning*, he or she must take these courses at this time. In addition, if the student has no experience in teaching, he or she must do CE 513 *Teaching Practicum*.

**Note 2:** In order to receive a Master's Degree in Christian Education, a student must have a minimum of twenty-seven (27) hours in Education.

**Note 3:** If the nomenclature of the Christian Education degree reads "Arts", the student must submit a thesis.

### **MASTER OF DIVINITY (Hospital Ministry)**

1. DV 543 The Basics of Hospital Chaplaincy 3 hours
2. DV 553 The Work of the Chaplain 3 hours
3. DV 5193 Hospital Ministry (The Role of a Chaplain Today) 3 hours
4. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1:** If the student has not taken BS 513 *The Gifts and The Calling of God*, TH5123 *Comparative Religions & Hermeneutics*, TH5223 *A Survey of Bible Doctrine*, TH5233 *Know What You Believe*, DV 523 *Crisis Counseling and Pastoral Psychology*, DV 533 *Ethics and Legal Issues in Christian Counseling*, DV 563 *Pastoral Care in Hospitals*, DV 573 *Crisis and Trauma Counseling*, or DV 5353 *The First 48 Hours*, he or she must take these courses at this time. In addition, if the student has no experience in chaplaincy work, he or she must do DV 513 *Divinity Hospital Practicum*.

**Note 2:** In order to receive a Master's Degree in Divinity, a student must have a minimum of twenty-seven (27) hours in Divinity.

**Note 3:** In addition to the above requirements, a thesis is required.

### **MASTER OF DIVINITY (Prison Ministry)**

1. Choose Three (3) Courses from the Divinity section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1:** If the student has not taken BS 513 *The Gifts and The Calling of God*, TH5123 *Comparative Religions & Hermeneutics*, TH5223 *A Survey of Bible Doctrine*, TH5233 *Know What You Believe*, DV 523 *Crisis Counseling and Pastoral Psychology*, DV 5233 *Chaplains to the Imprisoned*, DV 5243 *The Principles of Prison Ministry*, DV 5253 *Prison Ministry: Understanding Prison Culture Inside and Out*, DV 5263 *Effective Jail & Prison Ministry for the 21st Century*, he or she must take these courses at this time. In addition, if the student has no experience in chaplaincy work, he or she must do DV 513 *Divinity Prison Practicum*.

**Note 2:** In order to receive a Master's Degree in Divinity, a student must have a minimum of twenty-seven (27) hours in Divinity.

**Note 3:** In addition to the above requirements, a thesis is required.



## **MASTER OF MINISTRY OR** **MASTER OF ARTS IN MINISTRY**

1. Choose Three (3) Courses from the Ministry section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 513 *The Gifts and The Calling of God*, MN 5433 *The First 48 Hours*, MN 5363 *Crisis Counseling and Pastoral Psychology*, or MN 5773 *Lead Like Jesus*, he or she must take these courses at this time. In addition, if the student has no ministry experience, he or she must do MN 513 *Ministry Practicum*.**

**Note 2: In order to receive a Master's Degree in Ministry, a student must have a minimum of twenty-seven (27) hours in Ministry.**

**Note 3: If the nomenclature of the Ministry degree reads "Arts", the student must submit a thesis.**

## **MASTER OF EVANGELISM OR** **MASTER OF ARTS IN EVANGELISM**

1. Choose Three (3) Courses from the Evangelism section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 513 *The Gifts and The Calling of God*, EV 5173 *Know Why You Believe*, EV 523 *Evangelism A Concise History*, or EV 543 *Prayer Evangelism* he or she must take these courses at this time. In addition, if the student has no Evangelism experience, he or she must do EV 503 *Evangelism Practicum*.**

**Note 2: In order to receive a Master's Degree in Evangelism, a student must have a minimum of twenty-seven (27) hours in Evangelism.**

**Note 3: If the nomenclature of the Evangelism degree reads "Arts", the student must submit a thesis.**

## **MASTER OF MINISTRY IN RELIGIOUS EDUCATION OR MASTER OF ARTS IN RELIGIOUS EDUCATION**

1. Choose Three (3) Courses from the Religious Education section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 513 *The Gifts and The Calling of God*, RE 523 *Introduction to Youth Ministry*, RE533 *Children's Ministry Leadership*, RE 543 *Children's Ministry That Works* he or she must take these courses at this time. In addition, if the student has no experience in working in children's ministry, he or she must do RE 513 *Children's Ministry Practicum*.**

**Note 2: In order to receive a Master's Degree in Religious Education, a student must have a minimum of twenty-seven (27) hours in Religious Education.**

**Note 3: If the nomenclature of the Religious Education degree reads "Arts", the student must submit a thesis.**

## **MASTER OF THEOLOGY**

1. Choose Three (3) Courses from the Theology section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 513 *The Gifts and The Calling of God*, TH5123 *Comparative Religions & Hermeneutics*, TH5913 *A Survey of Bible Doctrine*, TH5923 *Know What You Believe*, he or she must take this course as one of the seven additional courses taken.**

**Note 2: In order to receive a Master's Degree in Theology, a student must have a minimum of twenty-seven (27) hours in Theology.**

**Note 3: In addition to the above requirements, a thesis is required.**

**MASTER OF WORSHIP LEADERSHIP OR**  
**MASTER OF ARTS IN WORSHIP LEADERSHIP**

1. Choose Three (3) Courses from the Worship Leadership section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 513 *The Gifts and The Calling of God*, WL 513 *Keys to Becoming an Effective Worship Leader*, WL 523 *Pure Praise*, WL 583 *The Second Man*, he or she must take these courses at this time. In addition, if the student has no Worship Leadership ministry experience, he or she must do WL 503 *Praise & Worship Ministry Practicum*.**

**Note 2: In order to receive a Master's Degree in Worship Leadership, a student must have a minimum of twenty-seven (27) hours in Worship Leadership.**

**Note 3: If the nomenclature of the Worship Leadership degree reads "Arts", the student must submit a thesis.**

# MASTER DEGREE COURSE DESCRIPTIONS

All courses are three credit hours.

## **BIBLE DIVISION**

### **NEW TESTAMENT**

BN 513	The Books of Matthew and Acts Dr. Michael Clark and Dr. William Mahoney <i>This course gives an overview of the Book of Matthew, and the second part of the course details the beginning and development of the early Church.</i>	Audio
BN 523	A Study in Mark Dr. Sandra Kirkman <i>This course is about a knowledgeable man of God dealing with the life of Christ.</i>	Audio
BN 533	A Study of the Gospel According to Luke – Part I Dr. Sandra Kirkman <i>This is a detailed study of the first 1/3 of the Book of Luke.</i>	Audio
BN 543	A Study of the Gospel According to Luke – Part II Dr. Sandra Kirkman <i>This is a detailed study of the second 1/3 of the Book of Luke.</i>	Audio
BN 553	A Study of the Gospel According to Luke – Part III Dr. Sandra Kirkman <i>This is a detailed study of the last 1/3 of the Book of Luke.</i>	Audio
BN 563	The Books of Romans and Hebrews Dr. R. Clifton Drawdy and Dr. Sandra Kirkman <i>This course is an in-depth study of the Book of Romans and detailing of the letter to the Hebrews.</i>	Audio
BN 573	The Books of Galatians Dr. R. Clifton Drawdy <i>This course is an in-depth look into a key book defending the Gospel of Grace by the Apostle Paul.</i>	Audio
BN 583	The Books of Ephesians and Colossians Dr. Harold Vick <i>This course, by our Founder, takes an in-depth look into two of the key books in the New Testament.</i>	Audio
BN 593	The Book of I Thessalonians Dr. Kurt Huth <i>This course is a study to confirm disciples in the fundamental truths, to exhort continuing in holiness, and give comfort concerning those who have died in the faith.</i>	Audio

- BN 5113      The Book of II Thessalonians      Audio  
 Dr. Kurt Huth  
*This course is a study of how Paul encourages the Thessalonians in their faithfulness in the face of the persecution they were enduring and to assure them that Christ would right the wrong being done to them when he returned to judge the world*
- BN 5123      The Books of First and Second Timothy; and First and Second Peter      Audio  
 Dr. Randy Hayes and Dr. Curtis Smith  
*This course is a study of the letters of Paul to Timothy and their application to us today, and a close look at the doctrine of the New Testament Church as recorded by Peter.*
- BN 5133      The Book of Revelation I      Audio  
 Dr. Curtis Smith  
*This course is the first in a series that gives the student a clear understanding of the prophecies found in this controversial book.*
- BN 5143      The Book of Revelation II      Audio  
 Dr. Curtis Smith  
*This course is the second in a series that gives the student a clear understanding of the prophecies found in this controversial book.*

## OLD TESTAMENT

- BO 513      The Judges of Israel      Audio  
 Dr. Kurt Huth  
*This course Is an overview of Moses and Joshua before and after the occupation. Then with the leaders of Israel after the time of the elders who outlived Joshua until the time of the Monarch. Their purpose is expressed in Judges 2:16 “Nevertheless the LORD raised up judges, which delivered them out of the hand of those that spoiled them.”*
- BO 523      The Books of Ruth and Esther      Audio  
 Dr. Harold Vick  
*The Book of Ruth by our founder deals with the cameo story of love, devotion, and redemption set in the black contest of the days of the judges. Emphasis is given to the faithfulness of Ruth in a time of national faithlessness. Esther is likened to Christ in that she puts herself in the place of death for her people but receives the approval of the king. This study also demonstrates how she portrays Christ’s work as Advocate on our behalf.*
- BO 543      The Book of Nehemiah I and II      Audio  
 Dr. Kurt Huth  
*This course gives an in-depth study of the return of the people of Israel to their homeland to rebuild the temple.*

## BIBLICAL STUDIES

- |         |   |          |
|---------|---|----------|
| BS 513  | <p>The Gifts and The Calling of God<br/>           Dr. Harold Vick</p> <p><i>This is a course by our founder that deals with the various gifts that God gives to His children and explains how to find the gift that He has endowed you with.</i></p>   | Audio    |
| BS 523  | <p>Discovering Ancient Prophecies<br/>           Hilton Sutton / Dr. James Vick II</p> <p><i>Have you ever wondered about your future? "Discovering Ancient Prophecies" will introduce you to mankind's most reliable predictor of future events, the Prophecies of the Scripture.</i></p>  | Textbook |
| BS 533  | <p>Jesus from the Beginning<br/>           Dr. Kurt Huth</p> <p><i>This course is a biblical study showing the reality of Jesus in the Old Testament.</i></p>   | Audio    |
| BS 543  | <p>Am I Right?<br/>           Dr. Kurt Huth</p> <p><i>This course is a biblical study from the Epistles of our righteousness.</i></p>   | Audio    |
| BS 553  | <p>The Covenants: Old &amp; New<br/>           Dr. Craig Lokken</p> <p><i>This is an in-depth study of the Old Covenant God made with His chosen people, Israel, and the New Covenant He made with mankind through the death of His only begotten Son, Jesus Christ.</i></p>  | Audio    |
| BS 573  | <p>What the Bible Is All About<br/>           Dr. Henrietta C. Mears / Dr. Albert Simpson, Jr.</p> <p><i>This course is designed for the Bible student, brand new to study or seasoned. The course systematically walks through the Scriptures, giving a history of the times covered in the writings, spiritual insights, and interpretations into the text, and application for every day living.</i></p> | Textbook |
| BS 583  | <p>The Parables of Christ<br/>           Dr. John R. Vick</p> <p><i>This course will focus on the time when Jesus walked the earth as a man and ministered to multitudes of people. In fulfillment of scriptures, he spoke in many parables that were not intended to be understood by all who heard.</i></p>   | Audio    |
| BS 593  | <p>Ministering Justice, Mercy and Faithfulness<br/>           Dr. Kurt Huth</p> <p><i>Using the text of Matthew 23:23 this course will show how the Lord wants us to minister these important weightier matters of the law through His grace.</i></p>   | Audio    |
| BS 5103 | <p>The Conditional Promises of God<br/>           Dr. Dominic M. Esposito</p> <p><i>This course reminds us that The Word of God is alive and sharper than any two-edge sword. This course will show the student that God's promises found in Scripture and our obedience is a combination that will shake the foundation of Ministry and your destiny.</i></p>  | Textbook |

## **MEN OF CHARACTER**

*The Men of Character courses highlight the lives of men in the Bible and demonstrates that we can still learn from their relationships with God and Man.*

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|---------|---|----------|
| BS 5303 | Daniel (Standing Firm for God)<br>Gene A. Getz Mears / Dr. Fabienne M. Naomi<br><i>This course digs deep into the story of Daniel, who by the age of twenty was second only to the King over the Babylonian empire. The story of Daniel's political and spiritual odyssey in one that still applies amidst our fast-paced society.</i>  | Textbook |
| BS 5313 | Joshua (Living as a Consistent Role Model)<br>Gene A. Getz Mears / Dr. Fabienne M. Naomi<br><i>Joshua comes to us as a man who was a dynamic leader. He knew that God understands our weaknesses and that He promises us security and inner peace if we will only reach out and accept it. Joshua faced real flesh and blood battles, he shows how today we can put on the "Whole Armor of God" to defeat the powers of darkness just as surely in the conference room or on the factory floor.</i> | Textbook |
| BS 5323 | Elijah (Remaining Steadfast Through Uncertainty)<br>Gene A. Getz Mears / Dr. James H. Vick II<br><i>Modern idols come in many forms: money, power, position, prestige. The story of Elijah in a vivid illustration that idolatry leads inevitably to divine judgment, and we as Christians must take a strong stand.</i>  | Textbook |
| BS 5333 | Paul (Living for the Call of Christ)<br>Gene A. Getz Mears / Dr. C. Dean Newton<br><i>This course examines the powerful life and ministry of the apostle Paul and reveals how his example illuminates our Christian walk today. From his sudden conversion to his many years of molding the early Church, the stores of Paul's tireless ministry amid relentless persecution are still as important and inspiring as they ever were.</i>  | Textbook |
| BS 5343 | David (Seeking God Faithfully)<br>Gene A. Getz Mears / Dr. William T. Burdette Sr.<br><i>This course examines King David. Even though he was a deeply flawed man, he became one of the greatest leaders in history. His story reminds us that we are all imperfect and subject to tragic failure, but that God can still use us when we humbly and sincerely seek forgiveness.</i>  | Textbook |
| BS 5353 | Abraham (Holding Fast to The Will of God)<br>Gene A. Getz Mears / Dr. Fabienne M. Naomi<br><i>God called Abraham to leave everything and everyone he knew and travel to a land he had never seen. Abraham stepped out in faith, yet he hesitated and delayed. This course shows that throughout his long life, it was only when Abraham full yielded himself to the will of God, that God could fulfill His will through Abraham.</i>   | Textbook |

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| BS 5353 | <p>Nehemiah (Becoming a Disciplined Leader) <span style="float: right;">Textbook</span></p> <p>Gene A. Getz Mears / Dr. Fabienne M. Naomi</p> <p><i>As a personal cupbearer to the great Persian king Artaxerxes, Nehemiah lived a life of luxury. Yet, despite his pagan environment, he never forsook the Lord. He took on the seemingly impossible task of rebuilding the city of Jerusalem. This course reminds us that even in our moments of greatest pain and helplessness, we still have access to God.</i></p>                                       |
| BS 5363 | <p>Samuel (A Lifetime of Serving God) <span style="float: right;">Textbook</span></p> <p>Gene A. Getz Mears / Dr. Fabienne M. Naomi</p> <p><i>In a time of great wickedness, Samuel assumed a leadership role by faithfully preaching and following the Word of God. Like in those days this course reminds us that we are to stand up and proclaim what is right even in the midst of incredible opposition.</i></p>   |
| BS 5373 | <p>The Apostles (Becoming Unified Through Diversity) <span style="float: right;">Textbook</span></p> <p>Gene A. Getz Mears / Dr. John R. Vick</p> <p><i>They were united in a common belief in the power of Jesus but struggled with their own glaring weakness. Still, Jesus saw fit to call them His Apostles and bestow upon them the responsibility of spreading the Gospel. This course will focus on the lives of each of the Apostles and how they differed, where they stumbled and how God transformed them into might servants of the Lord.</i></p> |



## **BIBLICAL LANGUAGE DIVISION**

- BL 513      Biblical Hebrew I (A Handbook to Biblical Hebrew)      Textbook  
Page H. Kelley / Dr. R. Clifton Drawdy  
*This first of two courses in Biblical Hebrew Grammar is thorough, full of clear imaginative and ample exercises. This course will develop the student's knowledge of Biblical Hebrew and offers a progressive and inductive approach to the classical grammatical terms as they are explained with precision.*
- BL 523      Biblical Hebrew II (A Handbook to Biblical Hebrew)      Textbook  
Page H. Kelley / Dr. R. Clifton Drawdy  
*This second of two courses in Biblical Hebrew continues to develop the student's knowledge of basic principles of the language and offers a wide range of exercises for practice and illustration. It carries the student through to an advanced state of competence in reach both Hebrew language and poetry.*
- BL 533      New Testament Greek I (Essentials of New Testament Greek)      Textbook  
Ray Summers / Dr. Ric Veal  
*This first of two courses in New Testament Greek is a primer in the Greek and New Testament. It begins with the alphabet, pronunciation and accent. This course deals with Lexical Study, Grammatical Study and Practical Application of New Testament Greek.*
- BL 543      New Testament Greek II (Essentials of New Testament Greek)      Textbook  
Ray Summers / Dr. Ric Veal  
*This second of two courses in New Testament Greek completes the Greek alphabet while giving the student exercises to develop his or her knowledge of New Testament Greek. An adequate vocabulary and complete set of paradigms appear at the back of the textbook.*

## **CHRISTIAN BUSINESS DIVISION**

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| CB 513 | <p><b>Doing Business by The Good Book</b><br/>         David L. Steward / Dr. Fabienne M. Naomi<br/> <i>This course uses 52 lessons on success straight from the Bible and shows how you can achieve great financial success by following the Bible's timeless ethical and moral principles.</i></p>  | Textbook |
| CB 523 | <p><b>Anointed for Business</b><br/>         Ed Silvano / Dr. Fabienne M. Naomi<br/> <i>This course teaches the student how to use their influence in the marketplace to change the world and gives a passionate call to men and women in the workplace to rise to their God-appointed positions.</i></p>   | Textbook |
| CB 533 | <p><b>Business Through the Eyes of Faith</b><br/>         Chewning, Eby, &amp; Roels / Dr. John R. Vick<br/> <i>This course is an invaluable resource for Christian business students, managers, and those who wish to understand the concerns and motives of Christians in the business world. Covering issues such as employee motivation, workplace communication, leadership, the role of profit and social responsibility.</i></p>   | Textbook |
| CB 543 | <p><b>Business for The Glory of God</b><br/>         Wayne Grudem / Dr. C. Dean Newton<br/> <i>This course uses the Bible's teaching on the moral goodness of business and is a thoughtful guide to imitating God during interactions with customers, coworkers, employees and other businesses for God's Glory.</i></p>  | Textbook |
| CB 553 | <p><b>God at Work (Your Christian Vocation in All of Life)</b><br/>         Gene Edward Vieth, Jr. / Dr. M. R. Burckley-Frost<br/> <i>This course will help a student understand how our Christian ethics influence our culture for Christ. It reveals the Biblical, Reformation teaching about the doctrine of vocation. This course will help the student to see the importance of what God does in and through us in our calling, careers, home, families, and society. It will also help the student to discover their calling in what seems to be the ordinary areas of their lives.</i></p>   | Textbook |
| CB 563 | <p><b>Ethics in Business (Faith at Work)</b><br/>         James M. Childs, Jr. / Dr. M. R. Burckley-Frost<br/> <i>This course will show the student how businesspeople can bring their religious convictions to bear on business life and economics without being overbearing. It will give the student a better knowledge of competition, regulation, environment, risk, truth telling, whistleblowing, leadership, discrimination, affirmative action, and conflict resolution. It will help those in business or planning on going into business to push beyond conventional morality and infuse character into corporate culture.</i></p> | Textbook |
| CB 573 | <p><b>Business by The Book (The Complete Guide of Biblical Principles for the Workplace)</b><br/>         Larry Burkett / Dr. M. R. Burckley-Frost<br/> <i>This course will give the student an understanding of how to manage a business according to the Creator of all management rules. It will help the student to understand how to trust in the Lord and His management rules and business principles that will enable them to be successful in their business life.</i></p>   | Textbook |

CB 583	<p>The Marketplace Christian</p> <p>Darren Shearer / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course will help the student discover the unique spiritual gifts God has entrusted all of us for ministry in the marketplace. The student will learn practical strategies for transforming industry for the glory of God.</i></p>	Textbook
CB 5103	<p>Business as Mission</p> <p>Michael R. Baer / Dr. Fabienne M. Naomi</p> <p><i>This course confronts the myth that ministry is sacred, and business is secular. This course will give the student the tools to guide business leaders in developing the vital characteristics of kingdom business that will significantly impact the world.</i></p>	Textbook
CB 5113	<p>Confronting Without Offending</p> <p>Deborah Smith Pegues / Dr. Albert Simpson Jr.</p> <p><i>This course will teach positive and practical steps to resolving conflict and give the student the tools needed to restore peace and harmony to even the most troubled relationships at home, at work and in any social setting.</i></p>	Textbook
CB 5123	<p>Good to Great</p> <p>Jim Collings / Dr. Albert Simpson Jr.</p> <p><i>This course disproves most of the current management hype – from the cult of the superhuman CEO to the cult of IT to the acquisitions and merger mania. This course is designed to enable what is competent to become excellent.</i></p>	Textbook
CB 5133	<p>The Empowered Manager</p> <p>Peter Block / Dr. Albert Simpson Jr.</p> <p><i>This course will show students how to beat inherent pressures that erode initiative, dull creativity, and dissuade healthy risk taking. Students will learn how to create a strong vision of the future – one that encourages the best in themselves and those around them.</i></p>	Textbook
CB 5143	<p>Biblical Principles and Business: The Foundations</p> <p>Dr. Richard C. Chewning / Dr. William T. Burdette</p> <p><i>This course is to address basic issues at a theoretical level. This course will bring to surface essential Biblical principles that can be widely applied to all areas of business.</i></p>	Textbook
CB 5153	<p>Jesus Works Here</p> <p>Robert J. Tamasy / Dr. William T. Burdette</p> <p><i>This course builds a new bridge over the gap between Sunday noon and Monday morning. This course will provide a treasury of inspirational and practical advice to apply Biblical principles to the workplace.</i></p>	Textbook
CB 5173	<p>The 25 Most Common Problems in Business</p> <p>Jim Zabloski / Dr. William T. Burdette</p> <p><i>This course examines the way and methods Christ used to create the most successful organization of all time. Using practical modern illustrations and anecdotes, this course will show business leaders how to succeed in today's challenging marketplace.</i></p>	Textbook

CB 5193	<p>Ten Commandments for Working in a Hostile Environment T. D. Jakes / Dr. Fabienne M. Naomi</p> <p><i>This course is for anyone that has ever hated the thought of getting out of bed and going to work. The principles covered in this course, if practiced, will reward the student with strength, hope and courage that has made champions triumph over adversity.</i></p>	Textbook
CB 5203	<p>The Missional Entrepreneur Dr. Mark L. Russell / Dr. William T. Burdette</p> <p><i>This course examines the way and methods of Biblical basis for business as mission, including an in-depth analysis of the Apostle Paul's work.</i></p>	Textbook
CB 5223	<p>The 360 Degree Leader John C. Maxwell / Dr. Albert Simpson Jr.</p> <p><i>This course will show students how to face the challenges of leading from the middle of an organization. This course will help develop the skills needed to influence in all directions, from those you lead, to peers and even to upper management.</i></p>	Textbook
CB 5213	<p>Mission Vision and Values Dr. John R. Vick</p> <p><i>This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.</i></p>	Audio
CB 5233	<p>Transformation: Change the Marketplace and You Change the World Ed Silviso / Dr. John R. Vick</p> <p><i>This course will show students how to use five critical paradigms for implementing change: discipling nations, reclaiming the marketplace, seeing work as worship, and using the power of God to overcome evil in everyday situations and eliminating systemic poverty.</i></p>	Textbook
CB 5243	<p>About My Father's Business Regi Campbell / Dr. Fabienne M. Naomi</p> <p><i>This course answers the questions "What happens to your faith at work?" This course will help the student see how they can impact lives for eternity in a relevant, practical, compelling and doable way in the workforce.</i></p>	Textbook
CB 5263	<p>Developing the Leaders Around You John C. Maxwell / Dr. Fabienne M. Naomi</p> <p><i>This course helps the student understand that you cannot do it all alone. In order to be a leader, you must develop the leaders around you. This course will help you establish a team, and get your vision seen, implemented, and contributed to by others.</i></p>	Textbook
CB 5273	<p>God's Business Dr. John R. Vick</p> <p><i>This course presents a practical and scriptural analysis of crucial issues, like, how do you practice Christ's values in a competitive and corporate environment, how do profits and material gain figured into God's purpose, what does God have to say about stress, and is your business God's business. This course will revolutionize the way you conduct business.</i></p>	Audio

CB 5293	<p>Created for Influence</p> <p>William L. Ford III / Dr. James H. Vick II</p> <p><i>The church today is uniquely positioned to influence the culture around her. This course calls the student from a spot on the sidelines to a position on the front lines. This course will prepare the student to be ready to join the fight and grip the heart of God in prayer.</i></p>	Textbook
CB 5303	<p>Lead Like Jesus</p> <p>Ken Blanchard, Phil Hodges / Dr. James H. Vick II</p> <p><i>This course will help the student look into scripture to discover the leadership wisdom of Jesus – and the difference it will make in the student’s life.</i></p>	Textbook
CB 5313	<p>Spiritual Leadership</p> <p>J. Oswald Sanders / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course will present key principles from Scripture about what makes a good leader – in ministry or any other realm.</i></p>	Textbook
CB 5323	<p>The Art of Communication</p> <p>Dr. Dominic M. Esposito</p> <p><i>Upon completion of this course, the student will acquire effective communication skills that include but are not limited to unique listening abilities, effective speaking techniques, and accurately profiling personalities - that when used - will positively impact lives.</i></p>	Audio

## CHRISTIAN COUNSELING DIVISION

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|---------|--|----------|
| CC 513  | <p><b>Counseling Practicum</b><br/> <i>This course requires observation, participation, and directed counseling in an approved counseling setting in the area where the student lives that is to be carried out under the supervision of an approved supervising counselor. Forty-five supervised counseling hours are required.</i></p>   |          |
| CC 523  | <p><b>Equipping Saints to Counsel</b><br/>           Dr. M.R. Burckley-Frost<br/> <i>This course is designed to provide Christian Counselors with biblical knowledge of the techniques and methods of Jesus, when counseling.</i></p>  | Audio    |
| CC 533  | <p><b>Ethics and Legal Issues in Christian Counseling</b><br/>           Dr. M.R. Burckley-Frost<br/> <i>This course provides the student with guidelines regarding proper ethics and legal requirements concerning counseling and gives them information as to how to avoid legal problems.</i></p>   | Audio    |
| CC 543  | <p><b>Spirit Controlled Temperament</b><br/>           Tim LaHaye / Dr. M. R. Burckley-Frost<br/> <i>This course offers students an understanding into the different patterns of temperament and gives them the key to allowing the Holy Spirit to control their temperaments, ultimately producing and/or improving communication, which in turn eases tensions and dissolves unnecessary guilt. It will show students how to help others to improve relationships.</i></p> | Textbook |
| CC 553  | <p><b>Introduction to Psychology and Counseling</b><br/>           Meier, Minirth, Wichern, &amp; Ratcliff / Dr. M.R. Burckley-Frost<br/> <i>This course teaches classic theory along with added information that helps the student to correlate these understandings with a holistic, Christian view of humanity and counseling.</i></p>  | Textbook |
| CC 5113 | <p><b>Healing the Memories I and II</b><br/>           Dr. Shelby Jeffcoat<br/> <i>This course gives informative suggestions to counselors concerning dealing with people who have psychological scars from bad memories.</i></p>  | Audio    |
| CC 5123 | <p><b>Crisis Counseling and Pastoral Psychology</b><br/>           Dr. Harold Vick<br/> <i>This course deals with how to counsel individuals during various crisis situations. It offers sound spiritual advice to counselors involved in this very delicate type of counseling. It also deals with special situations involving pastors such as: hospital visitation, proper behavior during counseling and much more.</i></p>  | Audio    |
| CC 5133 | <p><b>Competent to Counsel</b><br/>           Jay E. Adams / Dr. M. R. Burckley-Frost<br/> <i>This course introduces students to Nouthetic Counseling and helps them develop biblical counseling skills that have been used in pastor's studies, and in counseling centers throughout the country and around the world.</i></p>  | Textbook |

CC 5143	<p>Christ Centered Therapy</p> <p>Anderson/Zuehlke / Dr. M.R. Burckley-Frost</p> <p><i>This course will show students how to integrate Christ-centered counseling with the requirements of managed care and professional psychology at the start of the 21<sup>st</sup> century. It will help students understand the different issues involved in integrating theology and psychology and will help students to be able to turn theory into practical application.</i></p>	Textbook
CC 5153	<p>Your God Given Dreams</p> <p>Dr. M.R. Burckley-Frost</p> <p><i>This course is based on the life of Joseph. It shows how we can hold on to the dreams and visions God has given us even in the worst circumstances of our lives.</i></p>	Audio
CC 5163	<p>Making Life Healing Changes</p> <p>Dr. M.R. Burckley-Frost</p> <p><i>This course will help show how to accept God's grace, truth, and time as it relates to us. It will help us to understand bonding relationships to God and others. You will learn about boundaries and how to develop healthy boundaries.</i></p>	Audio
CC 5173	<p>12 Steps to Life Recovery</p> <p>Dr. M.R. Burckley-Frost</p> <p><i>This course will teach one how to take the 12 biblical steps to reach that place of wholeness God wants for His people, so we may enjoy the abundant life Christ came to give us.</i></p>	Audio
CC 5183	<p>The Christian Family</p> <p>Larry Christenson / Dr. M. R. Burckley-Frost</p> <p><i>This course introduces the student to God's order for the family and demonstrates how a family can practice the presence of Jesus and be a witness for Him.</i></p>	Textbook
CC 5193	<p>God's Truth Versus the Lies We Believe</p> <p>Dr. M.R. Burckley-Frost</p> <p><i>Every day we are confronted by the lies of our culture. We have even believed some religious lies that stem from tradition. This course helps us analyze these lies and replace them with truth. "And you shall know the truth and the truth shall make you free." (John 8:32)</i></p>	Audio
CC 5203	<p>Living Supernaturally Natural</p> <p>Dr. M.R. Burckley-Frost</p> <p><i>This course will teach us about our origins and how we can live above this world by applying the truth God has for us. This course helps us to understand that although we now live in this world, we are supernatural beings and teaches us how to live as such.</i></p>	Audio
CC 5213	<p>Psychology, Theology, and Spirituality in Christian Counseling</p> <p>Mark R. McMinn / Dr. M.R. Burckley-Frost</p> <p><i>This course attempts to bring together for the Christian counselor the three different avenues of psychology, theology, and spirituality. It looks at intra-disciplinary integration involving the practical implications of responsible psychology, Christian theology, and spiritual growth.</i></p>	Textbook

CC 5223	<p>Modern Psychotherapies 2<sup>nd</sup> Edition</p> <p>Stanton L. Jones &amp; Richard E. Butman / Dr. M.R. Burckley-Frost</p> <p><i>This course includes a careful analyses and penetrating critiques of modern psychotherapies. It gives understanding to each therapy and provides helpful guidance for the evaluation of psychotherapies in general.</i></p>	Textbook
CC 5233	<p>Basic Biblical Counseling</p> <p>Dr. M. R. Burckley-Frost</p> <p><i>This course offers the basic skills for biblical Counseling. It will help the student to restore troubled people to a place of productive and creative living as well as help those who have been called to a pastorate to counsel more effectively.</i></p>	Audio
CC 5243	<p>Crisis and Trauma Counseling</p> <p>Dr. H. Norman Wright / Dr. M.R. Burckley-Frost</p> <p><i>This course will prepare the student to provide hope and help when tragedy strikes in people's lives. It covers everything from post-traumatic stress disorder to counseling children and teens in crisis.</i></p>	Textbook
CC 5253	<p>Counseling Survivors of Traumatic Events</p> <p>Weaver/Flannelly/Preston / Dr. M. R. Burckley-Frost</p> <p><i>This course will help the counseling student to recognize the symptoms displayed by those who have experienced different types of traumas in their lives. It will further instruct them in the most effective methods of counseling to be used for the particular trauma experienced.</i></p>	Textbook
CC 5263	<p>Champions: A Study of Brokenness</p> <p>Dr. Frank Rosenstern</p> <p><i>The Bible is filled with champions for God. We need champions today, and the way champions are developed is by one submitting himself wholly to God's will.</i></p>	Audio
CC 5273	<p>Confrontation Counseling and Confronting in A Healthy Way</p> <p>Dr. Kurt Huth and Dr. M. R. Burckley-Frost</p> <p><i>This course is detailed with the proper attitude and tactfulness in confronting people concerning their problems.</i></p>	Audio
CC 5293	<p>Christian Living in The Home</p> <p>Jay E. Adams / Dr. R. Clifton Drawdy</p> <p><i>Christians will find this course full of practical, biblical advice on Christ-centered family living, communicating with family members, family guidance and discipline, living with an unbelieving spouse, and many other areas. Counselors will value this course for its insight, clarity, and faithfulness to God's Word.</i></p>	Textbook
CC 5303	<p>Counseling Families Across the Stages of Life</p> <p>Weaver/Revilla/Loeing / Dr. M. R. Burckley-Frost</p> <p><i>This course is a description of Therapeutic methods and the faith community's resources, which can provide relief and healing for twenty common issues experienced by families. These include pre-marital counseling, dual earner families, blended families, troubled teens and more.</i></p>	Textbook



CC 5313	<p>The Career Counselor</p> <p>Leslie and Lee Parrott / Dr. M. R. Burckley-Frost</p> <p><i>This course will prepare students to better guide those who are seeking jobs or changing jobs, and those struggling with tough career decisions.</i></p>	Textbook
CC 5323	<p>Human Development and Faith 2<sup>nd</sup> Edition</p> <p>Felicity B. Kelcore / Dr. M. R. Burckley-Frost</p> <p><i>This course brings together the best available understanding of human development from a multidisciplinary perspective. It is uniquely inclusive of the moral and faith dimensions of the life cycle and examines the interplay of mind, body, family, community, and soul at every stage of development.</i></p>	Textbook
CC 5333	<p>Blame It on the Brain</p> <p>Edward T. Welch / Dr. M.R. Burckley-Frost</p> <p><i>This course offers the student biblical and scientific information on alcoholism, homosexuality, Alzheimer's disease and dementia, ADD, psychiatric problems, and brain dysfunction. Dr. Welch looks at these things through the lens of Scripture, separating and distinguishing what is a brain problem and what is a sin problem.</i></p>	Textbook
CC 5343	<p>The Biblical Basis of Christian Counseling</p> <p>Gary R. Collins, Ph.D. / Dr. M. R. Burckley-Frost</p> <p><i>This course will give the student a practical working knowledge of Scripture and the basics of the Christian faith. This course will help the student to relate the basic teachings of Scripture to people's problems. It is the core of what Christian counselors must know to be truly effective in helping others.</i></p>	Textbook
CC 5353	<p>The Renewed Mind</p> <p>Dr. Kurt Huth</p> <p><i>God has made us feeling human beings, but He expects us to control our emotions; not to allow our emotions to control us. This course will help one to understand emotions, what they are, their origins, and how to use them to one's advantage and spiritual growth.</i></p>	Audio
CC 5363	<p>Introduction to Psychology I and II</p> <p>Dr. Ronald K. Powell</p> <p><i>Introduction to Psychology covers the full range of important topics—from early childhood development to motivation and emotion to attribution theory, from superego to the brain chemical called endorphin, and from classical conditioning to cognitive restructuring.</i></p>	Audio
CC 5373	<p>A Practical Handbook for Ministry</p> <p>Wayne E. Oates / Dr. M.R. Burckley-Frost</p> <p><i>This course will help students understand the meaning of pastoring and of pastoral counseling and care. It will be helpful in gaining wisdom, clinical insight, and scriptural understanding for the challenges they will face in the ministry of caring for people.</i></p>	Textbook
CC 5383	<p>Marriage Foundations</p> <p>Dr. John R. Vick</p> <p><i>This course offers understanding and competency in counseling with couples that are at various stages of their relationship, from pre-marriage counseling to the loss of a spouse. This course will assist the student in educating couples on how to side step possible relationship-ending mistakes.</i></p>	Audio

CC 5403	<p>Living Above the Fray Dr. Kurt Huth</p> <p><i>Noah Webster's 1828 Dictionary defines Fray as: 1) A great crash, havoc, ruin, to break. 2) A broil, quarrel or violent riot, that puts men in fear. 3) To fright; to terrify. This course will show the student that a fray is a curse that we are to live above in the authority of our Lord Jesus Christ.</i></p>	Audio
CC 5413	<p>Mission Vision and Values Dr. John R. Vick</p> <p><i>This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.</i></p>	Audio
CC 5423	<p>Counseling Survivors of Sexual Abuse Dr. Diane Langberg / Dr. Albert Simpson, Jr.</p> <p><i>This course helps the student understand the nature of human suffering, the power of God to redeem and the grace of God to use us in the healing process. This course will equip you to help survivors feel safe, face the truth, reclaim their bodies and recreate their lives.</i></p>	Textbook
CC 5443	<p>The Twelve Steps for Christians RPI Publishing Inc. / Dr. James H. Vick II</p> <p><i>This course is a powerful resource for merging the practical wisdom of the Twelve Steps with the Spiritual truths of the Bible. This course will help the student use the combination of recovery and spirituality to transform broken lives, heal damaged emotions and mend shattered relationships.</i></p>	Textbook
CC 5453	<p>Crisis Counseling (A Guide for Pastors and Professionals) Scott Floyd / Dr. Yolanda Simmons</p> <p><i>This course is designed to help those in ministry understand the nature of crisis events, how individuals are impacted and how to provide effective aid during and following times of crisis.</i></p>	Textbook
CC 5463	<p>The First 48 Hours (Spiritual Caregivers as First Responders) Jennifer S. Cisney / Dr. Fabienne M. Naomi</p> <p><i>This course offers a practical guide that equips the student to cross the road with competence and compassion. As first responders, it can make a difference between life and death and this course offers guidance in providing crisis intervention from a spiritual perspective.</i></p>	Textbook
CC 5473	<p>Prayers That Heal the Heart Mark Virkler / Dr. John R. Vick</p> <p><i>This course deals with counseling through prayer. This course will teach the student how to offer a guide not only for others but themselves in healing one issue at a time. This course uses seven specific prayers that have been developed through an experienced counseling ministry of prayer.</i></p>	Textbook

CC 5483	Ministry, Healing & Evangelism in Small Groups Dr. John R. Vick <i>This course will show how Small Groups is a critical skillset for the Church today. Students will learn how small groups can serve as a key function for ministry, counseling and outreach and have a greater impact on lives of individuals.</i>	Audio
CC 5493	Sin & Grace in Christian Counseling Mark R. McMinn / Dr. M. R. Burckley-Frost <i>This course will teach students that in Christian Counseling we must consider both human sin and God's Grace. This course will help students prepare to effectively serve in future counseling situations.</i>	Textbook
CC 5503	Healing Well and Living Free from an Abusive Relationship Dr. Ramona Probasco / Dr. Howard L. Carmicle, Jr. <i>Abuse breaks the spirit and leaves wreckage in its path. This course takes an eye-opening look at abuse, it's impact, and how to grow from victim to survivor, and survivor to overcomer.</i>	Textbook
CC 5513	Making Magnificent Marriages Dr. Jared Pingleton / Dr. David A. Carpenter <i>This course provides the student with a Biblically sound and highly practical resource that will help to transform marriages.</i>	Textbook
CC 5523	Sacred Marriage Gary Thomas / Dr. Howard L. Carmicle, Jr <i>What if God's primary intent for your marriage isn't to make you happy . . . but holy? What if your relationship isn't as much about you and your spouse as it is about you and God? This course invites you to see how God can use marriage as a discipline and a motivation to love God more and reflect more of the character of his Son.</i>	Textbook

## POST TRAUMATIC STRESS DISORDER DIVISION

- CC 5503      Conquering Post Traumatic Stress Disorder      Textbook  
Victoria Beckner & John B. Aeden / Dr. M.R. Burckley-Frost  
*This course will help the student better understand PTSD, in order to help those affected with its symptoms move beyond the trauma and regain control of their lives. The information in this course will especially assist those working with veterans of war.*
- CC 5513      Stress After War      Textbook  
Julia M. Whealin, Lorie T. DeCarvalho & Edward M. Vega / Dr. M.R. Burckley-Frost  
*This course will give the student a number of coping skills for returning war veterans to use. These skills will help the veteran to better deal with the symptoms of PTSD and make the transition into civilian life smoother.*
- CC 5523      The Post-Traumatic Stress Disorder Sourcebook      Textbook  
Glenn R. Schiraldi / Dr. M.R. Burckley-Frost  
*This course contains a wealth of information for trauma recovery and will help provide the future counselor with effective tools of help and healing for trauma victims.*  
***Please Note: This course contains some techniques that do not line up with Christian views that Jacksonville Theological Seminary holds to. However, due to the good content in dealing with PTSD, we pray you will allow the Spirit to give you wisdom to retain that which is good and valuable and look past that which is not.***

## CHRISTIAN EDUCATION DIVISION

- |        |   |          |
|--------|---|----------|
| CE 513 | <p>Teaching Practicum</p> <p><i>This course requires observation, participation, and directed teaching in an approved school setting in the area where the student lives that is to be carried out under the supervision of a teacher approved by JTS administration. Forty-five supervised classroom hours are required.</i></p>   |          |
| CE 523 | <p>Created to Learn 2<sup>nd</sup> Edition</p> <p>William R. Yount / Dr. R. Clifton Drawdy</p> <p><i>This course will instruct Christian educators how to organize and tailor classroom instruction to fit the learning styles of students. In a real sense, this course takes the theories of teaching and learning and brings them to life inside the classroom.</i></p>  | Textbook |
| CE 533 | <p>Introducing Christian Education (Foundations for the 21<sup>st</sup>. Century)</p> <p>Michael J. Anthony / Dr. David A. Carpenter</p> <p><i>This course shows successful Christian Education Ministry in built on strong foundations. This course provides an outstanding guide to the integrations of Biblical studies and Theology with a variety of social sciences.</i></p>  | Textbook |
| CE 553 | <p>Early Childhood Growth and Development (Ages &amp; Stages)</p> <p>Dr. Charles Schaefer &amp; Theresa Foy DiGeronimo / Dr. R. Clifton Drawdy</p> <p><i>This course is divided into four stages of child development—birth to 18months, 18 months to 36 months, 36 months to age 6, and 6 to 10 years and covers all five areas of psychological health—emotional, cognitive, friendship/relationships, personal growth, and morality.</i></p>   | Textbook |
| CE 563 | <p>Philosophy and Education 4<sup>th</sup> Edition</p> <p>George R. Knight / Dr. R. Clifton Drawdy</p> <p><i>This course will address Christian educators and help them clearly understand their basic beliefs and how those beliefs can and must affect their educational planning and practice. Christian educators will be aided in their task by the study of the ideas of historical and contemporary educational philosophers and theorist, but beyond this help develop a positive educational philosophy built upon a distinctly Christian worldview.</i></p> | Textbook |
| CE 573 | <p>Recovering the Lost Tools of Learning</p> <p>Douglas Wilson / Dr. Nancy C. Drawdy</p> <p><i>Often educational reforms create new problems that must be solved down the road. This course presents alternatives that have proved workable in experience.</i></p>  | Textbook |
| CE 583 | <p>Teaching Reading</p> <p>Dr. Nancy C. Drawdy</p> <p><i>This is a study of the dynamics of the reading process and major issues in reading instruction for elementary classrooms.</i></p>  | Audio    |
| CE 593 | <p>Teaching and Learning in the Elementary School</p> <p>Dr. R. Clifton Drawdy</p> <p><i>This is an examination of past and current approaches, methods, and techniques for teaching and learning in the elementary school.</i></p>   | Audio    |

CE 5103	Teaching and Learning Theory and Phonics Dr. Craig Lokken and Dr. Donna Johnson <i>This course deals with the practices of teaching and learning in Christian education and gives a detailed teaching of basic phonetic sounds and reading skills for the young beginning reader.</i>	Audio
CE 5113	Foundations of Christian Education Berkhof/Vantil / Dr. R. Clifton Drawdy <i>This course reminds teachers anew of the rationale for Christian education. It recalls the prophetic voices of two educators who were especially qualified to clarify the foundational issues in Christian schooling.</i>	Textbook
CE 5123	An Overview of Christian School Curriculum Dr. Jennifer Cooper <i>This is a look at various types of curricula available for Christian schools, comparing the curriculums available.</i>	Audio
CE 5143	The Seven Laws of Teaching John Milton Gregory / Dr. R. Clifton Drawdy <i>This course is a clear and simple statement of the important factors governing the art of teaching. It gives a clear and concise presentation of the laws of teaching.</i>	Textbook
CE 5153	Assertive Discipline (4 <sup>th</sup> . Edition) Lee and Marlene Canter / Dr. R. Clifton Drawdy <i>The purpose of this course is to inspire and encourage teachers to reflect on their own teaching situations and adapt strategies according to their own teaching style and philosophy.</i>	Textbook
CE 5163	The Craft of Christian Teaching Israel Galindo / Dr. R. Clifton Drawdy <i>Guidelines, suggestions, and proven techniques are discussed in this essential course for Christian teachers.</i>	Textbook
CE 5183	Contemporary Approaches to Christian Education Seymour/Miller / Dr. R. Clifton Drawdy <i>This course seeks to clarify the agenda, resources, and hopes for Christian education in the twenty-first century.</i>	Textbook
CE 5203	Curriculum (Principles and Foundations) Dr. R. Clifton Drawdy <i>This course gives information concerning curriculum and its development to be used in Christian education.</i>	Audio
CE 5223	Managing the Classroom Dr. R. Clifton Drawdy <i>This is a study of the interaction process and patterns of communication in the classroom designed to increase student and teacher effectiveness as an influence on the learning process. Attention is given to both preventive and remedial techniques for handling discipline problems in the classroom.</i>	Audio

## **CHURCH HISTORY DIVISION**

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|--------|---|----------|
| CH 513 | History of Christianity (Beginnings to 1500)<br>Kenneth Latourette / Dr. M. R. Burckley-Frost<br><i>This course gives an implicit declaration of independence from European-bound historical perspectives. It accentuates Christianity rather than Church.</i>  | Textbook |
| CH 523 | The Story of Christianity (Reformation to the Present)<br>Justo Gonzalez / Dr. John R. Vick<br><i>This course succeeds in bringing together the essential findings of recent research in a fresh way. This is a rich course for seminary students.</i>  | Textbook |
| CH 533 | Church History in Plain Language<br>Bruce Shelley / Dr. M. R. Burckley-Frost<br><i>This course treats history as the story of people—their motivations, the issues they grapple with, the decisions they make, and the results is that history reads like a story, almost as dramatic and moving as a novel. This course has been painstakingly researched and carefully crafted for historical accuracy.</i> | Textbook |
| CH 543 | History: AD 1 – AD 100<br>Dr. Kurt Huth<br><i>This course is an in-depth study of Biblical History during the Apostolic Era.</i>  | Audio    |

## DIVINITY DIVISION

- DV 513      Divinity Practicum (Hospital or Prison)  
*This course requires observing, participating, and directed working in an approved hospital / prison setting in the area where the student lives and will be carried out under the supervision of an approved chaplain. Forty-five (45) hours of supervised ministry work is required.*
- DV 523      Crisis Counseling & Pastoral Psychology      Audio  
Dr. Harold Vick  
*This course deals with how to counsel individuals during various crisis situations. It offers sound spiritual advice to counselors involved in this very delicate type of counseling. It also deals with special situations involving pastors such as; hospital visitation, proper behavior during counseling, and much more.*
- DV 533      Ethics and Legal Issues in Christian Counseling      Audio  
Dr. M.R. Burckley-Frost  
*This course provides the student with guidelines regarding proper ethics and legal requirements concerning counseling and gives them information as to how to avoid legal problems.*
- DV 543      The Basics of Hospital Chaplaincy      Textbook  
Ronald Mack, Sr. / Dr. M. R. Burckley-Frost  
*This course contains information that will help the student reach a deeper understanding and richer appreciation for hospital chaplains. It also shares the value and role of the professional hospital chaplain.*
- DV 553      The Work of the Chaplain      Textbook  
Naomi K. Paget & Janet R. McCormack / Dr. M. R. Burckley-Frost  
*This course uncovers the historical and biblical foundations of chaplaincy. It explores universal chaplaincy issues of accountability, privacy, personal ethics, spiritual assessment, and self-care. The student will gain a greater understanding of the multi-religious and unique areas where chaplains minister. The student will understand the requirements for working in these unique areas and will be enlightened on the skills and resources needed to do the work of spiritual care that goes beyond institutional walls.*
- DV 563      Pastoral Care in Hospitals      Textbook  
Neville A. Kirkwood / Dr. M. R. Burckley-Frost  
*This course will help the student prepare to minister, comfort, and concern at the bedside of the sick or dying. It offers a practical guide based on the many years of experience of the author of the textbook as a hospital chaplain. This course also offers a variety of exercises and a section of prayers for specific circumstances that make it a must-have resource for all who will work with the sick and dying.*
- DV 573      Crisis and Trauma Counseling      Textbook  
Dr. H. Norman Wright / Dr. M.R. Burckley-Frost  
*This course will prepare the student to provide hope and help when tragedy strikes in people's lives. It covers everything from post-traumatic stress disorder to counseling children and teens in crisis.*



DV 583	<p>Counseling Survivors of Traumatic Events  Weaver/Flannelly/Preston / Dr. M.R. Burckley-Frost</p> <p><i>This course will help the counseling student to recognize the symptoms displayed by those who have experienced different types of traumas in their lives. It will further instruct them in the most effective methods of counseling to be used for the particular trauma experienced.</i></p>	Textbook
DV 5113	<p>A Practical Handbook for Ministry  Wayne E. Oates / Dr. M.R. Burckley-Frost</p> <p><i>This course will help students understand the meaning of pastoring and of pastoral counseling and care. It will be helpful in gaining wisdom, clinical insight, and scriptural understanding for the challenges they will face in the ministry of caring for people.</i></p>	Textbook
DV 5123	<p>Ministry of Divine Healing  Dr. Robert E. Dean</p> <p><i>At Calvary 2000 years ago, Jesus provided a price for mankind to be healed from every sickness upon the earth. This course is designed to reveal that awesome provision and to equip the student with knowledge of how to walk in that provision. It will build the student's faith both to receive and to minister the healing power of God!</i></p>	Audio
DV 5133	<p>Competent to Counsel  Jay E. Adams / Dr. M.R. Burckley-Frost</p> <p><i>This course introduces students to Nouthetic counseling and helps them develop biblical counseling skills that have been used in pastor's studies, and in counseling centers throughout the country and around the world.</i></p>	Textbook
DV 5143	<p>Christ Centered Therapy  Anderson/Zuehlke / Dr. M.R. Burckley-Frost</p> <p><i>This course will show students how to integrate Christ-centered counseling with the requirements of managed care and professional psychology at the start of the 21<sup>st</sup> century. It will help students understand the different issues involved in integrating theology and psychology and will help students to be able to turn theory into practical application.</i></p>	Textbook
DV 5153	<p>Basic Biblical Counseling  Dr. M.R. Burckley-Frost</p> <p><i>This course offers the basic skills for biblical counseling. It will help the student to restore troubled people to a place of productive, creative living as well as help those who have been called to a pastorate to counsel more effectively.</i></p>	Audio
DV 5163	<p>The Biblical Basis of Christian Counseling  Gary R. Collins, Ph.D. / Dr. M.R. Burckley-Frost</p> <p><i>This course will give the student a practical working knowledge of Scripture and the basics of the Christian faith. This course will help the student to relate the basic teachings of Scripture to people's problems. It is the core of what Christian counselors must know to be truly effective in helping others.</i></p>	Textbook

DV 5173	<p>The Anointed Leader Dr. Patrick J.O. Sturgill, Jr.</p> <p><i>This course shows the difference between a leader who depends on his or her own qualifications, and one who depends on the anointing of the Holy Spirit for strength and wisdom.</i></p>	Audio
DV 5183	<p>Introduction to Psychology and Counseling Meier, Minirth, Wichern, &amp; Ratcliff/Dr. M. R. Burckley-Frost</p> <p><i>This course teaches classic theory along with added information that helps the student to correlate these understandings with a holistic, Christian view of humanity and counseling.</i></p>	Textbook
DV 5193	<p>Hospital Ministry (The Role of the Chaplain Today) Lawrence E. Holst, Editor / Dr. R. Clifton Drawdy</p> <p><i>This course captures both the experiential and conceptual dimensions of the work of the hospital chaplain.</i></p>	Textbook
DV 5203	<p>Making Life Healing Changes Dr. M.R. Burckley-Frost</p> <p><i>This course will help show how to accept God's grace, truth, and time as it relates to us. It will help us to understand bonding relationships to God and others. You will learn about boundaries and how to develop healthy boundaries.</i></p>	Audio
DV 5233	<p>Chaplains to the Imprisoned Dr. Richard Denis Shaw / Dr. M. R. Burckley-Frost</p> <p><i>This course gives a candid and accurate assessment. It offers an historical perspective as well as addresses the issues of the present moment. It is a forthright response to complex issues and is highly recommended for all correctional workers from administrative personnel to line staff.</i></p> <p><b><i>**Note: In this textbook, the author uses quotes from inmates which contains profanity. While the school staff does not agree with the use of this language, the author is allowing the chaplain student to glimpse the reality of working and ministering to individuals that are in a dark and sometimes painful place in their lives.</i></b></p>	Textbook
DV 5243	<p>The Principles of Prison Ministry Dr. Tommy Seay, Jr. / Dr. Lawrence Burkes</p> <p><i>Many churches have sent teams of ministers into prisons, and nearly two-thirds of them have returned to their churches defeated. <u>The Principles of Prison Ministry</u> serves as a manual for such teams, giving volunteer chaplains a far better view of what prison ministry is all about. This course will help navigate you through some of the trouble areas in this difficult world of prisons.</i></p>	Textbook

- DV 5253      Prison Ministry: Understanding Prison Culture Inside and Out      Textbook  
 Lennie Spitale / Dr. Terry Lee Stair, Sr.  
*For most Christians, prison culture is like visiting a foreign land and the thought of ministering in prison to those incarcerated it is an intimidating prospect. This book will empower any pastor, educator, or lay leader in doing effective prison ministry by providing a thorough "inside-out" view of prison life.*
- DV 5263      Effective Jail and Prison Ministry for the 21st Century      Textbook  
 Dr. W. Thomas Beckner and Jeff Park / Dr. Terry Lee Stair, Sr.  
*The book points out the "greater need" beyond Bible studies and worship is for "discipleship through strategies such as mentoring, recovery support groups, life skill training, aftercare and community reintegration, family reconciliation and restoration."*
- DV 5273      The Repeat Offender      Audio  
 Dr. Jan D. Goodman  
*This course deals with the psychology of an individual who is trapped in the cycle of repeating crimes and therefore, finding themselves in and out of the prison system.*
- DV 5303      Pastoral Care Emergencies      Textbook  
 David K. Switzer / Dr. Cynthia A. Simpson  
*This course is designed to provide insight of the attitude and act of care giving, covering hospital calls, the dying and bereaved, suicide, divorce, domestic violence, psychiatric disorders and more. Information provided is highly practical, yet sensitive to theological issues.*
- DV 5313      The Practice of Pastoral Care      Textbook  
 Carrie Doehring / Dr. Cynthia A. Simpson  
*The course gives a tri-visual approach to pastoral care. It demonstrates how the care giver's life experience affects the method or type of care given to the care seeker. It also gives instructions in the skill of listening and relationship development.*
- DV 5323      Recalling Our Own Stories      Textbook  
 Edward P. Wimberly / Dr. Cynthia A. Simpson  
*This course is designed to instruct ministers on the importance of self-care and how cultural and familiar myths shape our religious vocation as care givers.*
- DV 5343      Mission Vision and Values      Audio  
 Dr. John R. Vick  
*This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.*

DV 5353	<p>The First 48 Hours (Spiritual Caregivers as First Responders)</p> <p>Jennifer S. Cisney / Dr. Fabienne M. Naomi</p> <p><i>This course offers a guide that equips the student to cross the road with competence and compassion. As first responders, it can make a difference between life and death and this course offers guidance in providing crisis intervention from a spiritual perspective.</i></p>	Textbook
DV 5363	<p>Professional Spiritual &amp; Pastoral Care</p> <p>Rabbi Stephen B. Roberts / Dr. Albert Simpson, Jr.</p> <p><i>This course is essential for students that will work or spend time in acute care hospitals, behavioral health facilities, rehabilitation centers. This course uses the classic foundations of Pastoral care with the latest approaches to Spiritual care.</i></p>	Textbook
DV 5373	<p>Disaster Spiritual Care</p> <p>Rabbi Stephen B. Roberts / Dr. Yolanda Simmons</p> <p><i>This course will explore how spiritual care changes following a disaster and including a comprehensive explanation of a disaster's lifecycle. This course is essential for counseling not only victims of disaster but also the clergy and caregivers that are called to service in the wake of crisis.</i></p>	Textbook
DV 5383	<p>Thinking for a Change</p> <p>John C. Maxwell / Dr. Albert Simpson, Jr.</p> <p><i>This course will teach the student to focus on not on what to think, but how to best use one of the most precious possessions ever given: Your Mind.</i></p>	Textbook
DV 5393	<p>The Basics of Hospice Chaplain Ministry</p> <p>John M. Casto / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course offers the tools you need as you contemplate pursuing hospice chaplaincy. Discover what hospice chaplaincy is, how to be certified, the ins and outs of the ministry, and the day-to-day realities of the hospice chaplain.</i></p>	Textbook
DV 5403	<p>Introduction to Criminal Justice</p> <p>Charis E. Kubrin, Thomas D. Stucky / Dr. Albert Simpson, Jr.</p> <p><i>This course approaches the theories and practices of criminal justice from a sociological perspective. It empowers students to develop expertise in criminal justice and understand how its central tenets are informed by broader sociological principles and concepts, such as power, race, gender, and class.</i></p>	Textbook

## POST TRAUMATIC STRESS DISORDER DIVISION

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|---------|---|----------|
| DV 5503 | <p>Conquering Post Traumatic Stress Disorder<br/> Victoria Beckner &amp; John B. Aeden / Dr. M.R. Burckley-Frost</p> <p><i>This course will help the student better understand PTSD, in order to help those affected with its symptoms move beyond the trauma and regain control of their lives. The information in this course will especially assist those working with veterans of war.</i></p>  | Textbook |
| DV 5513 | <p>Stress After War<br/> Julia M. Whealin, Lorie T. DeCarvalho &amp; Edward M. Vega / Dr. M.R. Burckley-Frost</p> <p><i>This course will give the student a number of coping skills for returning war veterans to use. These skills will help the veteran to better deal with the symptoms of PTSD and make the transition into civilian life smoother.</i></p>   | Textbook |
| DV 5523 | <p>The Post-Traumatic Stress Disorder Sourcebook<br/> Glenn R. Schiraldi / Dr. M.R. Burckley-Frost</p> <p><i>This course contains a wealth of information for trauma recovery and will help provide the future counselor with effective tools of help and healing for trauma victims.</i></p> <p><b><i>Please Note: This course contains some techniques that do not line up with Christian views that Jacksonville Theological Seminary holds to. However, due to the good content in dealing with PTSD, we pray you will allow the Spirit to give you wisdom to retain that which is good and valuable and look past that which is not.</i></b></p> | Textbook |

## EVANGELISM DIVISION

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|--------|--|----------|
| EV 503 | <p>Evangelism Practicum</p> <p><i>This course requires observing, participating, and being directed in personal evangelism in an approved ministry setting in the area where the student lives and carried out under the supervision of an approved pastor. Forty-five (45) clock hours of supervised evangelism work is required.</i></p> |          |
| EV 513 | <p>Evangelism Handbook</p> <p>Alvin Reid / Dr. John R. Vick</p> <p><i>In Matthew 5, Jesus calls us to share with other His story of sacrifice and grace so that all glory shines on the one true God. This course is a thorough guide to the daily ministry of sharing Christ.</i></p>   | Textbook |
| EV 523 | <p>Evangelism A Concise History</p> <p>Ohn Mark Terry / Dr. John R. Vick</p> <p><i>This course deals with the fascinating account of the human means God used to communicate the Good News, from generation to generation and gives the student a clear understanding of The Gospel timeline and history.</i></p>                          | Textbook |
| EV 533 | <p>Spirit Led Evangelism</p> <p>Chè Ahn / Dr. Albert Simpson, Jr.</p> <p><i>This course offers proven means of presenting the Good News of Jesus Christ. This course helps the student catch the fire of God's love and then give it away.</i></p>   | Textbook |
| EV 543 | <p>Prayer Evangelism</p> <p>Ed Silvos / Dr. Albert Simpson, Jr.</p> <p><i>This course challenges the student to change their mind-sets, so they can change a city. This course offers conceptual breakthroughs and profound spiritual insights to changing a city's spiritual climate.</i></p>   | Textbook |
| EV 553 | <p>A Practical Guide to Evangelism – Supernaturally</p> <p>Chris Overstreet / Dr. Albert Simpson, Jr.</p> <p><i>This course is designed to ignite the fire of God's love to touch a hurting and dying world. This course will create a sense of urgency showing that God's heart is for the lost.</i></p>                                  | Textbook |
| EV 563 | <p>Conversational Evangelism</p> <p>Norman Geisler / Dr. John R. Vick</p> <p><i>This course helps a student discover how God can use your everyday encounters for life-changing purposes when you switch from trying to witness effectively to effectively being a witness through communication and compassion.</i></p>                   | Textbook |
| EV 573 | <p>How to Give Away Your Faith</p> <p>Paul E. Little / Dr. John R. Vick</p> <p><i>This course equips the student to be an effective evangelist through natural and practical methods that help overcome the fear of sharing your faith.</i></p>  | Textbook |

EV 583	<p>Evangelism Is...</p> <p>Dave Earley &amp; David Wheeler / Dr. John R. Vick</p> <p><i>This course serves the purpose of reminding us of the joy of sharing our faith and how natural evangelism should be in the life of the believer.</i></p>	Textbook
EV 5103	<p>Evangelism That Works</p> <p>George Barna / Dr. M. R. Burckley-Frost</p> <p><i>This course offers an uncompromising biblical plan for evangelism that is soundly and unashamedly based on God's eternal Word. This course has the potential to "stir up the gift" in every Christian who reads it.</i></p>	Textbook
EV 5113	<p>The Art of Personal Evangelism</p> <p>Will McRaney Jr. / Dr. James H. Vick II</p> <p><i>This course shows that personal evangelism is the foundation for all Church growth. This course will help the student learn to communicate their faith in a way that is engaging, personal and relevant to the listening culture today.</i></p>	Textbook
EV 5123	<p>Just Walk Across the Room:</p> <p>Bill Hybels / Dr. R. Clifton Drawdy</p> <p><i>This course shows the student that astounding things happen when you follow the model set by Jesus. Emphasizing the leading of the Holy Spirit, the course teaches how to step out of your circle of comfort and into encounters with people who need Christ.</i></p>	Textbook
EV 5133	<p>The School of Biblical Evangelism</p> <p>Kirk Cameron &amp; Ray Comfort / Dr. John R. Vick</p> <p><i>This course equips the student with 101 lessons of who to share your faith simply, effectively and Biblically. This is a comprehensive study that will help the student discover the God-given evangelistic tools that enable one to confidently talk about the Savior.</i></p>	Textbook
EV 5143	<p>Mission Vision and Values</p> <p>Dr. John R. Vick</p> <p><i>This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.</i></p>	Audio
EV 5153	<p>Ministry, Healing &amp; Evangelism in Small Groups</p> <p>Dr. John R. Vick</p> <p><i>This course will show how Small Groups is a critical skillset for the Church today. Students will learn how small groups can serve as a key function for ministry, counseling and outreach and have a greater impact on lives of individuals.</i></p>	Audio

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| EV 5163 | <p><b>Know What You Believe (Christian Apologetics II)</b></p> <p>Paul E. Little / Dr. Cynthia Simpson</p> <p><i>This course is an in-depth study of what the Christian Faith teaches about God, Jesus &amp; The Holy Spirit. What a student should know about angels, Satan and demons. What place the Bible and Church should have in some one's life.</i></p>  | Textbook |
| EV 5173 | <p><b>Know Why You Believe (Christian Apologetics III)</b></p> <p>Paul E. Little / Dr. Cynthia Simpson</p> <p><i>This course deals with questions like: Do science and Scripture conflict? Are miracles possible? Is the Christian experience real? This course will give the student the tools to answer these and other questions as a reasonable response to the tough challenges to Christianity.</i></p> | Textbook |
| EV 5183 | <p><b>Know Who You Believe (Christian Apologetics IV)</b></p> <p>Paul E. Little / Dr. Cynthia Simpson</p> <p><i>This course is an in-depth study of the divinity of Jesus and His place in God's plan for man.</i></p>  | Textbook |
| EV 5193 | <p><b>Every Thought Captive (Christian Apologetics V)</b></p> <p>Richard L. Pratt, Jr. / Dr. Cynthia Simpson</p> <p><i>This course is a down-to-earth plain language study manual on Apologetics and the task of defending the Faith. This course will teach the student how to answer nonbelievers and to "take every thought captive to the obedience of Christ".</i></p>                                   | Textbook |



## MINISTRY DIVISION

MN 513	<p>Ministry Practicum</p> <p><i>This course requires observing, participating, and being directed as a worker in an approved church setting in the area where the student lives and carried out under the supervision of an approved pastor. Forty-five (45) clock hours of supervised ministry work is required.</i></p>	
MN 533	<p>Local Church Order</p> <p>Dr. Kurt Huth</p> <p><i>This is a study of the responsibilities of the members of a church staff and their relationship with lay leaders. The concepts of development of team ministries, mutual understanding, staff counseling, group leadership, and the role of the individual in the group is discussed.</i></p>	Audio
MN 543	<p>The Anointed Leader</p> <p>Dr. Patrick J.O. Sturgill, Sr.</p> <p><i>This course shows the difference between a leader who depends on his or her own qualifications, and one who depends on the anointing of the Holy Spirit for strength and wisdom.</i></p>	Audio
MN 553	<p>Developing Your Style/Leadership</p> <p>Dr. Tom Kitchene</p> <p><i>This course encourages leaders to develop their own style of leadership, and not to try to copy the style of any great leader.</i></p>	Audio
MN 563	<p>Church Growth and Development I</p> <p>Dr. Don Jackson</p> <p><i>This course introduces the procedures for developing church growth.</i></p>	Audio
MN 573	<p>Church Growth and Development II</p> <p>Dr. Don Jackson</p> <p><i>This is the second course in a series of four courses that deals with procedures for developing church growth.</i></p>	Audio
MN 583	<p>Church Growth and Development III</p> <p>Dr. Don Jackson</p> <p><i>This is a continuation of the study of successful procedures used to develop church growth and development.</i></p>	Audio
MN 593	<p>Church Growth and Development IV</p> <p>Dr. Don Jackson</p> <p><i>This is the final course in the series of four courses that deals with procedures that will develop church growth.</i></p>	Audio
MN 5103	<p>A Practical Handbook for Ministry</p> <p>Wayne E. Oates / Dr. M.R. Burekley-Frost</p> <p><i>This course will help students understand the meaning of pastoring and of pastoral counseling and care. It will be helpful in gaining wisdom, clinical insight, and scriptural understanding for the challenges they will face in the ministry of caring for people.</i></p>	Textbook

MN 5113	<p>The Christian Pastor</p> <p>Wayne E. Oates / Dr. M. R. Burckley-Frost</p> <p><i>This course provides students with information needed to function at maximum effectiveness as a pastor. It presents a comprehensive knowledge of the scope of the pastor's work.</i></p>	Textbook
MN 5123	<p>Christian Education in the Church (Christian Education Handbook)</p> <p>Bruce Powers / Dr. M. R. Burckley-Frost</p> <p><i>This course provides students with a full range of information on critical issues in Christian education and gives a practical guide for day-to-day administration of church education programs.</i></p>	Textbook
MN 5133	<p>Ministry of Divine Healing</p> <p>Dr. Robert E. Dean</p> <p><i>At Calvary 2000 years ago, Jesus provided a price for mankind to be healed from every sickness upon the earth. This course is designed to reveal that awesome provision and to equip the student with knowledge of how to walk in that provision. It will build the student's faith both to receive and to minister the healing power of God!</i></p>	Audio
MN 5143	<p>Church Administration</p> <p>Charles A. Tidwell / Dr. M. R. Burckley-Frost</p> <p><i>This course gives students practical advice on issues including: Leadership and ministry skills, basic management and organization, office administration skills, assessing and improving one's own administrative skills, producing church publications, recruiting and training volunteers, planning and budgeting, and employment relationships.</i></p>	Textbook
MN 5153	<p>Staff Your Church for Growth</p> <p>Gary L. McIntosh / Dr. M. R. Burckley-Frost</p> <p><i>The information in this course will give pastors and future pastors the advice needed to guide them in selecting staff members who can help their church grow. It features models for team ministry, keys to productive team ministry, guidance for determining when to add staff members, techniques for effective interviews, and steps to managing staff conflict.</i></p>	Textbook
MN 5163	<p>Business Management in the Local Church</p> <p>David R. Pollock / Dr. M. R. Burckley-Frost</p> <p><i>In this course students will receive practical information that takes them all the way from biblical blueprints to the nuts and bolts of wise application. This course contains information on church and law, church finances, church facilities, and church personnel.</i></p>	Textbook
MN 5173	<p>Scriptural Roles for Women in a Church</p> <p>Dr. Eileen Kelly-Cocke</p> <p><i>This course is a necessity for women in the Church today. It deals with the various roles that women should serve in the Church.</i></p>	Audio

- MN 5183      The Ministry of Helps      Textbook  
 Rev. Buddy Bell / Dr. Fabienne M. Naomi  
*H.E.L.P.S: H=Having—E= Enough—L=Loving—P=People—S=Serving. This is a vital ministry within a church! This course is a unique combination of teaching, seminary guidelines, and answers to often-asked questions. This useful course provides pastors and members with the tools and insights to restore the ministry of helps to their churches.*
- MN 5193      Managing Your Pastorate      Audio  
 Dr. Eileen Kelly-Cocke  
*Personal decisions that cause problems for pastors are covered. Examples and solutions are also offered. A set of personal introspection questions and personal management forms are included in this course. This course is a must for keeping your pastorate priorities straight, healthy, and godly.*
- MN 5203      Church Management      Audio  
 Dr. Eileen Kelly-Cocke  
*This course looks at the biblical basis of management practices and the importance of a church's vision and statement of purpose. The legalities that need to be considered in starting a church are also covered. This course goes step by step through the form used to apply for Exemption under Section 501(c)3 of the Internal Revenue Code.*
- MN 5213      Common Church Administrative System Problems      Audio  
 Dr. Eileen Kelly-Cocke  
*The focus of this course is to help keep your church from getting into serious administrative system problems. It covers the church's need for administrative manuals, the types of manuals and the contents for each administrative manual.*
- MN 5233      The Five Star Church      Textbook  
 Stan Toler/Alan Nelson / Dr. Nancy C. Drawdy  
*This course will help your church provide the highest level of service to God and His people.*
- MN 5243      The 21 Irrefutable Laws of Leadership      Textbook  
 John C. Maxwell / Dr. Max O. Flynn  
*This book by Dr. John C. Maxwell deals with 21 irrefutable laws of leadership. It outlines the essentials of leadership that transcend time, place, culture, and situation. These basic laws of success can be applied to business and private life and can help anyone reach his or her full potential.*
- MN 5253      21 Most Powerful Minutes in a Leader's Day      Textbook  
 John C. Maxwell / Dr. Max O. Flynn  
*This book by Dr. John C. Maxwell equips you with a biblical weekly plan for daily application of his 21 laws of leadership. As you exercise these leadership principles modeled by characters in the Bible, you too can grow into the leader God designed you to be.*

- MN 5263      Mapping Christian Education      Textbook  
 Jack Seymour / Dr. Max O. Flynn  
*This course deals with four main themes: formation, faith community, spiritual growth, and religious instruction. It engages the student from beginning to end, offering colorful descriptions, formative analysis, invitations for self-reflection, and visionary possibilities for the future of Christian education.*
- MN 5273      Education in the Truth      Textbook  
 Norman DeJong / Dr. Max O. Flynn  
*In this course, the author declares that the American people must respond to the challenge we face in education. He goes on to say that Christianity is the only source from which a solution can be found.*
- MN 5293      Developing A Giving Church      Textbook  
 Toler/Towns / Dr. M. R. Burckley-Frost  
*This course is based on the foundational premise that stewardship is the management of time, talents, and treasures.*
- MN 5343      Evangelism That Works      Textbook  
 George Barna / Dr. M. R. Burckley-Frost  
*This course offers an uncompromising biblical plan for evangelism that is soundly and unashamedly based on God's eternal Word. This course has the potential to "stir up the gift" in every Christian who reads it.*
- MN 5353      Chaplains to the Imprisoned      Textbook  
 Dr. Richard Denis Shaw / Dr. M. R. Burckley-Frost  
*This course gives a candid and accurate assessment. It offers an historical perspective as well as addresses the issues of the present moment. It is a forthright response to complex issues and is highly recommended for all correctional workers from administrative personnel to line staff.*
- MN 5363      Crisis Counseling and Pastoral Psychology      Audio  
 Dr. Harold Vick  
*This course deals with how to counsel individuals during various crisis situations. It offers sound spiritual advice to counselors involved in this very delicate type of counseling. It also deals with special situations involving pastors such as; hospital visitation, proper behavior during counseling, and much more.*
- MN 5373      The Principles of Prison Ministry      Textbook  
 Dr. Tommy Seay, Jr. / Dr. Lawrence Burkes  
*Many churches have sent teams of ministers into prisons, and nearly two-thirds of them have returned to their churches defeated. The Principles of Prison Ministry serves as a manual for such teams, giving volunteer chaplains a far better view of what prison ministry is all about. This course will help navigate you through some of the trouble areas in this difficult world of prisons.*

MN 5383	Record and Accounting Procedures for a Church Dr. Eileen Kelly-Cocke <i>This is a technical course that goes into the types of records a church and minister must keep. It walks a student through doing budgets and preparing financial reports for review by the Board of Elders, Deacons, or Directors. Exercise worksheets are included as part of this course.</i>	Audio
MN 5393	Making Life Healing Changes Dr. M.R. Burckley-Frost <i>This course will help show how to accept God's grace, truth, and time as it relates to us. It will help us to understand bonding relationships to God and others. You will learn about boundaries and how to develop healthy boundaries.</i>	Audio
MN 5403	The Repeat Offender Dr. Jan D. Goodman <i>This course deals with the psychology of the individual who is trapped in the cycle of repeating crimes and therefore, finding themselves in and out of the prison system.</i>	Audio
MN 5413	The Parables of Christ Dr. John R. Vick <i>This course will focus on the time when Jesus walked the earth as a man and ministered to multitudes of people. In fulfillment of scriptures he spoke in many parables that were not intended to be understood by all who heard. In this course, we look at the major doctrines covered in the parables of Christ by taking a snapshot look at 6 parables and the six most common doctrines. Take a step back in time to see how Jesus used parables to minister and how we can become more effective in ministry today through communication of kingdom principles.</i>	Audio
MN 5423	Real Bible Faith Dr. Robert E. Dean <i>The course teaches students to take the things of New Creation and walk in them.</i>	Audio
MN 5433	The Biblical Basis of Christian Counseling Gary R. Collins, Ph.D. / Dr. M. R. Burckley-Frost <i>This course will give the student a practical working knowledge of Scripture and the basics of the Christian faith. This course will help the student to relate the basic teachings of Scripture to people's problems. It is the core of what Christian counselors must know to be truly effective in helping others.</i>	Textbook
MN 5443	The Marketplace Christian Darren Shearer / Dr. Howard L. Carmicle, Jr. <i>This course will help the student discover the unique spiritual gifts God has entrusted all of us for ministry in the marketplace. The student will learn practical strategies for transforming industry for the glory of God.</i>	Textbook

MN 5453	<p>Power in The Blood</p> <p>Charles Spurgeon / Dr. Deborah B. Minucie</p> <p><i>This course teaches the student how to help others: “Be Accepted In Christ”, “Start a Whole New Life”, “Receive Help When Tempted”, “Rid The Church of Strife” and “Share The Gospel with Others”</i></p>	Textbook
MN 5463	<p>Marriage Foundations</p> <p>Dr. John R. Vick</p> <p><i>This course offers understanding and competency in counseling with couples that are at various stages of their relationship, from pre-marriage counseling to the loss of a spouse. This course will assist the student in educating couples on how to side step possible relationship-ending mistakes.</i></p>	Audio
MN 5523	<p>Leadership Training</p> <p>Dr. Jerry Phelps</p> <p><i>This course is a study of the principles of successful leadership.</i></p>	Audio
MN 5533	<p>Outcome (A Blueprint for Becoming an Effective Church)</p> <p>Dr. Timothy Passmore / Dr. Albert Simpson, Jr.</p> <p><i>This course offers proven methods of a successful Church that will produce God-sized outcomes. The course clearly lays out a Biblical blueprint for ministry for those that comprise the Church—Staff, Volunteer Leaders and Servants.</i></p>	Textbook
MN 5543	<p>Living Above the Fray</p> <p>Dr. Kurt Huth</p> <p><i>Noah Webster’s 1828 Dictionary defines Fray as: 1) A great crash, havoc, ruin, to break. 2) A broil, quarrel or violent riot, that puts men in fear. 3) To fright; to terrify. This course will show the student that a fray is a curse that we are to live above in the authority of our Lord Jesus Christ.</i></p>	Audio
MN 5553	<p>Faith Speaks</p> <p>Dr. Kurt Huth</p> <p><i>This course will explain with Biblical answers: What does Faith speak, How does Faith speak, When does Faith speak and what part we have in speaking and God’s part.</i></p>	Audio
MN 5563	<p>Leadership and Lay Ministry</p> <p>Dr. Kurt Huth</p> <p><i>This course will deal with the calling for leaders, the requirements they must meet to be chosen as leaders. What their responsibilities are to God, to one another, to the body, and what their commitment must be for service.</i></p>	Audio
MN 5573	<p>The Gifts and The Calling of God</p> <p>Dr. Harold Vick</p> <p><i>This is a course by our founder that deals with the various gifts that God gives to His children and explains how to find the gift that He has endowed you with.</i></p>	Audio

MN 5583	<p>Mission Vision and Values Dr. John R. Vick</p> <p><i>This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.</i></p>	Audio
MN 5593	<p>Wide Awake Erwin Raphael McManus / Dr. Fabienne M. Naomi</p> <p><i>This course challenges us to put an end to all the sleepwalking and settling, for each of us was created by God for a reason. He has called us to live as Jesus did- a heroic life, void of monotony, teem with danger, adventure. This course is about realizing that the world desperately needs us to live up to our greatness.</i></p>	Textbook
MN 5603	<p>Chasing Daylight Erwin Raphael McManus / Dr. John R. Vick</p> <p><i>This course is a call to live a life of blazing urgency. We have but one life. We are given one opportunity to pursue our dreams and fulfill our divine purpose. This course challenges us to start seizing the raw, untapped potential of a life with God.</i></p>	Textbook
MN 5613	<p>Ministering Tradition or Truth Dr. Kurt Huth</p> <p><i>This course will deal with the calling for leaders to teach the true provisions of God's Word, rather than teaching traditions that lead people away from the power of truth. Although there are good traditions in the Church, we want to expose the ones that make the Word of God of no effect.</i></p>	Audio
MN 5623	<p>Un-Stoppable Force Erwin Raphael McManus / Dr. John R. Vick</p> <p><i>This course offers a vision of the Church taking its rightful place. An unstoppable force created to change the world. A Church that is active and engaged with its community.</i></p>	Textbook
MN 5633	<p>The Emerging Leaders Dave Williams / Dr. Fabienne M. Naomi</p> <p><i>This course is designed to call students to a new breed of Church leadership for the 21<sup>st</sup>. century. Using often unorthodox approaches to be "Wall Breakers" and "City Takers" to become an unstoppable force for the Gospel.</i></p>	Textbook
MN 5643	<p>The Depression Proof Church Frank Becker / Dr. Albert Simpson, Jr.</p> <p><i>This course provides Biblical answers to the Church in crisis. This course exposes the frustrations, summarizes the symptoms, reveals the causes and details how a return to Biblical principles and practices will build up individual believers and revitalize the Church.</i></p>	Textbook
MN 5653	<p>Ministering Justice, Mercy and Faithfulness Dr. Kurt Huth</p> <p><i>Using the text of Matthew 23:23 this course will show how the Lord wants us to minister these important weightier matters of the law through His grace.</i></p>	Audio

MN 5673	<p>Doing Church as a Team</p> <p>Wayne Corderio / Dr. Fabienne M. Naomi</p> <p><i>This course is designed to identify the hidden callings of Members in the Church and build teams. That together as one, working toward a single, clearly defined goal all things are possible.</i></p>	Textbook
MN 5683	<p>The Second Man (Assistant Ministries)</p> <p>Dr. John R. Vick</p> <p><i>This course is designed to help those students serving in the position of assistance to the Senior or Lead Pastor or helping the Lead Pastor choose people to assist them in the Ministry.</i></p>	Audio
MN 5683	<p>The Conditional Promises of God</p> <p>Dr. Dominic M. Esposito</p> <p><i>This course reminds us that The Word of God is alive and sharper than any two-edge sword. This course will show the student that God's promises found in Scripture and our obedience is a combination that will shake the foundation of Ministry and your destiny.</i></p>	Textbook
MN 5703	<p>Developing the Leaders Around You</p> <p>John C. Maxwell / Dr. Fabienne M. Naomi</p> <p><i>This course helps the student understand that you cannot do it all alone. In order to be a leader, you must develop the leaders around you. This course will help you establish a team, and get your vision seen, implemented and contributed to by others.</i></p>	Textbook
MN 5723	<p>Ministry, Healing &amp; Evangelism in Small Groups</p> <p>Dr. John R. Vick</p> <p><i>This course will show how Small Groups is a critical skillset for the Church today. Students will learn how small groups can serve as a key function for ministry, counseling and outreach and have a greater impact on lives of individuals.</i></p>	Audio
MN 5733	<p>The First 48 Hours (Spiritual Caregivers as First Responders)</p> <p>Jennifer S. Cisney / Dr. Fabienne M. Naomi</p> <p><i>This course offers a practical guide that equips the student to cross the road with competence and compassion. This course offers guidance in providing crisis intervention from a spiritual perspective.</i></p>	Textbook
MN 5743	<p>Fivefold Ministry (made practical)</p> <p>Ron Myer / Dr. Fabienne M. Naomi</p> <p><i>This course will help the student understand how the equipping ministries of Ephesians 4 function individually and synergize with each other. The student will learn how these ministries function within the local church.</i></p>	Textbook
MN 5763	<p>Love and The Gifts</p> <p>Dr. M. R. Burckley-Frost</p> <p><i>We know that the Gifts practiced without love are as sounding brass and clanging cymbals. This course teaches the importance of love when ministering in the gifts of the Father, Son, and Holy Spirit, and explains how our God given temperaments blend with the gifts given to us.</i></p>	Audio
MN 5773	<p>Lead Like Jesus</p> <p>Ken Blanchard, Phil Hodges / Dr. James H. Vick II</p> <p><i>This course will help the student look into scripture to discover the leadership wisdom of Jesus – and the difference it will make in the student's life.</i></p>	Textbook



MN 5783	<p>Know What You Believe (Christian Apologetics II)</p> <p>Paul E. Little / Dr. Cynthia Simpson</p> <p><i>This course is an in-depth study of what the Christian Faith teaches about God, Jesus &amp; The Holy Spirit. What a student should know about angels, Satan and demons. What place the Bible and Church should have in some one's life.</i></p>	Textbook
MN 5793	<p>Know Why You Believe (Christian Apologetics III)</p> <p>Paul E. Little / Dr. Cynthia Simpson</p> <p><i>This course deals with the questions like: Do science and Scripture conflict? Are miracles possible? Is the Christian experience real? This course will give the student the tools to answer these and other questions as a reasonable response to the tough challenges to Christianity.</i></p>	Textbook
MN 5803	<p>Know Who You Believe (Christian Apologetics IV)</p> <p>Paul E. Little / Dr. Cynthia Simpson</p> <p><i>This course is an in-depth study of the divinity of Jesus and His place in God's plan for man.</i></p>	Textbook
MN 5813	<p>Every Thought Captive (Christian Apologetics V)</p> <p>Richard L. Pratt, Jr. / Dr. Cynthia Simpson</p> <p><i>This course is down-to-earth plain language study manual on Apologetics and the task of defending the Faith. This course will teach the student how to answer nonbelievers and to "take every thought captive to the obedience of Christ".</i></p>	Textbook
MN 5823	<p>The Recovery-Minded Church</p> <p>Jonathan Benz / Dr. John R. Vick</p> <p><i>This course addresses the pressing questions faced when ministering to those with addictions. With this course you will discover a clinically informed, biblical and theological framework to love the addicts in your midst and practical tools to help you succeed in doing so.</i></p>	Textbook
MN 5833	<p>Spiritual Leadership</p> <p>J. Oswald Sanders / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course will present key principles from Scripture about what makes a good leader – in ministry or any other realm.</i></p>	Textbook
MN 5843	<p>Spiritual Discipleship</p> <p>J. Oswald Sanders / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course will examine Jesus' teaching on what it means to follow Him, helping the student become the kind of Christian He wants you to be, not the kind devised by man.</i></p>	Textbook
MN 5853	<p>Thinking for a Change</p> <p>John C. Maxwell / Dr. Albert Simpson, Jr.</p> <p><i>This course will teach the student to focus on not on what to think, but how to best use one of the most precious possessions ever given: Your Mind.</i></p>	Textbook
MN 5863	<p>Healing Well and Living Free from an Abusive Relationship</p> <p>Dr. Ramona Probasco / Dr. Howard L. Carmicle, Jr.</p> <p><i>Abuse breaks the spirit and leaves wreckage in its path. This course takes an eye-opening look at abuse, its impact, and how to grow from victim to survivor, and survivor to overcomer.</i></p>	Textbook

MN 5873	<p>Making Magnificent Marriages</p> <p>Dr. Jared Pingleton / Dr. David A. Carpenter</p> <p><i>This course provides the student with a Biblically sound and highly practical resource that will help to transform marriages.</i></p>	Textbook
MN 5893	<p>The Power of Faith</p> <p>Derek Prince / Dr. John R. Vick</p> <p><i>This course helps the student enter the fullness of God's possibilities and provision for life—through the dynamics, the promises, the power of faith. This course answers questions about faith, such as: What is faith? Why is faith necessary? How, in practical terms, can we live by faith? How to grow our faith?</i></p>	Textbook
MN 5903	<p>Sacred Marriage</p> <p>Gary Thomas / Dr. Howard L. Carmicle, Jr</p> <p><i>What if God's primary intent for your marriage isn't to make you happy . . . but holy? What if your relationship isn't as much about you and your spouse as it is about you and God? This course invites you to see how God can use marriage as a discipline and a motivation to love God more and reflect more of the character of his Son.</i></p>	Textbook
MN 5913	<p>The Art of Communication</p> <p>Dr. Dominic M. Esposito</p> <p><i>Upon completion of this course, the student will acquire effective communication skills that include but are not limited to unique listening abilities, effective speaking techniques, and accurately profiling personalities - that when used - will positively impact lives.</i></p>	Audio

## **YOUTH MINISTRY**

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| YM 513 | <p><b>Preparing for Adolescence</b><br/>           Dr. James Dobson / Dr. William T. Burdette Sr.<br/> <i>This course is a comprehensive study on helping young people as they get ready to enter the turbulent teenage years. This course covers areas of youth ministry such as, Inferiority, Conformity, Puberty, Romantic Love and Identity.</i></p>  | Textbook |
| YM 523 | <p><b>The DNA of Parent-Teen Relationships</b><br/>           Dr. Greg Smalley / Dr. William T. Burdette Sr.<br/> <i>This course is designed to equip the student to help build and restore relationships between parents and teenagers.</i></p>  | Textbook |
| YM 533 | <p><b>The Power of a Praying Teen</b><br/>           Stormie Omartian / Dr. Albert Simpson, Jr.<br/> <i>This course is designed to help teach youth about the importance and power of prayer. This course will help the student minister to youth by teaching them to have a closer walk with God, saying goodbye to negative emotions, attracting good relationships, standing free of peer pressure and being a light for others.</i></p> | Textbook |
| YM 543 | <p><b>Battlefield of The Mind for Teens</b><br/>           Joyce Meyer / Dr. Albert Simpson, Jr.<br/> <i>This course takes an honest look at what teenagers are faced with every day- peer pressure, expectations for your future, the struggle for independence. This course will allow the student to give no-nonsense, Biblically based advice to the youth of today.</i></p>  | Textbook |
| YM 553 | <p><b>Introduction to Youth Ministry</b><br/>           Dr. David E. Wright, II<br/> <i>This course deals with the consideration of the principles, methods, and materials in youth work which develop effective Christian leadership in this ministry of the church. A program of Bible study, evangelism, worship, recreation, and stewardship designed to win and hold the adolescent group is given.</i></p>                            | Audio    |
| YM 563 | <p><b>Youth Pastor</b><br/>           Dr. Houston Heflin / Dr. William T. Burdette Sr.<br/> <i>This course provides a Biblical and theological grounding for the many jobs a youth minister does. It explains what each of these jobs entails and helps youth pastors identify where their gifts lie and where they still need to grow.</i></p>   | Textbook |
| YM 573 | <p><b>Uprising (A Revolution of The Soul)</b><br/>           Erwin Raphael McManus / Dr. Fabienne M. Naomi<br/> <i>This course will serve the student two-fold. First, it will create desire in the student to change from an ordinary life into an extraordinary life. Second, it will allow those working with youth to teach these lessons while they are young, so they will not have to learn them when they are old.</i></p>          | Textbook |

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| YM 583 | <p>Hurt: (Inside the world of today's Teenagers)</p> <p>Chap Clark / Dr. William T. Burdette Sr.</p> <p><i>This course serves to open the eyes of parents, youth workers, pastors and all other youth-serving professionals to the realities of the contemporary adolescent experience. This course will also provide powerful insights to the issues affecting adolescents and give the student tools in which they can have a prophetic, preventive, and redemptive influence on the world of today's youth culture.</i></p> | Textbook |
| YM 593 | <p>Building Faith One Child at a Time</p> <p>Becky Schuricht Peters / Dr. R. Clifton Drawdy</p> <p><i>Faith is a gift from God through the workings of the Holy Spirit. Nothing we do can cause faith to begin to grow in another person's life. Only God can do that. This course will help the student learn more about their own faith and serves as a guide to better understand the workings of faith.</i></p>  | Textbook |

## **PROPHETIC MINISTRY**

- PM 503      The Lifestyle of a Prophet      Textbook  
James W. Goll / Dr. David A. Carpenter  
*This course offers insight into the heart of the prophetic calling. This course will offer a unique hands-on guide to develop the intimacy with God essential to hearing His voice clearly.*
- PM 513      The Prophet's Handbook      Textbook  
Paula A. Price / Dr. Howard L. Carmicle Jr.  
*This course offers insight into the role of prophetic ministry and why it is so necessary today.*
- PM 523      Prophets: 101      Textbook  
Jonathan Ferguson / Dr. Benda Palmer  
*This course offers insight to help the student understand what the prophetic mantle is and what it represents, a prophet's role and responsibility, the fundamentals of spiritual life and much more.*
- PM 533      The Prophetic Ministry      Textbook  
Rick Joyner / Dr. Fabienne Naomi  
*What is prophecy? Who is to prophesy? Is it right to seek prophecy? These are just a few questions being asked by the church today. This course will answer your questions and challenge you to know God and hear from Him as you never have before!*

## **APOSTOLIC MINISTRY**

- AM 503      Apostles – The Fathering Servant      Textbook  
Bill Scheidler / Dr. Fabienne M. Naomi  
*This course addresses the role of the Apostle in the Church today. This course will answer the following questions. What are the qualifications of an Apostle? What are their function within the Church at large and how that role is defined?*
- AM 513      Apostles Today      Textbook  
C. Peter Wagner / Dr. Howard L. Carmicle Jr.  
*This course takes an insightful look at the spheres of authority that are all around us; looking at the progress of the New Apostolic Reformation launched in the 90's and continuing today.*
- AM 523      Modern Day Apostles      Textbook  
David Chapman / Dr. Howard L. Carmicle Jr.  
*This course takes the student on an in-depth journey through the supernatural ministry of the Apostle in the modern-day church.*

## RELIGIOUS EDUCATION DIVISION

- RE 513      Children's Ministry Practicum  
*This course requires observation, participation, and directed teaching in an approved Children's Ministry setting in the area where the student lives and will be carried out under the supervision of an approved supervising Minister by RMBC administration. Forty-five supervised hours are required.*
- RE 523      Introduction to Youth Ministry Audio  
 Dr. David E. Wright, II  
*This course deals with the consideration of the principles, methods, and materials in youth work which develop effective Christian leadership in this ministry of the church. A program of Bible study, evangelism, worship, recreation, and stewardship designed to win and hold the adolescent group is given.*
- RE 533      Children's Ministry Leadership Textbook  
 Jim Wideman / Dr. R. Clifton Drawdy  
*This course is designed to equip and motivate the children's ministry leaders to grow in their ministry through administration. This course will teach leadership fundamentals, sharpen administrative and organizational skills and create great time management methods for the ministry staff.*
- RE 543      Children's Ministry That Works Textbook  
 Group Publishing / Dr. James H. Vick II  
*This course will focus on key areas of children's ministry including Developing a leadership team, Safety and liability in children's ministry, partnering with parents and teaching so children can learn.*
- RE 553      Children's Ministry in the 21<sup>st</sup>. Century Textbook  
 Group Publishing / Dr. R. Clifton Drawdy  
*This course is designed to equip the student in the coming trends of Children's Ministry. This course will address, How Current Culture is rewiring kid's brains, the latest education trends embraced by schools, Morphing Children's Ministry into Family Ministry as well as how to be prepared for what type of kids are about to come to your ministry.*
- RE 563      Energizing Children's Ministry in The Small Church Textbook  
 Rick Chromey / Dr. David A. Carpenter  
*This course provides a practical guide and insight that will encourage children's ministry to grow and thrive along with ready-to-use tools for evaluation, budgeting and teacher training.*
- RE 573      Children's Ministry in The Way of Jesus Textbook  
 David Csinos & Ivy Beckwith / Dr. Fabienne M. Naomi  
*This course teaches the student that children's ministry should be about spiritual formation and developing lifelong disciples. This course offers a clear path to engaging children's hearts, minds and imaginations with the message of the Gospel.*

RE 583	<p>Special Needs Ministry</p> <p>Pat Verbal / Dr. Lawrence Burkes</p> <p><i>This course will focus on the most overlooked group in the community and how to meet the needs of these kids and their parents. This course will also provide details in how to launch a special needs ministry in the Church.</i></p>	Textbook
RE 593	<p>Formational Children's Ministry</p> <p>Ivy Beckwith / Dr. R. Clifton Drawdy</p> <p><i>This course teaches the student to shape children through story, ritual and relationship. The student will learn how to capture children's imaginations not to just keep them occupied but to live as citizens of the kingdom of God.</i></p>	Textbook
RE 5113	<p>Children's Ministry That Fits</p> <p>David M. Csinos / Dr. David A. Carpenter</p> <p><i>This course provides insightful research, relevant theory and practical ministry into a guide for discovering and understanding children's spiritual styles of learning.</i></p>	Textbook
RE 5123	<p>Volunteers That Stick</p> <p>Jim Wideman / Dr. R. Clifton Drawdy</p> <p><i>This course will focus on how to create a volunteer-friendly culture, writing job descriptions and creating a volunteer handbook and placing volunteers in the right job that will help them grow in their skills and ministry.</i></p>	Textbook
RE 5133	<p>Follow Me as I Follow Christ</p> <p>Cheryl Dunlop / Dr. Lawrence Burkes</p> <p><i>This course will provide an all-inclusive guide for teaching children about the love of Christ. Topics will include Lesson planning, leading a child to Christ, using the power of story to teach and know the characteristics of age groups and many other key topics.</i></p>	Textbook
RE 5143	<p>Rock-Solid Children's Ministry</p> <p>Larry Folwer / Dr. Lawrence Burkes</p> <p><i>This course will focus on the essence of what children's ministry is about, the heart of a child. This course will teach the student how to relate the Scriptures in such a way that it meets kids where they are at and help build a solid foundation to equip them for what they will face later in life.</i></p>	Textbook
RE 5153	<p>Christian Religious Education</p> <p>Thomas H. Groome / Dr. R. Clifton Drawdy</p> <p><i>This course will provide a comprehensive integration of the history, theory and practice of modern religious education for a new generation of educators. This course will show how we can facilitate an educational experience that has the power to shape and transform people and communities in life-giving ways of faith.</i></p>	Textbook
RE 5163	<p>Making Your Children's Ministry the Best Hour</p> <p>Sue Miller / Dr. R. Clifton Drawdy</p> <p><i>This course will teach the student that Children's Ministry big or small can ignite in young hearts faith that can grow. This course will deal with topics such as: How to grab and hold kid's interest, how to balance evangelism and discipleship and six specific ministry values that meet kid's needs.</i></p>	Textbook

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| RE 5173 | <p>Handbook of Pre-school Religious Education</p> <p>Donald Ratcliff / Dr. R. Clifton Drawdy</p> <p><i>This course is a comprehensive treatment of the entire field of early childhood religious education. This course underscores the need for a holistic approach to religious education that blends expertise from the fields of psychology, sociology education philosophy, child and family development and theology.</i></p> | Textbook |
| RE 5183 | <p>Building Faith One Child at a Time</p> <p>Becky Schuricht Peters / Dr. R. Clifton Drawdy</p> <p><i>Faith is a gift from God through the workings of the Holy Spirit. Nothing we do can cause faith to begin to grow in another person's life. Only God can do that. This course will help the student learn more about their own faith and serves as a guide to better understand the workings of faith.</i></p>                 | Textbook |
| RE 5193 | <p>Handbook of Preschool Religious Education</p> <p>Donald Ratcliff / Dr. R. Clifton Drawdy</p> <p><i>This course is an exhaustive and comprehensive treatment of the entire field of early childhood religious education. This course acts as an indispensable guide and resource for students who will become involved in the religious education of young children.</i></p>  | Textbook |



## SPIRITUAL GROWTH DIVISION

SG 523	<p>Leadership Training Dr. Jerry Phelps <i>This course is a study of the principles of successful leadership.</i></p>	Audio
SG 533	<p>Pathway to Worship I and II Dr. Annette Sasser <i>This course helps the student develop a process whereby he or she can engage into true worship with God. It includes but is not limited to: removing hindrances to worship, setting the mind to worship, and avenues to worship.</i></p>	Audio
SG 553	<p>The Maturing of the Saints Dr. Kurt Huth <i>This is a study showing the stages of growth and maturity of Christians as they learn more of the Word of God.</i></p>	Audio
SG 563	<p>Growing in Grace Dr. Larry Nylin <i>This course deals with the growth of the Christian life based on the grace of God.</i></p>	Audio
SG 573	<p>Love and The Gifts Dr. M. R. Burckley-Frost <i>We know that the Gifts practiced without love are as sounding brass and clanging cymbals. This course teaches the importance of love when ministering in the gifts of the Father, Son, and Holy Spirit, and explains how our God given temperaments blend with the gifts given to us.</i></p>	Audio
SG 583	<p>Practical Aspects of Christianity and Christian Growth and Development Dr. Randy Hayes and Dr. Harold Vick <i>This course deals with the practical aspects of Christianity as well as gives a practical introduction by our founder to the discipline of the Christian life including daily study of the Word, prayer, fasting, study habits, and financial stewardship.</i></p>	Audio
SG 593	<p>The Joy of Being a Disciple Dr. Ronald L. Campbell <i>Christians need not walk around with long faces. This course shows that when one comes to Christ, he discovers that Jehovah is a God of Covenant. Because of the New Covenant, Christians can experience joy in their Christian life.</i></p>	Audio
SG 5113	<p>Counseled by God Mark Virkler / Dr. Max O. Flynn <i>This course explores the avenues by which God counsels His children. It encourages one to seek His counsel instead of the counsel of others.</i></p>	Textbook
SG 5123	<p>How to Hear God's Voice Mark Virkler / Dr. John R. Vick <i>This is the most practical course in the world today that teaches people how to hear God's voice and to see divine visions. This course will bring you into the experience of two-way dialogue with Almighty God.</i></p>	Textbook

SG 5133	<p>Driven by Eternity</p> <p>John Bevere / Dr. Beth McLemore</p> <p><i>The purpose of this course is to reveal an eternal perspective to motivate believers to labor for what endure, and to draw seekers to salvation and Kingdom living.</i></p>	Textbook
SG 5153	<p>Victory Over the Darkness</p> <p>Neil T. Anderson / Dr. James Vick, II</p> <p><i>This course shows that you can have victory over darkness by knowing who you are in Christ. You will learn to Realize the power of your identity in Christ, to Free yourself from the burdens of your past, to stand against the spiritual forces of this world, to win the battle for your mind, to become the spiritual person you want to be, and to discover the truth about God's view of you.</i></p>	Textbook
SG 5163	<p>The Three Battlegrounds</p> <p>Francis Frangipane / Dr. Roger Clark</p> <p><i>This course gives an in-depth view of the three arenas of spiritual warfare: the mind, the church, and the heavenly places.</i></p>	Textbook
SG 5193	<p>Total Forgiveness</p> <p>R. T. Kendall / Dr. Fabienne M. Naomi</p> <p><i>Learn what forgiveness is and what it is not. Uncover the physical, emotional, and spiritual consequences of un-forgiveness, and see why God adamantly encourages you to forgive others.</i></p>	Textbook
SG 5203	<p>Battlefield of the Mind</p> <p>Joyce Meyer / Dr. Fabienne M. Naomi</p> <p><i>In this powerful book, Joyce Meyer will guide the student through an honest self-appraisal by sharing the trials, tragedies, and ultimate victories of her own marriage, family and ministry—including the truth she learned about what she was thinking and feeling every step of the way.</i></p>	Textbook
SG 5213	<p>Unreasonable Worship</p> <p>Dr. Kurt Huth</p> <p><i>This course is a study of worship from the heart rather than reason.</i></p>	Audio
SG 5223	<p>The Fear of the Lord</p> <p>John Bevere / Dr. Max O. Flynn</p> <p><i>Discover the Key to intimately knowing God more than ever. There is something missing in our churches, our prayers, and in our personal lives. It is what builds intimacy in our relationship with God. It is what makes our lives real and pure. It is what transforms us into truly Spirit-led children of God. It is the Fear of the Lord. This profound message will provoke one to honor God in a way that will revolutionize his or her life.</i></p>	Textbook
SG 5233	<p>Spiritual Maturity: Principles of Spiritual Growth for Every Believer</p> <p>J. Oswald Sanders / Dr. Howard L. Carmickle, Jr.</p> <p><i>The biblical mandate for believers is clear—to grow from spiritual infancy to maturity. The New Testament knows three types of Christians: The spiritually mature, The spiritually immature, and the spiritually decadent. For those who desire to grow strong spiritually, this course provides clear direction.</i></p>	Textbook

SG 5263	<p>Developing a Christian Mind  Oliver Barclay / Dr. R. Clifton Drawdy</p> <p><i>This course is designed to challenge to develop a “Christian Mind”. This is something we cannot escape because our minds are involved in the simplest decisions. Either we please God by loving Him with our entire mind, or we avoid this responsibility, hoping that somehow a mindless love is good enough.</i></p>	Textbook
SG 5273	<p>Unlock the Power of Family  Dr. Daniel A. Brown / Dr. Terry Lee Stair, Sr.</p> <p><i>This course will help the student recognize the four elements of covenant: Exchanging Names, Rehearsing History, Making Promises, and Accepting Consequences.</i></p>	Textbook
SG 5293	<p>Serving God's Purpose  Dr. Kurt Huth</p> <p><i>This course helps the student to understand why they are alive and reveal God's purpose for their life.</i></p>	Audio
SG 5293	<p>Living Above the Fray  Dr. Kurt Huth</p> <p><i>Noah Webster's 1828 Dictionary defines Fray as: 1) A great crash, havoc, ruin, to break. 2) A broil, quarrel or violent riot, that puts men in fear. 3) To fright; to terrify. This course will show the student that a fray is a curse that we are to live above in the authority of our Lord Jesus Christ.</i></p>	Audio
SG 5313	<p>Serving God's Leader  Dr. Terry Austin, Sr.</p> <p><i>This course deals with the responsibility of Christians to honor and serve God's leader as directed in God's Word.</i></p>	Audio
SG 5323	<p>Over Coming Offense (The Bait of Satan)  John Bevere / Dr. Max O. Flynn</p> <p><i>This course exposes one of the most deceptive snares Satan uses to get believers out of the will of God – Offense. This course will show you how to stay free from offense and escape the victim mentality.</i></p>	Textbook
SG 5333	<p>Soul Transformation  Drs. Adam &amp; Candice Smithyman / Dr. John R. Vick</p> <p><i>This course will help the student understand strategies for overcoming all of the challenging areas of life. This course will help the student understand that through the gifts that they have been given they can conquer obstacles in their path. This course will teach what motivates the student and who they are in Christ, and how to practice the spiritual disciplines for realizing their destiny.</i></p>	Textbook
SG 5343	<p>The Holy Spirit, The Supernatural, &amp; You  Dr. Glenn Arekion / Dr. Fabienne M. Naomi</p> <p><i>When it comes to the supernatural, many in the church have the mental belief but lack the physical evidence because they are deficient in spiritual power. This course addresses this issue and answers questions regarding the Holy Spirit, the supernatural, revival, the Gifts of the Spirit, and more.</i></p>	Textbook

## **THEOLOGY DIVISION**

TH 513	<p>The Armor of God &amp; The Doctrine of Scriptures  Dr. R. Clifton Drawdy  <i>This is an in-depth study of Ephesians 6:10-18. The Doctrine of Scriptures is a study of the origin, formation, authority, inerrancy, and inspiration of the Scriptures.</i></p>	Audio
TH 523	<p>The Doctrines of God &amp; Salvation  Dr. R. Clifton Drawdy  <i>This is a study of the revelation God has given of Himself, His existence, nature, names, attributes, and works, and the study of the nature, work, and divinity of Christ. Also, it is a study of the different aspects of Salvation, Justification, Sanctification, Redemption, Adoption, and the New Birth.</i></p>	Audio
TH 533	<p>The Doctrines of The Holy Spirit &amp; Angels  Dr. R. Clifton Drawdy &amp; Dr. Terry Lee Stair, Sr.  <i>This course also deals with the works, ministry, fruit, baptism, and gifts of the Holy Spirit.</i></p>	Audio
TH 543	<p>Homiletics &amp; Important Bible Doctrines  Dr. Ronald E. Drawdy and Dr. Kurt Huth  <i>This study deals with the different styles of preaching and the most important Bible doctrines.</i></p>	Audio
TH 553	<p>The Doctrines of Victory &amp; Prayer  Dr. Randy Hayes and Dr. Craig Lokken  <i>This course deals with the scriptural formula for victory in the Christian life and presents a study of various prayers recorded in the Scriptures, and the result of those prayers.</i></p>	Audio
TH 563	<p>The Doctrines of Man &amp; Sin  Dr. R. Clifton Drawdy  <i>This is a study of man, God's creation, which includes the Divine purpose for man as created in God's image; as a living soul; in his primitive state; then, alienated from God by voluntary disobedience and finally as the object of God's redeeming grace. This course includes a study of the origin, nature, universality, guilt, and penalty of sin.</i></p>	Audio
TH 573	<p>The Doctrine of Last Things  Dr. R. Clifton Drawdy  <i>This is a study of the events of the final days of man, including the various interpretations of how the end times will develop.</i></p>	Audio
TH 583	<p>The Law of Identification  Dr. Robert E. Dean  <i>This course is designed to teach all of the benefits afforded to the Christian through the cross.</i></p>	Audio
TH 593	<p>The Origin and The Object of the Word  Dr. E. Cecil Griffin  <i>This course relates to the origin of the Word of God and deals with the object of that Word.</i></p>	Audio
TH 5103	<p>Spiritual Laws of Truth  Dr. Lary Goss  <i>This course is designed to promote stability in Christians by instructing them in the Spiritual Laws of Truth as found in the Word of God.</i></p>	Audio

TH 5113	<p>Evangelical Theology Karl Barth / Dr. R. Clifton Drawdy</p> <p><i>Evangelical theology is concerned with Immanuel, God with Us! Having this God for its object, it can be nothing else but the most thankful and happy science.</i></p>	Textbook
TH 5123	<p>Comparative Religions &amp; Hermeneutics Dr. Craig Lokken</p> <p><i>This course gives an analysis of the major world religions in comparison to Christianity, and detail rules for studying the Word of God.</i></p>	Audio
TH 5133	<p>The Life and Times of Jesus The Messiah Albert Edusiteim / Dr. M. R. Burckley-Frost</p> <p><i>This course will give the student a thorough understanding of the life and ministry of Christ as it introduces a vivid background of the Jewish social and religious life of Christ's time and includes an overview of the Four Gospels.</i></p>	Textbook
TH 5143	<p>Jesus: Lord and Savior F. F. Bruce / Dr. M. R. Burckley-Frost</p> <p><i>This course explores the Jesus story in light of contemporary scholarship and Christian conviction. The author answers the question, "Who is Jesus, anyway?". Biblical evidence is examined as to who Jesus was, what His ministry was like, and how He related to His disciples and other Jews. It also considers His last meal, His arrest and trial, and His resurrection. This course will help the student recognize Jesus as the Son of God, the Incarnate Word, and Lord and Savior.</i></p>	Textbook
TH 5153	<p>The Names of God Dr. M. R. Burckley-Frost</p> <p><i>This course is an overview of the names of God the Father; the names and titles of God the Son, and the names and titles of God the Holy Spirit as they are found in the Old and New Testaments; and shows how they relate to us and how we are to use these names in prayer.</i></p>	Audio
TH 5163	<p>Man's Two Lives Dr. Kurt Huth</p> <p><i>This course is a study of man's life in sin and man's life in redemption.</i></p>	Audio
TH 5173	<p>From the Cross to the Throne Dr. Kurt Huth</p> <p><i>This is a dramatic study of all Jesus did in and for us in His journey to the cross and ultimately being seated at the right hand of the Majesty on High.</i></p>	Audio
TH 5183	<p>Real Bible Faith Dr. Robert E. Dean</p> <p><i>The course teaches students to take the things of New Creation and walk in them.</i></p>	Audio
TH 5193	<p>The Parables of Christ Dr. John R. Vick</p> <p><i>This course will focus on the time when Jesus walked the earth as a man and ministered to multitudes of people. In fulfillment of scriptures he spoke in many parables that were not intended to be understood by all who heard. In this course, we look at the major doctrines covered in the parables of Christ by taking a snapshot look at 6 parables and the six most common doctrines. Take a step back in time to see how Jesus used parables to minister and how we can become more effective in ministry today through communication of kingdom principles.</i></p>	Audio

TH 5203	<p>The Many Facets of Faith Dr. Kurt Huth</p> <p><i>The course is an in-depth study of the Bible giants of faith and how they grew to be strong in their faith.</i></p>	Audio
TH 5243	<p>Biblical Hermeneutics Corley, Lemke, Lovejoy / Dr. William T. Burdette Sr.</p> <p><i>This course is designed for students who want to grow in their ability to interpret, teach and preach God's Word.</i></p>	Textbook
TH 5253	<p>End Time Events Charles Capps / Dr. Deborah B. Minucie</p> <p><i>This course is a Journey to the end of the age and does a careful study of end-time events that offers clear answers to many questions. This is a revealing and prophetic look at God's Word about Scriptures surrounding the end of the age.</i></p>	Textbook
TH 5253	<p>New Testament Theology Leon Morris / Dr. Deborah B. Minucie</p> <p><i>This course is a study of what the New Testament authors meant and seeks to answer the questions: What is the theology they express or imply? What is of permanent validity in them?</i></p>	Textbook
TH 5273	<p>Power in The Pulpit (Expository Homiletics) Jerry Vines, Jim Shaddix / Dr. Lillie R. Swindle</p> <p><i>Sermon preparation and delivery are two of the most fulfilling and frustrating experiences anyone can undertake. This course will reduce the frustration and increase the fulfillment. This course will provide the student with a reservoir of ideas and inspiration.</i></p>	Textbook
TH 5293	<p>The Unchangeable Laws of God Dr. Kurt Huth</p> <p><i>This course will examine the two laws given by Jesus...are these it or do they include many laws? If so what are they...have they passed away or are they unchangeable? This course will answer these and many other questions.</i></p>	Audio
TH 5303	<p>Faith Speaks Dr. Kurt Huth</p> <p><i>This course will explain with Biblical answers, What does Faith speak, How does Faith speak, When does Faith speak and what part we have in speaking and God's part.</i></p>	Audio
TH 5313	<p>Spirit Led Dr. Robert E. Dean</p> <p><i>This course is a study of Biblical revelation of The Holy Spirit and His relationship with the believer. How to be led by the Holy Spirit is the main theme of the course and will cause the student to look at the things that can help us be more sensitive as well as the things that can hinder us.</i></p>	Audio
TH 5323	<p>In Search of The True Light Mike Shreve / Dr. Albert Simpson, Jr.</p> <p><i>This course offers an in-depth comparison of over 20 World Religions and gives the student a tool in answering questions like "Are all religions different paths to the same God?" "Are all names given to God equally legitimate?" "What are the eastern concepts of reincarnation, karma, monism, pantheism, enlightenment and cycles of creation?"</i></p>	Textbook

TH 5333

The Power of Faith

Textbook

Derek Prince / Dr. John R. Vick

*This course helps the student enter the fullness of God's possibilities and provision for life—through the dynamics, the promises, the power of faith. This course answers questions about faith, such as: What is faith? Why is faith necessary? How, in practical terms, can we live by faith? How to grow our faith?*

## CHRISTIAN APOLOGETICS

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| TH 5913 | <p>A Survey of Bible Doctrine (Christian Apologetics I)<br/>           Dr. Charles C. Ryrie / Dr. William T. Burdette Sr.</p> <p><i>This course offers an easy-to-understand overview of the various doctrines of the Bible. This course will help students who want to understand what the Bible teaches. The topics covered include The Importance of Bible Doctrine, What Doctrine is, What God is like, The inspiration of The Bible, Christ, The Holy Spirit, the Angelic world, the nature and depravity of Man, Salvation, The Church and what the future holds.</i></p> | Textbook |
| TH 5923 | <p>Know What You Believe (Christian Apologetics II)<br/>           Paul E. Little / Dr. Cynthia Simpson</p> <p><i>This course is an in-depth study of what the Christian Faith teaches about God, Jesus &amp; The Holy Spirit. What a student should know about angels, Satan and demons. What place the Bible and Church should have in some one's life.</i></p>   | Textbook |
| TH 5933 | <p>Know Why You Believe (Christian Apologetics III)<br/>           Paul E. Little / Dr. Cynthia Simpson</p> <p><i>This course deals with the questions like: Do science and Scripture conflict? Are miracles possible? Is the Christian experience real? This course will give the student the tools to answer these and other questions as a reasonable response to the tough challenges to Christianity.</i></p>  | Textbook |
| TH 5943 | <p>Know Who You Believe (Christian Apologetics IV)<br/>           Paul E. Little / Dr. Cynthia Simpson</p> <p><i>This course is an in-depth study of the divinity of Jesus and His place in God's plan for man.</i></p>   | Textbook |
| TH 5953 | <p>Every Thought Captive (Christian Apologetics V)<br/>           Richard L. Pratt, Jr. / Dr. Cynthia Simpson</p> <p><i>This course is down-to-earth plain language study manual on Apologetics and the task of defending the Faith. This course will teach the student how to answer nonbelievers and to "take every thought captive to the obedience of Christ".</i></p>  | Textbook |



## **WORSHIP LEADERSHIP DIVISION**

WL 513	<p>Keys to Becoming an Effective Worship Leader Tom Kraeuter / Dr. Fabienne M. Naomi</p> <p><i>This course will help the student develop the personal qualities so important to truly excellent service. This course goes beyond the technical how-to and shows how the components of an effective worship leader are grounded in God-centered lifestyle and praise.</i></p>	Textbook
WL 523	<p>Pure Praise Dwayne Moore / Dr. David Carpenter</p> <p><i>The goal of this course is not to help the student fall more in love with worship. Rather, these daily, intimate encounters with God will help the student fall in love with the Father – which is the very essence of biblical worship.</i></p>	Textbook
WL 543	<p>The Psalms as Christian Worship Bruce K. Waltke and James M. Houston / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course focuses in-depth on thirteen psalms that represent various genres and perspectives that hold significance for the Christian faith.</i></p>	Textbook
WL 553	<p>The Anointed Leader Dr. Patrick J.O. Sturgill, Sr.</p> <p><i>This course shows the difference between a leader who depends on his or her own qualifications, and one who depends on the anointing of the Holy Spirit for strength and wisdom.</i></p>	Audio
WL 563	<p>Pathway to Worship I and II Dr. Annette Sasser</p> <p><i>This course helps the student develop a process whereby he or she can engage into true worship with God. It includes but is not limited to: removing hindrances to worship, setting the mind to worship, and avenues to worship.</i></p>	Audio
WL 573	<p>Unreasonable Worship Dr. Kurt Huth</p> <p><i>This is a study of worship from the heart rather than from reason.</i></p>	Audio
WL 583	<p>The Second Man (Assistant Ministries) Dr. John R. Vick</p> <p><i>This course is designed to help those students serving in the position of assistance to the Senior or Lead Pastor or helping the Lead Pastor choose people to assist them in the Ministry.</i></p>	Audio
WL 593	<p>Worship Matters Bob Kauflin / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course focuses not only on those who lead worship but also for every Christian who wants to worship God more fully. This course focuses on biblical, practical, interesting, and wise worship.</i></p>	Textbook
WL 5113	<p>Christ-Centered Worship Bryan Chapell / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course radiates with gratitude for the gospel of Jesus. It promotes both confessional orthodoxy and vital piety. This course also probes how well-grounded patterns and structures can become wellsprings for faithful, sustainable, and vibrant worship renewal.</i></p>	Textbook

WL 5123	<p>The Purpose and Power of Praise and Worship</p> <p>Dr. Myles Munroe / Dr. Fabienne M. Naomi</p> <p><i>This course will show the student time-tested principles that break new ground in the exploration of the complex issues of praise and worship. This course will cover topics such as: The seven dimensions of praise, Purpose and power of personal and corporate worship, how to practice and protect the presence of God in your life and much more.</i></p>	Textbook
WL 5133	<p>The Effective Praise &amp; Worship Leader</p> <p>Dr. Ron Kenoly / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course focuses on the keys of obedience, maturity, and relationships in leading worship.</i></p>	Textbook
WL 5143	<p>The Worship Leader's Handbook</p> <p>Tom Kraeuter / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course is helpful for students who plan to lead worship regularly.</i></p>	Textbook
WL 5163	<p>Music Through the Eyes of Faith</p> <p>Harold M. Best / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course will lead the student to a better understanding of the connections between music making and Christian faith.</i></p>	Textbook
WL 5173	<p>Worship Leadership for Worship Leaders Volume 1</p> <p>Developing Effective Leadership Skills</p> <p>Dr. William L. Hooper / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course will show the student practical solutions to problems that arise in worship leadership to help the student have a mighty Kingdom impact.</i></p>	Textbook
WL 5183	<p>Worship Planning for Worship Leaders Volume 2</p> <p>Developing Effective Leadership Skills</p> <p>Dr. William L. Hooper / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course will help the student learn solutions to problem solving, planning, logistics, time management, and more with regards to leading a worship team.</i></p>	Textbook
WL 5193	<p>Worship History for Worship Leaders Volume 3</p> <p>A Survey of Worship from Prehistory to Modern Day</p> <p>Dr. William L. Hooper / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course offers wise advice in concise form about a wide range of essential issues in the practice or worship leadership.</i></p>	Textbook
WL 5203	<p>Mission Vision and Values</p> <p>Dr. John R. Vick</p> <p><i>This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.</i></p>	Audio

# ***DOCTORATE DEGREE PROGRAM***

## **Requires a Bachelor's Degree, a Master's Degree, Plus 30 Credit Hours of Doctoral Study**

Materials for each course in this program consist of a series of audio lectures, a textbook, or a workbook. Students are required to listen to the audio lectures, to read the textbook, and to answer the questions prepared for each course. Answer sheets are provided for that purpose. This process may require listening to the audio or reading the textbook several times. Students are then required **to prepare an outline** of the contents of **each audio lesson**, or **each chapter** in the textbook. The outline is to be a minimum of five points per chapter or audio lesson. In addition, students are required **to write a nine-paragraph essay** describing seven points of the book or audio course that spoke to them. Also, students are required **to read an ADDITIONAL book** that is related to the subject matter being taught and **to prepare an five-page book report of that ADDITIONAL book.** All Outlines, Essays, and Book Reports are to be written as per the required format provided in the appendix of this catalog.

For each course of the Doctorate Degree Program the Test will comprise 40%, the Outlines will comprise 10%, the Essays will comprise 20%, and the Book Report will comprise 30% of the course grade. All scores will be averaged together for one grade

In addition to the required course of study, students receiving a degree that does not contain the word “**Ministry**” in its nomenclature must submit a **dissertation** in MLA form of **no less than seventy-five (75)**, and **no more than one-hundred (100) typewritten** (double-spaced) pages with **ten (10)** outside resources on a subject that has been **pre-approved by the Academic Dean.**

- Note:** A student cannot begin studies in a new course unless all requirements for the previous course have been completed and submitted.
- Note:** If a student is changing his or her field of study from what he or she received at the Master's degree level to a different field of study at the Doctorate level, he or she will have to take additional courses to ensure competency in the new field of study. If the student has not taken *The Gifts and The Calling of God*, this course must be taken in addition to any other requirements for a degree.

## **REQUIRED COURSE OF STUDY**

### **DOCTOR OF BIBLICAL STUDIES**

1. Choose Three (3) Bible or Biblical Studies Courses from the Bible section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 613 *The Gifts and The Calling of God*, BS 653 *The Covenants Old & New*, BS 673 *What the Bible is All About*, he or she must take these courses at this time.**

**Note 2: In order to receive a Doctorate in Biblical Studies, a student must have a minimum of thirty-six hours in Bible.**

### **DOCTOR OF MINISTRY**

1. Choose Three (3) Courses from the Ministry section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 613 *The Gifts and The Calling of God*, MN 6733 *The First 48 Hours*, MN 6373 *Crisis Counseling and Pastoral Psychology*, MN 6773 *Lead Like Jesus*, he or she must take them at this time.**

**Note 2: In order to receive a Doctorate in Ministry, a student must have a minimum of thirty-six hours in Ministry.**

### **DOCTOR OF MINISTRY IN CHRISTIAN BUSINESS OR **DOCTOR OF CHRISTIAN BUSINESS****

1. Choose Three (3) Courses from the Christian Business section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 613 *The Gifts and The Calling of God*, CB 613 *Doing Business By The Good Book*, CB 663 *Ethics In Business*, CB 683 *Marketplace Christian*, CB6293 *Created for Influence* he or she must take these courses at this time.**

**Note 2: In order to receive a Doctorate in Christian Business, a student must have a minimum of thirty-six (36) hours in Business.**

**Note 3: If the degree reads “Doctor of Christian Business”, a dissertation is required.**

## **DOCTOR OF MINISTRY IN CHRISTIAN COUNSELING OR** **DOCTOR OF CHRISTIAN COUNSELING**

1. Choose Three (3) Courses from the Christian Counseling section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 613 *The Gifts and The Calling of God*, CC 6463 *The First 48 Hours*, or CC 633 *Ethics and Legal Issues in Christian Counseling*, or CC 6123 *Crisis Counseling and Pastoral Psychology*, he or she must take these courses at this time. In addition, if the student has had no experience in Counseling, he or she must do CC 613 *Counseling Practicum*.**

**Note 2: In order to receive a Doctorate in Christian Counseling, a student must have a minimum of thirty-six (36) hours in Counseling.**

**Note 3: If the degree reads “Doctor of Christian Counseling”, a dissertation is required.**

## **DOCTOR OF BIBLICAL CRISIS COUNSELING**

1. Choose Three (3) Courses from the Biblical Crisis Counseling section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 613 *The Gifts and The Calling of God*, BCC 613 *Biblical Crisis Counseling*, BCC 623 *The First 48 Hours*, or BCC 633 *Crisis Counseling for Pastors and Professionals*, he or she must take these courses at this time. In addition, if the student has had no experience in Counseling, he or she must complete a degree in Christian Counseling prior to entering a degree in Biblical Crisis Counseling.**

**Note 2: In order to receive a Doctorate in Biblical Crisis Counseling, a student must have a minimum of thirty-six (36) hours in Biblical Crisis Counseling.**

**Note 3: The “Doctor of Biblical Crisis Counseling”, requires a dissertation.**

**DOCTOR OF MINISTRY IN CHRISTIAN EDUCATION OR**  
**DOCTOR OF CHRISTIAN EDUCATION**

1. Choose Three (3) Courses from the Christian Education section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1:** If the student has not taken BS 613 *The Gifts and The Calling of God*, CE 6233 *Introducing Christian Education*, CE 6243 *Created to Learn*, CE 6153 *Assertive Discipline*, CE 653 *Early Childhood Growth and Development*, or CE 673 *Recovering the Lost Tools of Learning*, he or she must take these courses at this time. In addition, if the student has had no experience in Teaching, he or she must do CE 613 *Teaching Practicum*.

**Note 2:** In order to receive a Doctorate in Christian Education, a student must have a minimum of thirty-six (36) hours in Education.

**Note 3:** If the degree reads “Doctor of Christian Education”, a dissertation is required.

**DOCTOR OF MINISTRY IN RELIGIOUS EDUCATION OR**  
**DOCTOR OF RELIGIOUS EDUCATION**

1. Choose Three (3) Courses from the Religious Education section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1:** If the student has not taken BS 613 *The Gifts and The Calling of God*, RE 623 *Introduction to Youth Ministry*, RE633 *Children’s Ministry Leadership*, RE643 *Children’s Ministry That Works* he or she must take these courses at this time. In addition, if the student has no experience in working in children’s ministry, he or she must do RE 613 *Children’s Ministry Practicum*.

**Note 2:** In order to receive a Doctorate in Religious Education, a student must have a minimum of thirty-six (36) hours in Religious Education.

**Note 3:** If the degree reads “Doctor of Religious Education”, a dissertation is required.

## **DOCTOR OF DIVINITY (Hospital Ministry)**

1. DV 6203 The Ministry of Hospital Chaplains (Patient Satisfaction) 3 hours
2. Choose Two (2) additional courses from the Divinity section under Description of Courses.
3. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 613 *The Gifts and The Calling of God*, TH6123 *Comparative Religions & Hermeneutics*, TH6223 *A Survey of Bible Doctrine*, TH6233 *Know What You Believe*, DV 623 *Crisis Counseling and Pastoral Psychology*, DV 633 *Ethics and Legal Issues in Christian Counseling*, DV 643 *The Basics of Hospital Chaplaincy*, DV 653 *The Work of the Chaplain*, DV 663 *Pastoral Care in Hospitals*, DV 673 *Crisis and Trauma Counseling*, DV 6353 *The First 48 Hours*, or DV 6193 *Hospital Ministry (The Role of a Chaplain Today)*, he or she must take them at this time. In addition, if the student has had no experience in the work of hospital counseling or as a Chaplain, he or she must do DV 613 *Divinity Hospital Practicum*.**

**Note 2: In order to receive a Doctorate in Divinity, a student must have a minimum of thirty-six (36) hours in Divinity.**

**Note 3: A dissertation is required for this degree.**

## **DOCTOR OF DIVINITY (Prison Ministry)**

1. Choose Three (3) additional courses from the Divinity section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 613 *The Gifts and The Calling of God*, TH6123 *Comparative Religions & Hermeneutics*, TH6223 *A Survey of Bible Doctrine*, TH6233 *Know What You Believe*, DV 623 *Crisis Counseling and Pastoral Psychology*, DV 6233 *Chaplains to the Imprisoned*, DV 6243 *The Principles of Prison Ministry*, DV 6253 *Prison Ministry: Understanding Prison Culture Inside and Out*, DV 6263 *Effective Jail & Prison Ministry for the 21st Century*, he or she must take them at this time. In addition, if the student has had no experience in the work of Prison Ministry or as a Chaplain, he or she must do DV 613 *Divinity Prison Practicum*.**

**Note 2: In order to receive a Doctorate in Divinity, a student must have a minimum of thirty-six (36) hours in Divinity.**

**Note 3: A dissertation is required for this degree.**

## **DOCTOR OF EVANGELISM**

1. Choose Three (3) Courses from the Evangelism section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1:** If the student has not taken BS 613 *The Gifts and The Calling of God*, EV 6173 *Know Why You Believe*, EV 623 *Evangelism A Concise History*, or EV 643 *Prayer Evangelism* he or she must take these courses at this time. In addition, if the student has no Evangelism experience, he or she must do EV 603 *Evangelism Practicum*.

**Note 2:** In order to receive a Doctorate Degree in Evangelism, a student must have a minimum of thirty-six (36) hours in Evangelism.

## **DOCTOR OF THEOLOGY**

1. Choose Three (3) Courses from the Theology section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1:** If the student has not taken BS 613 *The Gifts and The Calling of God*, TH6123 *Comparative Religions & Hermeneutics*, TH6223 *A Survey of Bible Doctrine*, TH6233 *Know What You Believe*, he or she must take it at this time.

**Note 2:** In order to receive a Doctorate in Theology, a student must have a minimum of thirty-six (36) hours in Theology.

**Note 3:** A dissertation is required for this degree.

## **DOCTOR OF WORSHIP LEADERSHIP**

1. Choose Three (3) Courses from the Worship Leadership section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1:** If the student has not taken BS 613 *The Gifts and The Calling of God*, WL 613 *Keys to Becoming an Effective Worship Leader*, WL 623 *Pure Praise*, WL 683 *The Second Man*, he or she must take these courses at this time. In addition, if the student has no Worship Leadership ministry experience, he or she must do WL 603 *Praise & Worship Ministry Practicum*.

**Note 2:** In order to receive a Doctorate Degree in Worship Leadership, a student must have a minimum of twenty-seven (27) hours in Worship Leadership.

**Note 3:** If the nomenclature of the Worship Leadership degree reads “Arts”, the student must submit a thesis.



# ***DOCTOR OF PHILOSOPHY DEGREE PROGRAM***

**Requires a Bachelor's Degree, a Master's Degree, a Doctor's degree  
Plus 30 Credit Hours of PHD Study**

Materials for each course in this program consist of either a series of audio lectures, a textbook, or a workbook. Students are required to listen to the audio lectures, to read the textbook, and to answer the questions prepared for each course. Answer sheets are provided for that purpose. This process may require listening to the audio or reading the textbook several times. Students are then required **to prepare an outline** of the contents of **each audio lesson**, or **each chapter** in the textbook. The outline is to be a minimum of five points per chapter or audio lesson. In addition, students are required **to write an eleven-paragraph essay** describing nine points of the book or audio course that spoke to them. Also, students are required **to read an ADDITIONAL book** that is related to the subject matter being taught and **to prepare a five-page book report of that ADDITIONAL book**. All Outlines, Essays, and Book Reports are to be written as per the required format provided in the appendix of this catalog.

For each course of the Doctorate Degree Program the Test will comprise 40%, the Outlines will comprise 10%, the Essays will comprise 20%, and the Book Report will comprise 30% of the course grade. All scores will be averaged together for one grade

In addition to the required course of study, **all students receiving a Doctor of Philosophy Degree must submit a dissertation** in MLA form of **no less than one-hundred (100)**, and **no more than one-hundred twenty-five (125) typewritten** (double-spaced) pages with **fifteen** outside resources on a subject that has been **pre-approved by the Academic Dean**.

***NOTE:           A student cannot begin studies in a new course unless all requirements for the previous course have been completed and submitted.***

**Special Note: If a student is changing his or her field of study from a Doctor degree to a PHD program, he or she will have to take additional courses to ensure competency in the new field of study. If a student has not taken, *The Gifts and The Calling of God*, he or she must take this course in addition to any other requirements for a degree.**

## **REQUIRED COURSE OF STUDY**

### **DOCTOR OF PHILOSOPHY IN MINISTRY**

1. Choose Three (3) Courses from the Ministry section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 613 *The Gifts and The Calling of God*, MN6773, *Lead Like Jesus*, MN 6733 *The First 48 Hours* or MN 6373 *Crisis Counseling and Pastoral Psychology*, he or she must take them at this time.**

**Note 2: In order to receive a Doctor of Philosophy in Ministry, a student must have a minimum of forty-five (45) hours in Ministry.**

### **DOCTOR OF PHILOSOPHY IN CHRISTIAN BUSINESS**

1. Choose Three (3) Courses from the Christian Business section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS613 *The Gifts and The Calling of God*, CB613 *Doing Business by The Good Book*, CB663 *Ethics In Business*, CB683 *Marketplace Christian*, or CB6293 *Created For Influence*, he or she must take these courses at this time.**

**Note 2: In order to receive a Doctor of Philosophy in Christian Business, a student must have a minimum of forty-five (45) hours in Business.**

## **DOCTOR OF PHILOSOPHY IN CHRISTIAN COUNSELING**

1. Choose Three (3) Courses from the Christian Counseling section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 613 *The Gifts and The Calling of God*, CC 6463 *The First 48 Hours*, CC 633 *Ethics and Legal Issues in Christian Counseling*, or CC 6123 *Crisis Counseling and Pastoral Psychology*, he or she must take these courses at this time. In addition, if the student has had no experience in Counseling, he or she must do CC 613 *Counseling Practicum*.**

**Note 2: In order to receive a Doctor of Philosophy in Christian Counseling, a student must have a minimum of forty-five (45) hours in Counseling.**

## **DOCTOR OF PHILOSOPHY IN BIBLICAL CRISIS COUNSELING**

1. Choose Three (3) Courses from the Biblical Crisis Counseling section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 613 *The Gifts and The Calling of God*, BCC 613 *Biblical Crisis Counseling*, BCC 623 *The First 48 Hours*, or BCC 633 *Crisis Counseling for Pastors and Professionals*, he or she must take these courses at this time. In addition, if the student has had no experience in Counseling, he or she must complete a degree in Christian Counseling prior to entering a degree in Biblical Crisis Counseling.**

**Note 2: In order to receive a Doctorate in Biblical Crisis Counseling, a student must have a minimum of forty-five (45) hours in Biblical Crisis Counseling.**

## **DOCTOR OF PHILOSOPHY IN CHRISTIAN EDUCATION**

1. Choose Three (3) Courses from the Christian Education section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS613 *The Gifts and The Calling of God*, CE6233 *Introducing Christian Education*, CE6243 *Created to Learn*, CE643 *Assertive Discipline*, CE653 *Early Childhood Growth and Development*, or CE673 *Recovering The Lost Tools of Learning*, he or she must take these courses at this time. In addition, if the student has had no experience in Teaching, he or she must do CE613 *Teaching Practicum*.**

**Note 2: In order to receive a Doctor of Philosophy in Christian Education, a student must have a minimum of forty-five (45) hours in Education.**

## **DOCTOR OF PHILOSOPHY IN RELIGIOUS EDUCATION**

1. Choose Three (3) Courses from the Religious Education section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 613 *The Gifts and The Calling of God*, RE 623 *Introduction to Youth Ministry*, RE633 *Children's Ministry Leadership*, RE643 *Children's Ministry That Works* he or she must take these courses at this time. In addition, if the student has no experience in working in children's ministry, he or she must do RE 613 *Children's Ministry Practicum*.**

**Note 2: In order to receive a Doctor of Philosophy in Religious Education, a student must have a minimum of forty-five (45) hours in Religious Education.**

## **DOCTOR OF PHILOSOPHY IN DIVINITY (Hospital Ministry)**

1. Choose Three (3) Courses from the Divinity section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1:** If the student has not taken BS 613 *The Gifts and The Calling of God*, TH6123 *Comparative Religions & Hermeneutics*, TH6223 *A Survey of Bible Doctrine*, TH6233 *Know What You Believe*, DV 623 *Crisis Counseling and Pastoral Psychology*, DV 633 *Ethics and Legal Issues in Christian Counseling*, DV 643 *The Basics of Hospital Chaplaincy*, DV 653 *The Work of the Chaplain*, DV 663 *Pastoral Care in Hospitals*, DV 673 *Crisis and Trauma Counseling*, DV 6353 *The First 48 Hours*, DV 6193 *Hospital Ministry*, or DV 6203 *Ministry of Hospital Chaplains*, he or she must take them at this time. In addition, if the student has had no experience in the work in hospital counseling or as a Chaplain, he or she must do DV 613 *Divinity Hospital Practicum*.

**Note 2:** In order to receive a Doctor of Philosophy in Divinity, a student must have a minimum of forty-five (45) hours in Divinity.

## **DOCTOR OF PHILOSOPHY IN DIVINITY (Prison Ministry)**

1. Choose Three (3) Courses from the Divinity section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1:** If the student has not taken BS 613 *The Gifts and The Calling of God*, TH6123 *Comparative Religions & Hermeneutics*, TH6223 *A Survey of Bible Doctrine*, TH6233 *Know What You Believe*, DV 623 *Crisis Counseling and Pastoral Psychology*, DV 6233 *Chaplains to the Imprisoned*, DV 6243 *The Principles of Prison Ministry*, DV 6253 *Prison Ministry: Understanding Prison Culture Inside and Out*, DV 6263 *Effective Jail & Prison Ministry for the 21st Century*, he or she must take them at this time. In addition, if the student has had no experience in the work of Prison Ministry or as a Chaplain, he or she must do DV 613 *Divinity Prison Practicum*.

**Note 2:** In order to receive a Doctor of Philosophy in Divinity, a student must have a minimum of forty-five (45) hours in Divinity.

## **DOCTOR OF PHILOSOPHY EVANGELISM**

1. Choose Three (3) Courses from the Evangelism section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 613 *The Gifts and The Calling of God*, TH6933 *Know Why You Believe*, EV 623 *Evangelism A Concise History*, or EV 643 *Prayer Evangelism* he or she must take these courses at this time. In addition, if the student has no Evangelism experience, he or she must do EV 603 *Evangelism Practicum*.**

**Note 2: In order to receive a Doctor of Philosophy in Evangelism, a student must have a minimum of forty-five (45) hours in Evangelism.**

## **DOCTOR OF PHILOSOPHY IN THEOLOGY**

1. Choose Three (3) Courses from the Theology section under Description of Courses.
2. Choose any Seven (7) additional courses from courses listed under Description of Courses.

**Note 1: If the student has not taken BS 613 *The Gifts and The Calling of God*, TH5123 *Comparative Religions & Hermeneutics*, TH5913 *A Survey of Bible Doctrine*, TH5923 *Know What You Believe*, he or she must take it at this time.**

**Note 2: In order to receive a Doctor of Philosophy in Theology, a student must have a minimum of forty-five (45) hours in Theology.**

# ***DOCTORATE DEGREE COURSE DESCRIPTIONS***

**All courses are three credit hours and require forty-five classroom hours or its equivalent.**

## **BIBLE DIVISION**

### **NEW TESTAMENT**

BN 613	The Books of Matthew and Acts Dr. Michael Clark and Dr. William Mahoney <i>This course gives an overview of the Book of Matthew, and the second part of the course details the beginning and development of the early Church.</i>	Audio
BN 623	A Study in Mark Dr. Sandra Kirkman <i>This course is about a knowledgeable man of God dealing with the life of Christ.</i>	Audio
BN 633	A Study of the Gospel According to Luke – Part I Dr. Sandra Kirkman <i>This is a detailed study of the first 1/3 of the Book of Luke.</i>	Audio
BN 643	A Study of the Gospel According to Luke – Part II Dr. Sandra Kirkman <i>This is a detailed study of the second 1/3 of the Book of Luke.</i>	Audio
BN 653	A Study of the Gospel According to Luke – Part III Dr. Sandra Kirkman <i>This is a detailed study of the last 1/3 of the Book of Luke.</i>	Audio
BN 663	The Books of Romans and Hebrews Dr. R. Clifton Drawdy and Dr. Sandra Kirkman <i>This course is an in-depth study of the Book of Romans and detailing of the letter to the Hebrews.</i>	Audio
BN 673	The Books of Galatians Dr. R. Clifton Drawdy <i>This course is an in-depth look into a key book defending the Gospel of Grace by the Apostle Paul.</i>	Audio
BN 683	The Books of Ephesians and Colossians Dr. Harold Vick <i>This course, by our Founder, takes an in-depth look into two of the key books in the New Testament.</i>	Audio
BN 693	The Book of I Thessalonians Dr. Kurt Huth <i>This course is a study to confirm disciples in the fundamental truths, to exhort continuing in holiness, and give comfort concerning those who have died in the faith.</i>	Audio

- BN 6113      The Book of II Thessalonians      Audio  
 Dr. Kurt Huth  
*This course is a study of how Paul encourage the Thessalonians in their faithfulness in the face of the persecution they were enduring and to assure them that Christ would right the wrong being done to them when he returned to judge the world*
- BN 6123      The Books of First and Second Timothy; and First and Second Peter      Audio  
 Dr. Randy Hayes and Dr. Curtis Smith  
*This course is a study of the letters of Paul to Timothy and their application to us today, and a close look at the doctrine of the New Testament Church as recorded by Peter.*
- BN 6133      The Book of Revelation I      Audio  
 Dr. Curtis Smith  
*This course is the first in a series that gives the student a clear understanding of the prophecies found in this controversial book.*
- BN 6143      The Book of Revelation II      Audio  
 Dr. Curtis Smith  
*This course is the second in a series that gives the student a clear understanding of the prophecies found in this controversial book.*

## OLD TESTAMENT

- BO 613      The Judges of Israel      Audio  
 Dr. Kurt Huth  
*This course Is an overview of Moses and Joshua before and after the occupation. Then with the leaders of Israel after the time of the elders who outlived Joshua until the time of the Monarch. Their purpose is expressed in Judges 2:16 “Nevertheless the LORD raised up judges, which delivered them out of the hand of those that spoiled them.”*
- BO 623      The Books of Ruth and Esther      Audio  
 Dr. Harold Vick  
*The Book of Ruth by our founder deals with the cameo story of love, devotion, and redemption set in the black contest of the days of the judges. Emphasis is given to the faithfulness of Ruth in a time of national faithlessness. Esther is likened to Christ in that she puts herself in the place of death for her people but receives the approval of the king. This study also demonstrates how she portrays Christ’s work as Advocate on our behalf.*
- BO 643      The Book of Nehemiah I and II      Audio  
 Dr. Kurt Huth  
*This course gives an in-depth study of the return of the people of Israel to their homeland to rebuild the temple.*



## BIBLICAL STUDIES

- |         |   |          |
|---------|---|----------|
| BS 613  | <p>The Gifts and The Calling of God<br/>         Dr. Harold Vick</p> <p><i>This is a course by our founder that deals with the various gifts that God gives to His children and explains how to find the gift that He has endowed you with.</i></p>   | Audio    |
| BS 623  | <p>Discovering Ancient Prophecies<br/>         Hilton Sutton / Dr. James Vick II</p> <p><i>Have you ever wondered about your future? "Discovering Ancient Prophecies" will introduce you to mankind's most reliable predictor of future events, the Prophecies of the Scripture.</i></p>  | Textbook |
| BS 633  | <p>Jesus from the Beginning<br/>         Dr. Kurt Huth</p> <p><i>This course is a biblical study showing the reality of Jesus in the Old Testament.</i></p>   | Audio    |
| BS 643  | <p>Am I Right?<br/>         Dr. Kurt Huth</p> <p><i>This course is a biblical study from the Epistles of our righteousness.</i></p>   | Audio    |
| BS 653  | <p>The Covenants: Old &amp; New<br/>         Dr. Craig Lokken</p> <p><i>This is an in-depth study of the Old Covenant God made with His chosen people, Israel, and the New Covenant He made with mankind through the death of His only begotten Son, Jesus Christ.</i></p>  | Audio    |
| BS 673  | <p>What the Bible Is All About<br/>         Dr. Henrietta C. Mears / Dr. Albert Simpson, Jr.</p> <p><i>This course is designed for the Bible student, brand new to study or seasoned. The course systematically walks through the Scriptures, giving a history of the times covered in the writings, spiritual insights, and interpretations into the text, and application for every day living.</i></p> | Textbook |
| BS 683  | <p>The Parables of Christ<br/>         Dr. John R. Vick</p> <p><i>This course will focus on the time when Jesus walked the earth as a man and ministered to multitudes of people. In fulfillment of scriptures he spoke in many parables that were not intended to be understood by all who heard.</i></p>  | Audio    |
| BS 693  | <p>Ministering Justice, Mercy and Faithfulness<br/>         Dr. Kurt Huth</p> <p><i>Using the text of Matthew 23:23 this course will show how the Lord wants us to minister these important weightier matters of the law through His grace.</i></p>   | Audio    |
| BS 6103 | <p>The Conditional Promises of God<br/>         Dr. Dominic M. Esposito</p> <p><i>This course reminds us that The Word of God is alive and sharper than any two-edge sword. This course will show the student that God's promises found in Scripture and our obedience is a combination that will shake the foundation of Ministry and your destiny.</i></p>  | Textbook |

## **MEN OF CHARACTER**

*The Men of Character courses highlight the lives of men in the Bible and demonstrate that we can still learn from their relationships with God and Man.*

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|---------|---|----------|
| BS 6303 | Daniel (Standing Firm for God)<br>Gene A. Getz Mears / Dr. Fabienne M. Naomi<br><i>This course digs deep into the story of Daniel, who by the age of twenty was second only to the King over the Babylonian empire. The story of Daniel's political and spiritual odyssey in one that still applies amidst our fast-paced society.</i>  | Textbook |
| BS 6313 | Joshua (Living as a Consistent Role Model)<br>Gene A. Getz Mears / Dr. Fabienne M. Naomi<br><i>Joshua comes to us as a man who was a dynamic leader. He knew that God understands our weaknesses and that He promises us security and inner peace if we will only reach out and accept it. Joshua faced real flesh and blood battles, he shows how today we can put on the "Whole Armor of God" to defeat the powers of darkness just as surely in the conference room or on the factory floor.</i> | Textbook |
| BS 6323 | Elijah (Remaining Steadfast Through Uncertainty)<br>Gene A. Getz Mears / Dr. James H. Vick II<br><i>Modern idols come in many forms: money, power, position, prestige. The story of Elijah in a vivid illustration that idolatry leads inevitably to divine judgment, and we as Christians must take a strong stand.</i>  | Textbook |
| BS 6333 | Paul (Living for the Call of Christ)<br>Gene A. Getz Mears / Dr. C. Dean Newton<br><i>This course examines the powerful life and ministry of the apostle Paul and reveals how his example illuminates our Christian walk today. From his sudden conversion to his many years of molding the early Church, the stores of Paul's tireless ministry amid relentless persecution are still as important and inspiring as they ever were.</i>  | Textbook |
| BS 6343 | David (Seeking God Faithfully)<br>Gene A. Getz Mears / Dr. William T. Burdette Sr.<br><i>This course examines King David. Even though he was a deeply flawed man, he became one of the greatest leaders in history. His story reminds us that we are all imperfect and subject to tragic failure, but that God can still use us when we humbly and sincerely seek forgiveness.</i>  | Textbook |
| BS 6353 | Abraham (Holding Fast to The Will of God)<br>Gene A. Getz Mears / Dr. Fabienne M. Naomi<br><i>God called Abraham to leave everything and everyone he knew and travel to a land he had never seen. Abraham stepped out in faith, yet he hesitated and delayed. This course shows that throughout his long life, it was only when Abraham fully yielded himself to the will of God, that God could fulfill His will through Abraham.</i>  | Textbook |

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| BS 6353 | <p>Nehemiah (Becoming a Disciplined Leader)</p> <p>Gene A. Getz Mears / Dr. Fabienne M. Naomi</p> <p><i>As a personal cupbearer to the great Persian king Artaxerxes, Nehemiah lived a life of luxury. Yet, despite his pagan environment, he never forsook the Lord. He took on the seemingly impossible task of rebuilding the city of Jerusalem. This course reminds us that even in our moments of greatest pain and helplessness, we still have access to God.</i></p>                                       | Textbook |
| BS 6363 | <p>Samuel (A Lifetime of Serving God)</p> <p>Gene A. Getz Mears / Dr. Fabienne M. Naomi</p> <p><i>In a time of great wickedness, Samuel assumed a leadership role by faithfully preaching and following the Word of God. Like in those days this course reminds us that we are to stand up and proclaim what is right even in the midst of incredible opposition.</i></p>   | Textbook |
| BS 6373 | <p>The Apostles (Becoming Unified Through Diversity)</p> <p>Gene A. Getz Mears / Dr. John R. Vick</p> <p><i>They were united in a common belief in the power of Jesus but struggled with their own glaring weakness. Still, Jesus saw fit to call them His Apostles and bestow upon them the responsibility of spreading the Gospel. This course will focus on the lives of each of the Apostles and how they differed, where they stumbled and how God transformed them into might servants of the Lord.</i></p> | Textbook |

## **BIBLICAL LANGUAGE DIVISION**

- BL 613      Biblical Hebrew I (A Handbook to Biblical Hebrew)      Textbook  
Page H. Kelley / Dr. R. Clifton Drawdy  
*This first of two courses in Biblical Hebrew Grammar is thorough, full of clear imaginative and ample exercises. This course will develop the student's knowledge of Biblical Hebrew and offers a progressive and inductive approach to the classical grammatical terms as they are explained with precision.*
- BL 623      Biblical Hebrew II (A Handbook to Biblical Hebrew)      Textbook  
Page H. Kelley / Dr. R. Clifton Drawdy  
*This second of two courses in Biblical Hebrew continues to develop the student's knowledge of basic principles of the language and offers a wide range of exercises for practice and illustration. It carries the student through to an advanced state of competence in reach both Hebrew language and poetry.*
- BL 633      New Testament Greek I (Essentials of New Testament Greek)      Textbook  
Ray Summers / Dr. Ric Veal  
*This first of two courses in New Testament Greek is a primer in the Greek and New Testament. It begins with the alphabet, pronunciation and accent. This course deals with Lexical Study, Grammatical Study and Practical Application of New Testament Greek.*
- BL 643      New Testament Greek II (Essentials of New Testament Greek)      Textbook  
Ray Summers / Dr. Ric Veal  
*This second of two courses in New Testament Greek completes the Greek alphabet while giving the student exercises to develop his or her knowledge of New Testament Greek. An adequate vocabulary and complete set of paradigms appear at the back of the text book.*

## **CHRISTIAN BUSINESS DIVISION**

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| CB 613 | <p><b>Doing Business by The Good Book</b><br/>         David L. Steward / Dr. Fabienne M. Naomi<br/> <i>This course uses 52 lessons on success straight from the Bible and shows how you can achieve great financial success by following the Bible's timeless ethical and moral principles.</i></p>   | Textbook |
| CB 623 | <p><b>Anointed for Business</b><br/>         Ed Silvoso / Dr. Fabienne M. Naomi<br/> <i>This course teaches the student how to use their influence in the marketplace to change the world and gives a passionate call to men and women in the workplace to rise to their God-appointed positions.</i></p>  | Textbook |
| CB 633 | <p><b>Business Through the Eyes of Faith</b><br/>         Chewning, Eby, &amp; Roels / Dr. John R. Vick<br/> <i>This course is an invaluable resource for Christian business students, managers, and those who wish to understand the concerns and motives of Christians in the business world. Covering issues such as employee motivation, workplace communication, leadership, the role of profit and social responsibility.</i></p>  | Textbook |
| CB 643 | <p><b>Business for The Glory of God</b><br/>         Wayne Grudem / Dr. C. Dean Newton<br/> <i>This course uses the Bible's teaching on the moral goodness of business and is a thoughtful guide to imitating God during interactions with customers, coworkers, employees and other businesses for God's Glory.</i></p>   | Textbook |
| CB 653 | <p><b>God at Work (Your Christian Vocation in All of Life)</b><br/>         Gene Edward Vieth, Jr. / Dr. M. R. Burckley-Frost<br/> <i>This course will help a student understand how our Christian ethics influence our culture for Christ. It reveals the Biblical, Reformation teaching about the doctrine of vocation. This course will help the student to see the importance of what God does in and through us in our calling, careers, home, families and society. It will also help the student to discover their calling in what seems to be the ordinary areas of their lives.</i></p>   | Textbook |
| CB 663 | <p><b>Ethics in Business (Faith at Work)</b><br/>         James M. Childs, Jr. / Dr. M. R. Burckley-Frost<br/> <i>This course will show the student how businesspeople can bring their religious convictions to bear on business life and economics without being overbearing. It will give the student a better knowledge of competition, regulation, environment, risk, truth telling, whistle-blowing, leadership, discrimination, affirmative action and conflict resolution. It will help those in business or planning on going into business to push beyond conventional morality and infuse character in to corporate culture.</i></p> | Textbook |
| CB 673 | <p><b>Business by The Book (The Complete Guide of Biblical Principles for the Workplace)</b><br/>         Larry Burkett / Dr. M. R. Burckley-Frost<br/> <i>This course will give the student an understanding of how to manage a business according to the Creator of all management rules. It will help the student to understand how to trust in the Lord and His management rules and business principles that will enable them to be successful in their business life.</i></p>  | Textbook |

CB 683	<p>The Marketplace Christian</p> <p>Darren Shearer / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course will help the student discover the unique spiritual gifts God has entrusted all of us for ministry in the marketplace. The student will learn practical strategies for transforming industry for the glory of God.</i></p>	Textbook
CB 6103	<p>Business as Mission</p> <p>Michael R. Baer / Dr. Fabienne M. Naomi</p> <p><i>This course confronts the myth that ministry is sacred, and business is secular. This course will give the student the tools to guide business leaders in developing the vital characteristics of kingdom business that will significantly impact the world.</i></p>	Textbook
CB 6113	<p>Confronting Without Offending</p> <p>Deborah Smith Pegues / Dr. Albert Simpson Jr.</p> <p><i>This course will teach positive and practical steps to resolving conflict and give the student the tools needed to restore peace and harmony to even the most troubled relationships at home, at work and in any social setting.</i></p>	Textbook
CB 6123	<p>Good to Great</p> <p>Jim Collings / Dr. Albert Simpson Jr.</p> <p><i>This course disproves most of the current management hype – from the cult of the superhuman CEO to the cult of IT to the acquisitions and merger mania. This course is designed to enable what is competent to become excellent.</i></p>	Textbook
CB 6133	<p>The Empowered Manager</p> <p>Peter Block / Dr. Albert Simpson Jr.</p> <p><i>This course will show students how to beat inherent pressures that erode initiative, dull creativity, and dissuade healthy risk taking. Students will learn how to create a strong vision of the future – one that encourages the best in themselves and those around them.</i></p>	Textbook
CB 6143	<p>Biblical Principles and Business: The Foundations</p> <p>Dr. Richard C. Chewning / Dr. William T. Burdette</p> <p><i>This course is to address basic issues at a theoretical level. This course will bring to surface essential Biblical principles that can be widely applied to all areas of business.</i></p>	Textbook
CB 6153	<p>Jesus Works Here</p> <p>Robert J. Tamasy / Dr. William T. Burdette</p> <p><i>This course builds a new bridge over the gap between Sunday noon and Monday morning. This course will provide a treasury of inspirational and practical advice to apply Biblical principles to the workplace.</i></p>	Textbook
CB 6173	<p>The 25 Most Common Problems in Business</p> <p>Jim Zabloski / Dr. William T. Burdette</p> <p><i>This course examines the way and methods Christ used to create the most successful organization of all time. Using practical modern illustrations and anecdotes, this course will show business leaders how to succeed in today's challenging marketplace.</i></p>	Textbook

CB 6193	<p>Ten Commandments for Working in a Hostile Environment T. D. Jakes / Dr. Fabienne M. Naomi</p> <p><i>This course is for any one that has ever hated the thought of getting out of bed and going to work. The principles covered in this course, if practiced, will reward the student with strength, hope and courage that has made champions triumph over adversity.</i></p>	Textbook
CB 6203	<p>The Missional Entrepreneur Dr. Mark L. Russell / Dr. William T. Burdette</p> <p><i>This course examines the way and methods of Biblical basis for business as mission, including an in-depth analysis of the Apostle Paul's work.</i></p>	Textbook
CB 6223	<p>The 360 Degree Leader John C. Maxwell / Dr. Albert Simpson Jr.</p> <p><i>This course will show students how to face the challenges of leading from the middle of an organization. This course will help develop the skills needed to influence in all directions, from those you lead, to peers and even to upper management.</i></p>	Textbook
CB 6213	<p>Mission Vision and Values Dr. John R. Vick</p> <p><i>This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.</i></p>	Audio
CB 6233	<p>Transformation: Change the Marketplace and You Change the World Ed Silvos / Dr. John R. Vick</p> <p><i>This course will show students how to use five critical paradigms for implementing change: discipling nations, reclaiming the marketplace, seeing work as worship and using the power of God to overcome evil in everyday situations and eliminating systemic poverty.</i></p>	Textbook
CB 6243	<p>About My Father's Business Regi Campbell / Dr. Fabienne M. Naomi</p> <p><i>This course answers the questions "What happens to your faith at work?" This course will help the student see how they can impact lives for eternity in a relevant, practical, compelling and doable way in the workforce.</i></p>	Textbook
CB 6263	<p>Developing the Leaders Around You John C. Maxwell / Dr. Fabienne M. Naomi</p> <p><i>This course helps the student understand that you cannot do it all alone. In order to be a leader, you must develop the leaders around you. This course will help you establish a team, and get your vision seen, implemented and contributed to by others.</i></p>	Textbook
CB 6273	<p>God's Business Dr. John R. Vick</p> <p><i>This course presents a practical and scriptural analysis of crucial issues, like, how do you practice Christ's values in a competitive and corporate environment, how do profits and material gain figured into God's purpose, what does God have to say about stress, and is your business God's business. This course will revolutionize the way you conduct business.</i></p>	Audio

CB 6293	<p>Created for Influence</p> <p>William L. Ford III / Dr. James H. Vick II</p> <p><i>The church today is uniquely positioned to influence the culture around her. This course calls the student from a spot on the sidelines to a position on the front lines. This course will prepare the student to be ready to join the fight and grip the heart of God in prayer.</i></p>	Textbook
CB 6303	<p>Lead Like Jesus</p> <p>Ken Blanchard, Phil Hodges / Dr. James Vick II</p> <p><i>This course will help the student look into scripture to discover the leadership wisdom of Jesus – and the difference it will make in the student’s life.</i></p>	Textbook
CB 6313	<p>Spiritual Leadership</p> <p>J. Oswald Sanders / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course will present key principles from Scripture about what makes a good leader – in ministry or any other realm.</i></p>	Textbook
CB 6323	<p>The Art of Communication</p> <p>Dr. Dominic M. Esposito</p> <p><i>Upon completion of this course, the student will acquire effective communication skills that include but are not limited to unique listening abilities, effective speaking techniques, and accurately profiling personalities - that when used - will positively impact lives.</i></p>	Audio



## CHRISTIAN COUNSELING DIVISION

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| CC 613  | <p>Counseling Practicum</p> <p><i>This course requires observation, participation, and directed counseling in an approved counseling setting in the area where the student lives that is to be carried out under the supervision of an approved supervising counselor. Forty-five supervised counseling hours are required.</i></p>   |          |
| CC 623  | <p>Equipping Saints to Counsel</p> <p>Dr. M.R. Burckley-Frost</p> <p><i>This course is designed to provide Christian Counselors with biblical knowledge of the techniques and methods of Jesus, when counseling.</i></p>  | Audio    |
| CC 633  | <p>Ethics and Legal Issues in Christian Counseling</p> <p>Dr. M.R. Burckley-Frost</p> <p><i>This course provides the student with guidelines regarding proper ethics and legal requirements concerning counseling and gives them information as to how to avoid legal problems.</i></p>   | Audio    |
| CC 643  | <p>Spirit Controlled Temperament</p> <p>Tim LaHaye / Dr. M. R. Burckley-Frost</p> <p><i>This course offers students an understanding into the different patterns of temperament and gives them the key to allowing the Holy Spirit to control their temperaments, ultimately producing and/or improving communication, which in turn eases tensions and dissolves unnecessary guilt. It will show students how to help others to improve relationships.</i></p> | Textbook |
| CC 653  | <p>Introduction to Psychology and Counseling</p> <p>Meier, Minirth, Wichern, &amp; Ratcliff/Dr. M.R. Burckley-Frost</p> <p><i>This course teaches classic theory along with added information that helps the student to correlate these understandings with a holistic, Christian view of humanity and counseling.</i></p>  | Textbook |
| CC 6113 | <p>Healing the Memories I and II</p> <p>Dr. Shelby Jeffcoat</p> <p><i>This course gives informative suggestions to counselors concerning dealing with people who have psychological scars from bad memories.</i></p>  | Audio    |
| CC 6123 | <p>Crisis Counseling and Pastoral Psychology</p> <p>Dr. Harold Vick</p> <p><i>This course deals with how to counsel individuals during various crisis situations. It offers sound spiritual advice to counselors involved in this very delicate type of counseling. It also deals with special situations involving pastors such as: hospital visitation, proper behavior during counseling and much more.</i></p>  | Audio    |
| CC 6133 | <p>Competent to Counsel</p> <p>Jay E. Adams / Dr. M. R. Burckley-Frost</p> <p><i>This course introduces students to Nouthetic Counseling and helps them develop biblical counseling skills that have been used in pastor's studies, and in counseling centers</i></p>   | Textbook |

*throughout the country and around the world.*

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| CC 6143 | Christ Centered Therapy<br>Anderson/Zuehlke / Dr. M.R. Burckley-Frost<br><i>This course will show students how to integrate Christ-centered counseling with the requirements of managed care and professional psychology at the start of the 21<sup>st</sup> century. It will help students understand the different issues involved in integrating theology and psychology and will help students to be able to turn theory into practical application.</i> | Textbook |
| CC 6153 | Your God Given Dreams<br>Dr. M.R. Burckley-Frost<br><i>This course is based on the life of Joseph. It shows how we can hold on to the dreams and visions God has given us even in the worst circumstances of our lives.</i>  | Audio    |
| CC 6163 | Making Life Healing Changes<br>Dr. M.R. Burckley-Frost<br><i>This course will help show how to accept God's grace, truth, and time as it relates to us. It will help us to understand bonding relationships to God and others. You will learn about boundaries and how to develop healthy boundaries.</i>  | Audio    |
| CC 6173 | 12 Steps to Life Recovery<br>Dr. M.R. Burckley-Frost<br><i>This course will teach one how to take the 12 biblical steps to reach that place of wholeness God wants for His people, so we may enjoy the abundant life Christ came to give us.</i>   | Audio    |
| CC 6183 | The Christian Family<br>Larry Christenson / Dr. M. R. Burckley-Frost<br><i>This course introduces the student to God's order for the family and demonstrates how a family can practice the presence of Jesus and be a witness for Him.</i>   | Textbook |
| CC 6193 | God's Truth Versus the Lies We Believe<br>Dr. M.R. Burckley-Frost<br><i>Every day we are confronted by the lies of our culture. We have even believed some religious lies that stem from tradition. This course helps us analyze these lies and replace them with truth. "And you shall know the truth and the truth shall make you free." (John 8:32)</i>   | Audio    |
| CC 6203 | Living Supernaturally Natural<br>Dr. M.R. Burckley-Frost<br><i>This course will teach us about our origins and how we can live above this world by applying the truth God has for us. This course helps us to understand that although we now live in this world, we are supernatural beings and teaches us how to live as such.</i>   | Audio    |
| CC 6213 | Psychology, Theology, and Spirituality in Christian Counseling<br>Mark R. McMinn / Dr. M.R. Burckley-Frost<br><i>This course attempts to bring together for the Christian counselor the three different avenues of psychology, theology, and spirituality. It looks at intra-disciplinary integration involving the practical implications of responsible psychology, Christian theology, and</i>  | Textbook |

*spiritual growth.*

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| CC 6223 | Modern Psychotherapies 2 <sup>nd</sup> Edition<br>Stanton L. Jones & Richard E. Butman / Dr. M.R. Burckley-Frost<br><i>This course includes careful analyses and penetrating critiques of modern psychotherapies. It gives understanding to each therapy and provides helpful guidance for the evaluation of psychotherapies in general.</i>   | Textbook |
| CC 6233 | Basic Biblical Counseling<br>Dr. M. R. Burckley-Frost<br><i>This course offers the basic skills for biblical Counseling. It will help the student to restore troubled people to a place of productive and creative living as well as help those who have been called to a pastorate to counsel more effective.</i>   | Audio    |
| CC 6243 | Crisis and Trauma Counseling<br>Dr. H. Norman Wright / Dr. M.R. Burckley-Frost<br><i>This course will prepare the student to provide hope and help when tragedy strikes in people's lives. It covers everything from post-traumatic stress disorder to counseling children and teens in crisis.</i>  | Textbook |
| CC 6253 | Counseling Survivors of Traumatic Events<br>Weaver/Flannelly/Preston Dr. M. R. Burckley-Frost<br><i>This course will help the counseling student to recognize the symptoms displayed by those who have experienced different types of traumas in their lives. It will further instruct them in the most effective methods of counseling to be used for the particular trauma experienced.</i>                | Textbook |
| CC 6263 | Champions: A Study of Brokenness<br>Dr. Frank Rosenstern<br><i>The Bible is filled with champions for God. We need champions today, and the way champions are developed is by one submitting himself wholly to God's will.</i>   | Audio    |
| CC 6273 | Confrontation Counseling and Confronting in A Healthy Way<br>Dr. Kurt Huth and Dr. M. R. Burckley-Frost<br><i>This course is detailed with the proper attitude and tactfulness in confronting people concerning their problems.</i>  | Audio    |
| CC 6293 | Christian Living in The Home<br>Jay E. Adams / Dr. R. Clifton Drawdy<br><i>Christians will find this course full of practical, biblical advice on Christ-centered family living, communicating with family members, family guidance and discipline, living with an unbelieving spouse, and many other areas. Counselors will value this course for its insight, clarity, and faithfulness to God's Word.</i> | Textbook |
| CC 6303 | Counseling Families Across the Stages of Life<br>Weaver/Revilla/Loeing/Dr. M. R. Burckley-Frost<br><i>This course is a description of Therapeutic methods and the faith community's resources, which can provide relief and healing for twenty common issues experienced by families.</i>  | Textbook |

*These include pre-marital counseling, dual earner families, blended families, troubled teens and more.*

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| CC 6313 | <p>The Career Counselor</p> <p>Leslie and Lee Parrott / Dr. M. R. Burckley-Frost</p> <p><i>This course will prepare students to better guide those who are seeking jobs or changing jobs, and those struggling with tough career decisions.</i></p>  | Textbook |
| CC 6323 | <p>Human Development and Faith 2<sup>nd</sup> Edition</p> <p>Felicity B. Kelcore / Dr. M. R. Burckley-Frost</p> <p><i>This course brings together the best available understanding of human development from a multidisciplinary perspective. It is uniquely inclusive of the moral and faith dimensions of the life cycle and examines the interplay of mind, body, family, community, and soul at every stage of development.</i></p>        | Textbook |
| CC 6333 | <p>Blame It on the Brain</p> <p>Edward T. Welch / Dr. M.R. Burckley-Frost</p> <p><i>This course offers the student biblical and scientific information on alcoholism, homosexuality, Alzheimer's disease and dementia, ADD, psychiatric problems, and brain dysfunction. Dr. Welch looks at these things through the lens of Scripture, separating and distinguishing what is actually a brain problem and what is a sin problem.</i></p>      | Textbook |
| CC 6343 | <p>The Biblical Basis of Christian Counseling</p> <p>Gary R. Collins, Ph.D. / Dr. M. R. Burckley-Frost</p> <p><i>This course will give the student a practical working knowledge of Scripture and the basics of the Christian faith. This course will help the student to relate the basic teachings of Scripture to people's problems. It is the core of what Christian counselors must know to be truly effective in helping others.</i></p> | Textbook |
| CC 6353 | <p>The Renewed Mind</p> <p>Dr. Kurt Huth</p> <p><i>God has made us feeling human beings, but He expects us to control our emotions; not to allow our emotions to control us. This course will help one to understand emotions, what they are, their origins, and how to use them to one's advantage and spiritual growth.</i></p>  | Audio    |
| CC 6363 | <p>Introduction to Psychology I and II</p> <p>Dr. Ronald K. Powell</p> <p><i>Introduction to Psychology covers the full range of important topics—from early childhood development to motivation and emotion to attribution theory, from superego to the brain chemical called endorphin, and from classical conditioning to cognitive restructuring.</i></p>  | Audio    |
| CC 6373 | <p>A Practical Handbook for Ministry</p> <p>Wayne E. Oates / Dr. M.R. Burckley-Frost</p> <p><i>This course will help students understand the meaning of pastoring and of pastoral counseling and care. It will be helpful in gaining wisdom, clinical insight, and scriptural understanding for the challenges they will face in the ministry of caring for people.</i></p>  | Textbook |
| CC 6383 | <p>Marriage Foundations</p> <p>Dr. John R. Vick</p> <p><i>This course offers understanding and competency in counseling with couples that are at various stages of their relationship, from pre-marriage counseling to the loss of a spouse.</i></p>   | Audio    |

*This course will assist the student in educating couples on how to side step possible relationship-ending mistakes.*

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| CC 6403 | <p>Living Above the Fray<br/>Dr. Kurt Huth</p> <p><i>Noah Webster's 1828 Dictionary defines Fray as: 1) A great crash, havoc, ruin, to break. 2) A broil, quarrel or violent riot, that puts men in fear. 3) To fright; to terrify. This course will show the student that a fray is a curse that we are to live above in the authority of our Lord Jesus Christ.</i></p>  | Audio    |
| CC 6413 | <p>Mission Vision and Values<br/>Dr. John R. Vick</p> <p><i>This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.</i></p> | Audio    |
| CC 6423 | <p>Counseling Survivors of Sexual Abuse<br/>Dr. Diane Langberg / Dr. Albert Simpson, Jr.</p> <p><i>This course helps the student understand the nature of human suffering, the power of God to redeem and the grace of God to use us in the healing process. This course will equip you to help survivors feel safe, face the truth, reclaim their bodies and recreate their lives.</i></p>  | Textbook |
| CC 6443 | <p>The Twelve Steps for Christians<br/>RPI Publishing Inc. / Dr. James H. Vick II</p> <p><i>This course is a powerful resource for merging the practical wisdom of the Twelve Steps with the Spiritual truths of the Bible. This course will help the student use the combination of recovery and spirituality to transform broken lives, heal damaged emotions and mend shattered relationships.</i></p>  | Textbook |
| CC 6453 | <p>Crisis Counseling (A Guide for Pastors and Professionals)<br/>Scott Floyd / Dr. Yolanda Simmons</p> <p><i>This course is designed to help those in ministry understand the nature of crisis events, how individuals are impacted and how to provide effective aid during and following times of crisis.</i></p>   | Textbook |
| CC 6463 | <p>The First 48 Hours (Spiritual Caregivers as First Responders)<br/>Jennifer S. Cisney / Dr. Fabienne M. Naomi</p> <p><i>This course offers a practical guide that equips the student to cross the road with competence and compassion. As first responders, it can make a difference between life and death and this course offers guidance in providing crisis intervention from a spiritual perspective.</i></p>   | Textbook |
| CC 6473 | <p>Prayers That Heal the Heart<br/>Mark Virkler / Dr. John R. Vick</p> <p><i>This course deals with counseling through prayer. This course will teach the student how to offer a guide not only for others but themselves in healing one issue at a time. This</i></p>   | Textbook |

*course uses seven specific prayers that have been developed through an experienced counseling ministry of prayer.*

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| CC 6483 | <p>Ministry, Healing &amp; Evangelism in Small Groups<br/>         Dr. John R. Vick</p> <p><i>This course will show how Small Groups is a critical skillset for the Church today. Students will learn how small groups can serve as a key function for ministry, counseling and outreach and have a greater impact on lives of individuals.</i></p>   | Audio    |
| CC 6493 | <p>Sin &amp; Grace in Christian Counseling<br/>         Mark R. McMinn / Dr. M. R. Burckley-Frost</p> <p><i>This course will teach students that in Christian Counseling we must consider both human sin and God's Grace. This course will help students prepare to effectively serve in future counseling situations.</i></p>  | Textbook |
| CC 6503 | <p>Healing Well and Living Free from an Abusive Relationship<br/>         Dr. Ramona Probasco / Dr. Howard L. Carmicle, Jr.</p> <p><i>Abuse breaks the spirit and leaves wreckage in its path. This course takes an eye-opening look at abuse, it's impact, and how to grow from victim to survivor, and survivor to overcomer.</i></p>   | Textbook |
| CC 6513 | <p>Making Magnificent Marriages<br/>         Dr. Jared Pingleton / Dr. David A. Carpenter</p> <p><i>This course provides the student with a Biblically sound and highly practical resource that will help to transform marriages.</i></p>   | Textbook |
| CC 6523 | <p>Sacred Marriage<br/>         Gary Thomas / Dr. Howard L. Carmicle, Jr</p> <p><i>What if God's primary intent for your marriage isn't to make you happy . . . but holy? What if your relationship isn't as much about you and your spouse as it is about you and God? This course invites you to see how God can use marriage as a discipline and a motivation to love God more and reflect more of the character of his Son.</i></p> | Textbook |

## **POST TRAUMATIC STRESS DISORDER DIVISION**

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| CC 6503 | <p>Conquering Post Traumatic Stress Disorder<br/>         Victoria Beckner &amp; John B. Aeden / Dr. M.R. Burckley-Frost</p> <p><i>This course will help the student better understand PTSD, in order to help those affected with its symptoms move beyond the trauma and regain control of their lives. The information in this course will especially assist those working with veterans of war.</i></p> | Textbook |
| CC 6513 | <p>Stress After War<br/>         Julia M. Whealin, Lorie T. DeCarvalho &amp; Edward M. Vega / Dr. M.R. Burckley-Frost</p> <p><i>This course will give the student a number of coping skills for returning war veterans to</i></p>  | Textbook |

*use. These skills will help the veteran to better deal with the symptoms of PTSD and make the transition into civilian life smoother.*

- CC 6523      The Post-Traumatic Stress Disorder Sourcebook      Textbook  
Glenn R. Schiraldi / Dr. M.R. Burckley-Frost  
*This course contains a wealth of information for trauma recovery and will help provide the future counselor with effective tools of help and healing for trauma victims.*  
***Please Note: This course contains some techniques that do not line up with Christian views that Jacksonville Theological Seminary holds to. However, due to the good content in dealing with PTSD, we pray you will allow the Spirit to give you wisdom to retain that which is good and valuable and look past that which is not.***

## **BIBLICAL CRISIS COUNSELING DIVISION**

- BCC 613      Biblical Crisis Counseling: Not If but When      Textbook  
Dr. John Babler / Dr. Albert Simpson, Jr.  
*The word crisis comes from the Greek krisis, which literally means decision. When trials, temptations, disasters, personal sin can bring people to a point of crisis. How they respond- the decision they make will determine the outcome. This course will provide a template upon which the counselor can base his or her crisis ministry.*
- BCC 623      The First 48 Hours (Spiritual Caregivers as First Responders)      Textbook  
Jennifer S. Cisney / Dr. Fabienne M. Naomi

*This course offers a practical guide that equips the student to cross the road with competence and compassion. As first responders, it can make a difference between life and death and this course offers guidance in providing crisis intervention from a spiritual perspective.*

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| BCC 633 | <p>Crisis Counseling (A Guide for Pastors and Professionals)<br/>         Scott Floyd / Dr. Yolanda Simmons</p> <p><i>This course is designed to help those in ministry understand the nature of crisis events, how individuals are impacted and how to provide effective aid during and following times of crisis.</i></p>  | Textbook |
| BCC 643 | <p>Crisis Counseling and Pastoral Psychology<br/>         Dr. Harold Vick</p> <p><i>This course deals with how to counsel individuals during various crisis situations. It offers sound spiritual advice to counselors involved in this very delicate type of counseling. It also deals with special situations involving pastors such as: hospital visitation, proper behavior during counseling and much more.</i></p> | Audio    |
| BCC 653 | <p>Crisis and Trauma Counseling<br/>         Dr. H. Norman Wright / Dr. M.R. Burckley-Frost</p> <p><i>This course will prepare the student to provide hope and help when tragedy strikes in people's lives. It covers everything from post-traumatic stress disorder to counseling children and teens in crisis.</i></p>   | Textbook |
| BCC 663 | <p>Counseling Survivors of Traumatic Events<br/>         Weaver/Flannelly/Preston Dr. M. R. Burckley-Frost</p> <p><i>This course will help the counseling student to recognize the symptoms displayed by those who have experienced different types of trauma in their lives. It will further instruct them in the most effective methods of counseling to be used for the particular trauma experienced.</i></p>        | Textbook |
| BCC 673 | <p>Making Life Healing Changes<br/>         Dr. M.R. Burckley-Frost</p> <p><i>This course will help show how to accept God's grace, truth, and time as it relates to us. It will help us to understand bonding relationships to God and others. You will learn about boundaries and how to develop healthy boundaries.</i></p>   | Audio    |
| BCC 683 | <p>12 Steps to Life Recovery<br/>         Dr. M.R. Burckley-Frost</p> <p><i>This course will teach one how to take the 12 biblical steps to reach that place of wholeness God wants for His people, so we may enjoy the abundant life Christ came to give us.</i></p>  | Audio    |
| BCC 693 | <p>The Twelve Steps for Christians<br/>         RPI Publishing Inc. / Dr. James H. Vick II</p> <p><i>This course is a powerful resource for merging the practical wisdom of the Twelve Steps with the Spiritual truths of the Bible. This course will help the student use the combination of recovery and spirituality to transform broken lives, heal damaged emotions and mend shattered relationships.</i></p>       | Textbook |



BCC 6103	<p>The Coping Strategy</p> <p>Larry R. Gillespie / Dr. James H. Vick II</p> <p><i>This course teaches a system for dealing with a broken world by incorporating keys to a powerful and transformative life management strategy. The counselor will be able to teach these keys to those going through issues and bring them to a life of wholeness.</i></p>	Textbook
BCC 6113	<p>Fundamentals of Crisis Counseling</p> <p>Geri Miller / Dr. Lillie Swindle</p> <p><i>This course is a powerful resource for assisting people in crisis and in their journey toward healing. Integrating practical training with both research and theory this course offers students proven hands-on techniques to assist with recovery ministry.</i></p>	Textbook
BCC 6123	<p>A Grace Disguised</p> <p>Jerry Sittser / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course will show the student that the experience of loss does not have to be the defining moment of a person's life. Instead, the defining moment can be how the person responds to the loss. This course will dive the depths of sorrows and how to deal with these circumstances.</i></p>	Textbook
BCC 6133	<p>Crisis Caring</p> <p>Dr. Roslyn A Karaban / Dr. Lillie Swindle</p> <p><i>This course is a guide to the ministry of crisis counseling for both community and individual settings. Methods and strategies are presented and then demonstrated in vignettes of specific cases to illustrate the methodology. Included are guidelines for assessment, intervention, and referral and a list of additional sources.</i></p>	Textbook
BCC 6143	<p>Conquering Post Traumatic Stress Disorder</p> <p>Victoria Beckner &amp; John B. Aeden / Dr. M.R. Burckley-Frost</p> <p><i>This course will help the student better understand PTSD, in order to help those affected with its symptoms move beyond the trauma and regain control of their lives. The information in this course will especially assist those working with veterans of war.</i></p>	Textbook
BCC 6153	<p>Stress After War</p> <p>Julia M. Whealin, Lorie T. DeCarvalho &amp; Edward M. Vega / Dr. M.R. Burckley-Frost</p> <p><i>This course will give the student a number of coping skills for returning war veterans to use. These skills will help the veteran to better deal with the symptoms of PTSD and make the transition into civilian life smoother.</i></p>	Textbook
BCC 6163	<p>The Post-Traumatic Stress Disorder Sourcebook</p> <p>Glenn R. Schiraldi / Dr. M.R. Burckley-Frost</p> <p><i>This course contains a wealth of information for trauma recovery and will help provide the future counselor with effective tools of help and healing for trauma victims.</i></p> <p><b><i>Please Note: This course contains some techniques that do not line up with Christian views that Jacksonville Theological Seminary holds to. However, due to the good content in dealing with PTSD, we pray you will allow the Spirit to give you wisdom to retain that which is good and valuable and look past that which is not.</i></b></p>	Textbook
BCC 6173	<p>Disaster Spiritual Care</p> <p>Rabbi Stephen B. Roberts / Dr. Yolanda Simmons</p> <p><i>This course will explore how spiritual care changes following a disaster and including a</i></p>	Textbook

*comprehensive explanation of a disaster's lifecycle. This course is essential for counseling not only victims of disaster but also the clergy and caregivers that are called to service in the wake of crisis.*

## **CHRISTIAN EDUCATION DIVISION**

- CE 613      Teaching Practicum  
*This course requires observation, participation, and directed teaching in an approved school setting in the area where the student lives that is to be carried out under the supervision of a teacher approved by JTS administration. Forty-five supervised classroom hours are required.*
- CE 623      Created to Learn 2<sup>nd</sup> Edition      Textbook  
William R. Yount / Dr. R. Clifton Drawdy  
*This course will instruct Christian educators how to organize and tailor classroom instruction to fit the learning styles of students. In a real sense, this course takes the theories of teaching and learning and brings them to life inside the classroom.*

CE 633	<p>Introducing Christian Education (Foundations for the 21<sup>st</sup>. Century)</p> <p>Michael J. Anthony / Dr. David A. Carpenter</p> <p><i>This course shows successful Christian Education Ministry in built on strong foundations. This course provides an outstanding guide to the integrations of Biblical studies and Theology with a variety of social sciences.</i></p>	Textbook
CE 653	<p>Early Childhood Growth and Development (Ages &amp; Stages)</p> <p>Dr. Charles Schaefer &amp; Theresa Foy DiGeronimo / Dr. R. Clifton Drawdy</p> <p><i>This course is divided into four stages of child development—birth to 18months, 18 months to 36 months, 36 months to age 6, and 6 to 10 years and covers all five areas of psychological health—emotional, cognitive, friendship/relationships, personal growth, and morality.</i></p>	Textbook
CE 663	<p>Philosophy and Education 4<sup>th</sup> Edition</p> <p>George R. Knight / Dr. R. Clifton Drawdy</p> <p><i>This course will address Christian educators and help them clearly understand their basic beliefs and how those beliefs can and must affect their educational planning and practice. Christian educators will be aided in their task by the study of the ideas of historical and contemporary educational philosophers and theorist, but beyond this help develop a positive educational philosophy built upon a distinctly Christian worldview.</i></p>	Textbook
CE 673	<p>Recovering the Lost Tools of Learning</p> <p>Douglas Wilson / Dr. Nancy C. Drawdy</p> <p><i>Often educational reforms create new problems that must be solved down the road. This course presents alternatives that have proved workable in experience.</i></p>	Textbook
CE 683	<p>Teaching Reading</p> <p>Dr. Nancy C. Drawdy</p> <p><i>This is a study of the dynamics of the reading process and major issues in reading instruction for elementary classrooms.</i></p>	Audio
CE 693	<p>Teaching and Learning in the Elementary School</p> <p>Dr. R. Clifton Drawdy</p> <p><i>This is an examination of past and current approaches, methods, and techniques for teaching and learning in elementary school.</i></p>	Audio
CE 6103	<p>Teaching and Learning Theory and Phonics</p> <p>Dr. Craig Lokken and Dr. Donna Johnson</p> <p><i>This course deals with the practices of teaching and learning in Christian education and gives a detailed teaching of basic phonetic sounds and reading skills for the young beginning reader.</i></p>	Audio
CE 6113	<p>Foundations of Christian Education</p> <p>Berkhof/Vantil / Dr. R. Clifton Drawdy</p> <p><i>This course reminds teachers anew of the rationale for Christian education. It recalls the prophetic voices of two educators who were especially qualified to clarify the foundational issues in Christian schooling.</i></p>	Textbook
CE 6123	<p>An Overview of Christian School Curriculum</p>	Audio

Dr. Jennifer Cooper

*This is a look at various types of curricula available for Christian schools, comparing the curriculums available.*

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| CE 6143 | <p>The Seven Laws of Teaching<br/>John Milton Gregory / Dr. R. Clifton Drawdy<br/><i>This course is a clear and simple statement of the important factors governing the art of teaching. It gives a clear and concise presentation of the laws of teaching.</i></p>   | Textbook |
| CE 6153 | <p>Assertive Discipline (4<sup>th</sup>. Edition)<br/>Lee and Marlene Canter / Dr. R. Clifton Drawdy<br/><i>The purpose of this course is to inspire and encourage teachers to reflect on their own teaching situations and adapt strategies according to their own teaching style and philosophy.</i></p>  | Textbook |
| CE 6163 | <p>The Craft of Christian Teaching<br/>Israel Galindo / Dr. R. Clifton Drawdy<br/><i>Guidelines, suggestions, and proven techniques are discussed in this essential course for Christian teachers.</i></p>  | Textbook |
| CE 6183 | <p>Contemporary Approaches to Christian Education<br/>Seymour/Miller / Dr. R. Clifton Drawdy<br/><i>This course seeks to clarify the agenda, resources, and hopes for Christian education in the twenty-first century.</i></p>  | Textbook |
| CE 6203 | <p>Curriculum (Principles and Foundations)<br/>Dr. R. Clifton Drawdy<br/><i>This course gives information concerning curriculum and its development to be used in Christian education.</i></p>  | Audio    |
| CE 6223 | <p>Managing the Classroom<br/>Dr. R. Clifton Drawdy<br/><i>This is a study of the interaction process and patterns of communication in the classroom designed to increase student and teacher effectiveness as an influence on the learning process. Attention is given to both preventive and remedial techniques for handling discipline problems in the classroom.</i></p> | Audio    |

## **CHURCH HISTORY DIVISION**

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| CH 613 | <p>History of Christianity (Beginnings to 1500)<br/>Kenneth Latourette / Dr. M. R. Burckley-Frost<br/><i>This course gives an implicit declaration of independence from European-bound historical perspectives. It accentuates Christianity rather than Church.</i></p> | Textbook |
| CH 623 | <p>The Story of Christianity (Reformation to the Present)<br/>Justo Gonzalez / Dr. John R. Vick<br/><i>This course succeeds in bringing together the essential findings of recent research in a fresh way. This is a rich course for seminary students.</i></p>         | Textbook |

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| CH 633 | <p>Church History in Plain Language</p> <p>Bruce Shelley / Dr. M. R. Burckley-Frost</p> <p><i>This course treats history as the story of people—their motivations, the issues they grapple with, the decisions they make, and the results is that history reads like a story, almost as dramatic and moving as a novel. This course has been painstakingly researched and carefully crafted for historical accuracy.</i></p> | Textbook |
| CH 643 | <p>History: AD 1 – AD 100</p> <p>Dr. Kurt Huth</p> <p><i>This course is an in-depth study of Biblical History during the Apostolic Era.</i></p>  | Audio    |

### **DIVINITY DIVISION**

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| DV 613 | <p>Divinity Practicum (Hospital or Prison)</p> <p><i>This course requires observing, participating, and directed working in an approved hospital / prison setting in the area where the student lives and will be carried out under the supervision of an approved chaplain. Forty-five (45) hours of supervised ministry work is required.</i></p>                        |       |
| DV 623 | <p>Crisis Counseling &amp; Pastoral Psychology</p> <p>Dr. Harold Vick</p> <p><i>This course deals with how to counsel individuals during various crisis situations. It offers sound spiritual advice to counselors involved in this very delicate type of counseling. It also deals with special situations involving pastors such as; hospital visitation, proper</i></p> | Audio |

*behavior during counseling, and much more.*

- DV 633      Ethics and Legal Issues in Christian Counseling      Audio  
Dr. M.R. Burckley-Frost  
*This course provides the student with guidelines regarding proper ethics and legal requirements concerning counseling and gives them information as to how to avoid legal problems.*
- DV 643      The Basics of Hospital Chaplaincy      Textbook  
Ronald Mack, Sr./Dr. M. R. Burckley-Frost  
*This course contains information that will help the student reach a deeper understanding and richer appreciation for hospital chaplains. It also shares the value and role of the professional hospital chaplain.*
- DV 653      The Work of the Chaplain      Textbook  
Naomi K. Paget & Janet R. McCormack / Dr. M. R. Burckley-Frost  
*This course uncovers the historical and biblical foundations of chaplaincy. It explores universal chaplaincy issues of accountability, privacy, personal ethics, spiritual assessment, and self-care. The student will gain a greater understanding of the multi-religious and unique areas where chaplains minister. The student will understand the requirements for working in these unique areas and will be enlightened on the skills and resources needed to do the work of spiritual care that goes beyond institutional walls.*
- DV 663      Pastoral Care in Hospitals      Textbook  
Neville A. Kirkwood / Dr. M. R. Burckley-Frost  
*This course will help the student prepare to minister, comfort, and concern at the bedside of the sick or dying. It offers a practical guide based on the many years of experience of the author of the textbook has as a hospital chaplain. This course also offers a variety of exercises and a section of prayers for specific circumstances that make it a must-have resource for all who will work with the sick and dying.*
- DV 673      Crisis and Trauma Counseling      Textbook  
Dr. H. Norman Wright / Dr. M.R. Burckley-Frost  
*This course will prepare the student to provide hope and help when tragedy strikes in people's lives. It covers everything from post-traumatic stress disorder to counseling children and teens in crisis.*
- DV 683      Counseling Survivors of Traumatic Events      Textbook  
Weaver/Flannelly/Preston/Dr. M.R. Burckley-Frost  
*This course will help the counseling student to recognize the symptoms displayed by those who have experienced different types of traumas in their lives. It will further instruct them in the most effective methods of counseling to be used for the particular trauma experienced.*
- DV 6113      A Practical Handbook for Ministry      Textbook  
Wayne E. Oates / Dr. M.R. Burckley-Frost  
*This course will help students understand the meaning of pastoring and of pastoral counseling and care. It will be helpful in gaining wisdom, clinical insight, and scriptural understanding for the challenges they will face in the ministry of caring for people.*

DV 6123	Ministry of Divine Healing Dr. Robert E. Dean <i>At Calvary 2000 years ago, Jesus provided a price for mankind to be healed from every sickness upon the earth. This course is designed to reveal that awesome provision and to equip the student with knowledge of how to walk in that provision. It will build the student's faith both to receive and to minister the healing power of God!</i>	Audio
DV 6133	Competent to Counsel Jay E. Adams / Dr. M.R. Burckley-Frost <i>This course introduces students to Nouthetic counseling and helps them develop biblical counseling skills that have been used in pastor's studies, and in counseling centers throughout the country and around the world.</i>	Textbook
DV 6143	Christ Centered Therapy Anderson/Zuehlke/Dr. M.R. Burckley-Frost <i>This course will show students how to integrate Christ-centered counseling with the requirements of managed care and professional psychology at the start of the 21<sup>st</sup> century. It will help students understand the different issues involved in integrating theology and psychology and will help students to be able to turn theory into practical application.</i>	Textbook
DV 6153	Basic Biblical Counseling Dr. M.R. Burckley-Frost <i>This course offers the basic skills for biblical counseling. It will help the student to restore troubled people to a place of productive, creative living as well as help those who have been called to a pastorate to counsel more effectively.</i>	Audio
DV 6163	The Biblical Basis of Christian Counseling Gary R. Collins, Ph.D. / Dr. M.R. Burckley-Frost <i>This course will give the student a practical working knowledge of Scripture and the basics of the Christian faith. This course will help the student to relate the basic teachings of Scripture to people's problems. It is the core of what Christian counselors must know to be truly effective in helping others.</i>	Textbook
DV 6173	The Anointed Leader Dr. Patrick J.O. Sturgill, Jr. <i>This course shows the difference between a leader who depends on his or her own qualifications, and one who depends on the anointing of the Holy Spirit for strength and wisdom.</i>	Audio
DV 6183	Introduction to Psychology and Counseling Meier, Minirth, Wichern, & Ratcliff/Dr. M. R. Burckley-Frost <i>This course teaches classic theory along with added information that helps the student to correlate these understandings with a holistic, Christian view of humanity and counseling.</i>	Textbook
DV 6193	Hospital Ministry (The Role of the Chaplain Today) Lawrence E. Holst, Editor/Dr. R. Clifton Drawdy <i>This course captures both the experiential and conceptual dimensions of the work of the hospital chaplain.</i>	Textbook

- DV 6203      Making Life Healing Changes      Audio  
 Dr. M.R. Bureckley-Frost  
*This course will help show how to accept God's grace, truth, and time as it relates to us. It will help us to understand bonding relationships to God and others. You will learn about boundaries and how to develop healthy boundaries.*
- DV 6233      Chaplains to the Imprisoned      Textbook  
 Dr. Richard Denis Shaw/Dr. M. R. Burckley-Frost  
*This course gives a candid and accurate assessment. It offers an historical perspective as well as addresses the issues of the present moment. It is a forthright response to complex issues and is highly recommended for all correctional workers from administrative personnel to line staff.*  
**\*\*Note: In this textbook, the author uses quotes from inmates which contains profanity. While the school staff does not agree with the use of this language, the author is allowing the chaplain student to glimpse the reality of working and ministering to individuals that are in a dark and sometimes painful place in their lives.**
- DV 6243      The Principles of Prison Ministry      Textbook  
 Dr. Tommy Seay, Jr. / Dr. Lawrence Burkes  
*Many churches have sent teams of ministers into prisons, and nearly two-thirds of them have returned to their churches defeated. The Principles of Prison Ministry serves as a manual for such teams, giving volunteer chaplains a far better view of what prison ministry is all about. This course will help navigate you through some of the trouble areas in this difficult world of prisons.*
- DV 6253      Prison Ministry: Understanding Prison Culture Inside and Out      Textbook  
 Lennie Spitale / Dr. Terry Lee Stair, Sr.  
*For most Christians, prison culture is like visiting a foreign land and the thought of ministering in prison to those incarcerated it is an intimidating prospect. This book will empower any pastor, educator, or lay leader in doing effective prison ministry by providing a thorough "inside-out" view of prison life.*
- DV 6263      Effective Jail and Prison Ministry for the 21st Century      Textbook  
 Dr. W. Thomas Beckner and Jeff Park / Dr. Terry Lee Stair, Sr.  
*The book points out the "greater need" beyond Bible studies and worship is for "discipleship through strategies such as mentoring, recovery support groups, life skill training, aftercare and community reintegration, family reconciliation and restoration."*
- DV 6273      The Repeat Offender      Audio  
 Dr. Jan D. Goodman  
*This course deals with the psychology of an individual who is trapped in the cycle of repeating crimes and therefore, finding themselves in and out of the prison system.*
- DV 6303      Pastoral Care Emergencies      Textbook  
 David K. Switzer / Dr. Cynthia A. Simpson  
*This course is designed to provide insight of the attitude and act of care giving, covering hospital calls, the dying and bereaved, suicide, divorce, domestic violence, psychiatric disorders and more. Information provided is highly practical, yet sensitive to theological issues.*



DV 6313	<p>The Practice of Pastoral Care</p> <p>Carrie Doehring / Dr. Cynthia A. Simpson</p> <p><i>The course gives a tri-visual approach to pastoral care. It demonstrates how the care giver's life experience affects the method or type of care given to the care seeker. It also gives instructions in the skill of listening and relationship development.</i></p>	Textbook
DV 6323	<p>Recalling Our Own Stories</p> <p>Edward P. Wimberly / Dr. Cynthia A. Simpson</p> <p><i>This course is designed to instruct ministers on the importance of self-care and how cultural and familiar myths shape our religious vocation as care givers.</i></p>	Textbook
DV 6343	<p>Mission Vision and Values</p> <p>Dr. John R. Vick</p> <p><i>This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.</i></p>	Audio
DV 6353	<p>The First 48 Hours (Spiritual Caregivers as First Responders)</p> <p>Jennifer S. Cisney / Dr. Fabienne M. Naomi</p> <p><i>This course offers a guide that equips the student to cross the road with competence and compassion. As first responders, it can make a difference between life and death and this course offers guidance in providing crisis intervention from a spiritual perspective.</i></p>	Textbook
DV 6363	<p>Professional Spiritual &amp; Pastoral Care</p> <p>Rabbi Stephen B. Roberts / Dr. Albert Simpson, Jr.</p> <p><i>This course is essential for students that will work or spend time in acute care hospitals, behavioral health facilities, rehabilitation centers. This course uses the classic foundations of Pastoral care with the latest approaches to Spiritual care.</i></p>	Textbook
DV 6373	<p>Disaster Spiritual Care</p> <p>Rabbi Stephen B. Roberts / Dr. Yolanda Simmons</p> <p><i>This course will explore how spiritual care changes following a disaster and including a comprehensive explanation of a disaster's lifecycle. This course is essential for counseling not only victims of disaster but also the clergy and caregivers that are called to service in the wake of crisis.</i></p>	Textbook
DV 6383	<p>Thinking for a Change</p> <p>John C. Maxwell / Dr. Albert Simpson, Jr.</p> <p><i>This course will teach the student to focus on not on what to think, but how to best use one of the most precious possessions ever given: Your Mind.</i></p>	Textbook
DV 6393	<p>The Basics of Hospice Chaplain Ministry</p> <p>John M. Casto / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course offers the tools you need as you contemplate pursuing hospice chaplaincy. Discover what hospice chaplaincy is, how to be certified, the ins and outs of the ministry, and the day-to-day realities of the hospice chaplain.</i></p>	Textbook
DV 6403	<p>Introduction to Criminal Justice</p> <p>Charis E. Kubrin, Thomas D. Stucky / Dr. Albert Simpson, Jr.</p>	Textbook

*This course approaches the theories and practices of criminal justice from a sociological perspective. It empowers students to develop expertise in criminal justice and understand how its central tenets are informed by broader sociological principles and concepts, such as power, race, gender, and class.*

## **POST TRAUMATIC STRESS DISORDER DIVISION**

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| DV 6503 | Conquering Post Traumatic Stress Disorder<br>Victoria Beckner & John B. Aeden / Dr. M.R. Burckley-Frost<br><i>This course will help the student better understand PTSD, in order to help those affected with its symptoms move beyond the trauma and regain control of their lives. The information in this course will especially assist those working with veterans of war.</i>  | Textbook |
| DV 6513 | Stress After War<br>Julia M. Whealin, Lorie T. DeCarvalho & Edward M. Vega / Dr. M.R. Burckley-Frost<br><i>This course will give the student a number of coping skills for returning war veterans to use. These skills will help the veteran to better deal with the symptoms of PTSD and make the transition into civilian life smoother.</i>   | Textbook |
| DV 6523 | The Post-Traumatic Stress Disorder Sourcebook<br>Glenn R. Schiraldi / Dr. M.R. Burckley-Frost<br><i>This course contains a wealth of information for trauma recovery and will help provide the future counselor with effective tools of help and healing for trauma victims.</i><br><b><i>Please Note: This course contains some techniques that do not line up with Christian views that Jacksonville Theological Seminary holds to. However, due to the good content in dealing with PTSD, we pray you will allow the Spirit to give you wisdom to retain that which is good and valuable and look past that which is not.</i></b> | Textbook |

## **EVANGELISM DIVISION**

- EV 603      Evangelism Practicum  
*This course requires observing, participating, and being directed in personal evangelism in an approved ministry setting in the area where the student lives and carried out under the supervision of an approved pastor. Forty-five (45) clock hours of supervised evangelism work is required.*
- EV 613      Evangelism Handbook      Textbook  
Alvin Reid / Dr. John R. Vick  
*In Matthew 5, Jesus calls us to share with other His story of sacrifice and grace so that all glory shines on the one true God. This course is a thorough guide to the daily ministry of sharing Christ.*
- EV 623      Evangelism A Concise History      Textbook  
Ohn Mark Terry / Dr. John R. Vick  
*This course deals with the fascinating account of the human means God used to communicate the Good News, from generation to generation and gives the student a clear understanding of The Gospel timeline and history.*
- EV 633      Spirit Led Evangelism      Textbook  
Chè Ahn / Dr. Albert Simpson, Jr.  
*This course offers proven means of presenting the Good News of Jesus Christ. This course*

*helps the student catch the fire of God's love and then give it away.*

EV 643	<b>Prayer Evangelism</b> Ed Silviso / Dr. Albert Simpson, Jr. <i>This course challenges the student to change their mind-sets, so they can change a city. This course offers conceptual breakthroughs and profound spiritual insights to changing a city's spiritual climate.</i>	Textbook
EV 653	<b>A Practical Guide to Evangelism – Supernaturally</b> Chris Overstreet / Dr. Albert Simpson, Jr. <i>This course is designed to ignite the fire of God's love to touch a hurting and dying world. This course will create a sense of urgency showing that God's heart is for the lost.</i>	Textbook
EV 663	<b>Conversational Evangelism</b> Norman Geisler / Dr. John R. Vick <i>This course helps a student discover how God can use your everyday encounters for life-changing purposes when you switch from trying to witness effectively to effectively being a witness through communication and compassion.</i>	Textbook
EV 673	<b>How to Give Away Your Faith</b> Paul E. Little / Dr. John R. Vick <i>This course equips the student to be an effective evangelist through natural and practical methods that help overcome the fear of sharing your faith.</i>	Textbook
EV 683	<b>Evangelism Is...</b> Dave Earley & David Wheeler / Dr. John R. Vick <i>This course serves the purpose to remind us of the joy of sharing our faith and how natural evangelism should be in the life of the believer.</i>	Textbook
EV 6103	<b>Evangelism That Works</b> George Barna / Dr. M. R. Bureckley-Frost <i>This course offers an uncompromising biblical plan for evangelism that is soundly and unashamedly based on God's eternal Word. This course has the potential to "stir up the gift" in every Christian who reads it.</i>	Textbook
EV 6113	<b>The Art of Personal Evangelism</b> Will McRaney Jr. / Dr. James H. Vick II <i>This course shows that personal evangelism is the foundation for all Church growth. This course will help the student learn to communicate their faith in a way that is engaging, personal and relevant to the listening culture today.</i>	Textbook
EV 6123	<b>Just Walk Across the Room:</b> Bill Hybels / Dr. R. Clifton Drawdy <i>This course shows the student that astounding things happen when you follow the model set by Jesus. Emphasizing the leading of the Holy Spirit, the course teaches how to step out of your circle of comfort and into encounters with people who need Christ.</i>	Textbook
EV 6133	<b>The School of Biblical Evangelism</b>	Textbook

Kirk Cameron & Ray Comfort / Dr. John R. Vick

*This course equips the student with 101 lessons of who to share your faith simply, effectively and Biblically. This is a comprehensive study that will help the student discover the God-given evangelistic tools that enable one to confidently talk about the Savior.*

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| EV 6143 | Mission Vision and Values<br>Dr. John R. Vick<br><i>This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.</i> | Audio    |
| EV 6153 | Ministry, Healing & Evangelism in Small Groups<br>Dr. John R. Vick<br><i>This course will show how Small Groups is a critical skillset for the Church today. Students will learn how small groups can serve as a key function for ministry, counseling and outreach and have a greater impact on lives of individuals.</i>   | Audio    |
| EV 6163 | Know What You Believe (Christian Apologetics II)<br>Paul E. Little / Dr. Cynthia Simpson<br><i>This course is an in-depth study of what the Christian Faith teaches about God, Jesus &amp; The Holy Spirit. What a student should know about angels, Satan and demons. What place the Bible and Church should have in some one's life.</i>   | Textbook |
| EV 6173 | Know Why You Believe (Christian Apologetics III)<br>Paul E. Little / Dr. Cynthia Simpson<br><i>This course deals with the questions like: Do science and Scripture conflict? Are miracles possible? Is the Christian experience real? This course will give the student the tools to answer these and other questions as a reasonable response to the tough challenges to Christianity.</i>  | Textbook |
| EV 6183 | Know Who You Believe (Christian Apologetics IV)<br>Paul E. Little / Dr. Cynthia Simpson<br><i>This course is an in-depth study of the divinity of Jesus and His place in God's plan for man.</i>   | Textbook |
| EV 6193 | Every Thought Captive (Christian Apologetics V)<br>Richard L. Pratt, Jr. / Dr. Cynthia Simpson<br><i>This course is down-to-earth plain language study manual on Apologetics and the task of defending the Faith. This course will teach the student how to answer nonbelievers and to "take every thought captive to the obedience of Christ".</i>  | Textbook |

## **MINISTRY DIVISION**

- MN 613      Ministry Practicum  
*This course requires observing, participating, and being directed as a worker in an approved church setting in the area where the student lives and carried out under the supervision of an approved pastor. Forty-five (45) clock hours of supervised ministry work is required.*
- MN 633      Local Church Order      Audio  
Dr. Kurt Huth  
*This is a study of the responsibilities of the members of a church staff and their relationship with lay leaders. The concepts of development of team ministries, mutual understanding, staff counseling, group leadership, and the role of the individual in the group is discussed.*
- MN 643      The Anointed Leader      Audio  
Dr. Patrick J.O. Sturgill, Sr.  
*This course shows the difference between a leader who depends on his or her own qualifications, and one who depends on the anointing of the Holy Spirit for strength and wisdom.*
- MN 653      Developing Your Style/Leadership      Audio  
Dr. Tom Kitchene  
*This course encourages leaders to develop their own style of leadership, and not to try to copy the style of any great leader.*

MN 663	Church Growth and Development I Dr. Don Jackson <i>This course introduces the procedures for developing church growth.</i>	Audio
MN 673	Church Growth and Development II Dr. Don Jackson <i>This is the second course in a series of four courses that deals with procedures for developing church growth.</i>	Audio
MN 683	Church Growth and Development III Dr. Don Jackson <i>This is a continuation of the study of successful procedures used to develop church growth and development.</i>	Audio
MN 693	Church Growth and Development IV Dr. Don Jackson <i>This is the final course in the series of four courses that deals with procedures that will develop church growth.</i>	Audio
MN 6103	A Practical Handbook for Ministry Wayne E. Oates / Dr. M.R. Burckley-Frost <i>This course will help students understand the meaning of pastoring and of pastoral counseling and care. It will be helpful in gaining wisdom, clinical insight, and scriptural understanding for the challenges they will face in the ministry of caring for people.</i>	Textbook
MN 6113	The Christian Pastor Wayne E. Oates/Dr. M. R. Burckley-Frost <i>This course provides students with information needed to function at maximum effectiveness as a pastor. It presents a comprehensive knowledge of the scope of the pastor's work.</i>	Textbook
MN 6123	Christian Education in the Church (Christian Education Handbook) Bruce Powers / Dr. M. R. Burckley-Frost <i>This course provides students with a full range of information on critical issues in Christian education and gives a practical guide for day-to-day administration of church education programs.</i>	Textbook
MN 6133	Ministry of Divine Healing Dr. Robert E. Dean <i>At Calvary 2000 years ago, Jesus provided a price for mankind to be healed from every sickness upon the earth. This course is designed to reveal that awesome provision and to equip the student with knowledge of how to walk in that provision. It will build the student's faith both to receive and to minister the healing power of God!</i>	Audio
MN 6143	Church Administration Charles A. Tidwell / Dr. M. R. Burckley-Frost <i>This course gives students practical advice on issues including: Leadership and ministry skills, basic management and organization, office administration skills, assessing and improving one's own administrative skills, producing church publications, recruiting and training volunteers, planning and budgeting, and employment relationships.</i>	Textbook

MN 6153	<p>Staff Your Church for Growth</p> <p>Gary L. McIntosh / Dr. M. R. Burckley-Frost</p> <p><i>The information in this course will give pastors and future pastors the advice needed to guide them in selecting staff members who can help their church grow. It features models for team ministry, keys to productive team ministry, guidance for determining when to add staff members, techniques for effective interviews, and steps to managing staff conflict.</i></p>	Textbook
MN 6163	<p>Business Management in the Local Church</p> <p>David R. Pollock / Dr. M. R. Burckley-Frost</p> <p><i>In this course students will receive practical information that takes them all the way from biblical blueprints to the nuts and bolts of wise application. This course contains information on church and law, church finances, church facilities, and church personnel.</i></p>	Textbook
MN 6173	<p>Scriptural Roles for Women in a Church</p> <p>Dr. Eileen Kelly-Cocke</p> <p><i>This course is a necessity for women in the Church today. It deals with the various roles that women should serve in the Church.</i></p>	Audio
MN 6183	<p>The Ministry of Helps</p> <p>Rev. Buddy Bell / Dr. Fabienne M. Naomi</p> <p><i>H.E.L.P.S: H=Having—E= Enough—L=Loving—P=People—S=Serving. This is a vital ministry within a church! This course is a unique combination of teaching, seminary guidelines, and answers to often-asked questions. This useful course provides pastors and members with the tools and insights to restore the ministry of helps to their churches.</i></p>	Textbook
MN 6193	<p>Managing Your Pastorate</p> <p>Dr. Eileen Kelly-Cocke</p> <p><i>Personal decisions that cause problems for pastors are covered. Examples and solutions are also offered. A set of personal introspection questions and personal management forms are included in this course. This course is a must for keeping your pastorate priorities straight, healthy, and godly.</i></p>	Audio
MN 6203	<p>Church Management</p> <p>Dr. Eileen Kelly-Cocke</p> <p><i>This course looks at the biblical basis of management practices and the importance of a church's vision and statement of purpose. The legalities that need to be considered in starting a church are also covered. This course goes step by step through the form used to apply for Exemption under Section 501(c)3 of the Internal Revenue Code.</i></p>	Audio
MN 6213	<p>Common Church Administrative System Problems</p> <p>Dr. Eileen Kelly-Cocke</p> <p><i>The focus of this course is to help keep your church from getting into serious administrative system problems. It covers the church's need for administrative manuals, the types of manuals and the contents for each administrative manual.</i></p>	Audio
MN 6233	<p>The Five Star Church</p> <p>Stan Toler/Alan Nelson / Dr. Nancy C. Drawdy</p> <p><i>This course will help your church provide the highest level of service to God and His people.</i></p>	Textbook



- MN 6243      The 21 Irrefutable Laws of Leadership      Textbook  
 John C. Maxwell / Dr. Max O. Flynn  
*This book by Dr. John C. Maxwell deals with 21 irrefutable laws of leadership. It outlines the essentials of leadership that transcend time, place, culture, and situation. These basic laws of success can be applied to business and private life and can help anyone reach his or her full potential.*
- MN 6253      21 Most Powerful Minutes in a Leader's Day      Textbook  
 John C. Maxwell / Dr. Max O. Flynn  
*This book by Dr. John C. Maxwell equips you with a biblical weekly plan for daily application of his 21 laws of leadership. As you exercise these leadership principles modeled by characters in the Bible, you too can grow into the leader God designed you to be.*
- MN 6263      Mapping Christian Education      Textbook  
 Jack Seymour / Dr. Max O. Flynn  
*This course deals with four main themes: formation, faith community, spiritual growth, and religious instruction. It engages the student from beginning to end, offering colorful descriptions, formative analysis, invitations for self-reflection, and visionary possibilities for the future of Christian education.*
- MN 6273      Education in the Truth      Textbook  
 Norman DeJong / Dr. Max O. Flynn  
*In this course, the author declares that the American people must respond to the challenge we face in education. He goes on to say that Christianity is the only source from which a solution can be found.*
- MN 6293      Developing A Giving Church      Textbook  
 Toler/Towns / Dr. M. R. Burckley-Frost  
*This course is based on the foundational premise that stewardship is the management of time, talents, and treasures.*
- MN 6343      Evangelism That Works      Textbook  
 George Barna / Dr. M. R. Burckley-Frost  
*This course offers an uncompromising biblical plan for evangelism that is soundly and unashamedly based on God's eternal Word. This course has the potential to "stir up the gift" in every Christian who reads it.*
- MN 6353      Chaplains to the Imprisoned      Textbook  
 Dr. Richard Denis Shaw / Dr. M. R. Burckley-Frost  
*This course gives a candid and accurate assessment. It offers an historical perspective as well as addresses the issues of the present moment. It is a forthright response to complex issues and is highly recommended for all correctional workers from administrative personnel to line staff.*
- MN 6363      Crisis Counseling and Pastoral Psychology      Audio  
 Dr. Harold Vick  
*This course deals with how to counsel individuals during various crisis situations. It offers sound spiritual advice to counselors involved in this very delicate type of counseling. It also deals with special situations involving pastors such as; hospital visitation, proper behavior during counseling, and much more.*

MN 6373	<p>The Principles of Prison Ministry</p> <p>Dr. Tommy Seay, Jr. / Dr. Lawrence Burkes</p> <p><i>Many churches have sent teams of ministers into prisons, and nearly two-thirds of them have returned to their churches defeated. <u>The Principles of Prison Ministry</u> serves as a manual for such teams, giving volunteer chaplains a far better view of what prison ministry is all about. This course will help navigate you through some of the trouble areas in this difficult world of prisons.</i></p>	Textbook
MN 6383	<p>Record and Accounting Procedures for a Church</p> <p>Dr. Eileen Kelly-Cocke</p> <p><i>This is a technical course that goes into the types of records a church and minister must keep. It walks a student through doing budgets and preparing financial reports for review by the Board of Elders, Deacons, or Directors. Exercise worksheets are included as part of this course.</i></p>	Audio
MN 6393	<p>Making Life Healing Changes</p> <p>Dr. M.R. Burekley-Frost</p> <p><i>This course will help show how to accept God's grace, truth, and time as it relates to us. It will help us to understand bonding relationships to God and others. You will learn about boundaries and how to develop healthy boundaries.</i></p>	Audio
MN 6403	<p>The Repeat Offender</p> <p>Dr. Jan D. Goodman</p> <p><i>This course deals with the psychology of the individual who is trapped in the cycle of repeating crimes and therefore, finding themselves in and out of the prison system.</i></p>	Audio
MN 6413	<p>The Parables of Christ</p> <p>Dr. John R. Vick</p> <p><i>This course will focus on the time when Jesus walked the earth as a man and ministered to multitudes of people. In fulfillment of scriptures he spoke in many parables that were not intended to be understood by all who heard. In this course, we look at the major doctrines covered in the parables of Christ by taking a snap shot look at 6 parables and the six most common doctrines. Take a step back in time to see how Jesus used parables to minister and how we can become more effective in ministry today through communication of kingdom principles.</i></p>	Audio
MN 6423	<p>Real Bible Faith</p> <p>Dr. Robert E. Dean</p> <p><i>The course teaches students to take the things of New Creation and walk in them.</i></p>	Audio
MN 6433	<p>The Biblical Basis of Christian Counseling</p> <p>Gary R. Collins, Ph.D. / Dr. M. R. Burekley-Frost</p> <p><i>This course will give the student a practical working knowledge of Scripture and the basics of the Christian faith. This course will help the student to relate the basic teachings of Scripture to people's problems. It is the core of what Christian counselors must know to be truly effective in helping others.</i></p>	Textbook
MN 6443	<p>The Marketplace Christian</p> <p>Darren Shearer / Dr. Howard L. Carmicle, Jr.</p>	Textbook

*This course will help the student discover the unique spiritual gifts God has entrusted all of us for ministry in the marketplace. The student will learn practical strategies for transforming industry for the glory of God.*

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| MN 6453 | <b>Power in The Blood</b><br>Charles Spurgeon / Dr. Deborah B. Minucie<br><i>This course teaches the student how to help others: “Be Accepted In Christ”, “Start a Whole New Life”, “Receive Help When Tempted”, “Rid The Church of Strife” and “Share The Gospel with Others”</i>   | Textbook |
| MN 6463 | <b>Marriage Foundations</b><br>Dr. John R. Vick<br><i>This course offers understanding and competency in counseling with couples that are at various stages of their relationship, from pre-marriage counseling to the loss of a spouse. This course will assist the student in educating couples on how to side step possible relationship-ending mistakes.</i>     | Audio    |
| MN 6523 | <b>Leadership Training</b><br>Dr. Jerry Phelps<br><i>This course is a study of the principles of successful leadership.</i>  | Audio    |
| MN 6533 | <b>Outcome (A Blueprint for Becoming an Effective Church)</b><br>Dr. Timothy Passmore / Dr. Albert Simpson, Jr.<br><i>This course offers proven methods of a successful Church that will produce God-sized outcomes. The course clearly lays out a Biblical blueprint for ministry for those that comprise the Church—Staff, Volunteer Leaders and Servants.</i>     | Textbook |
| MN 6543 | <b>Living Above the Fray</b><br>Dr. Kurt Huth<br><i>Noah Webster’s 1828 Dictionary defines Fray as: 1) A great crash, havoc, ruin, to break. 2) A broil, quarrel or violent riot, that puts men in fear. 3) To fright; to terrify. This course will show the student that a fray is a curse that we are to live above in the authority of our Lord Jesus Christ.</i> | Audio    |
| MN 6553 | <b>Faith Speaks</b><br>Dr. Kurt Huth<br><i>This course will explain with Biblical answers, What does Faith speak, How does Faith speak, When does Faith speak and what part we have in speaking and God’s part.</i>  | Audio    |
| MN 6563 | <b>Leadership and Lay Ministry</b><br>Dr. Kurt Huth<br><i>This course will deal with the calling for leaders, the requirements they must meet to be chosen as leaders. What their responsibilities are to God, to one another, to the body, and what their commitment must be for service.</i>   | Audio    |
| MN 6573 | <b>The Gifts and The Calling of God</b><br>Dr. Harold Vick<br><i>This is a course by our founder that deals with the various gifts that God gives to His children and explains how to find the gift that He has endowed you with.</i>  | Audio    |
| MN 6583 | <b>Mission Vision and Values</b>   | Audio    |

Dr. John R. Vick

*This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.*

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| MN 6593 | Wide Awake<br>Erwin Raphael McManus / Dr. Fabienne M. Naomi<br><i>This course challenges us to put an end to all the sleepwalking and settling, for each of us was created by God for a reason. He has called us to live as Jesus did- a heroic life, void of monotony, teem with danger, adventure. This course is about realizing that the world desperately needs us to live up to our greatness.</i> | Textbook |
| MN 6603 | Chasing Daylight<br>Erwin Raphael McManus / Dr. John R. Vick<br><i>This course is a call to live a life of blazing urgency. We have but one life. We are given one opportunity to pursue our dreams and fulfill our divine purpose. This course challenges us to start seizing the raw, untapped potential of a life with God.</i>   | Textbook |
| MN 6613 | Ministering Tradition or Truth<br>Dr. Kurt Huth<br><i>This course will deal with the calling for leaders to teach the true provisions of God's Word, rather than teaching traditions that lead people away from the power of truth. Although there are good traditions in the Church, we want to expose the ones that make the Word of God of no effect.</i>   | Audio    |
| MN 6623 | Un-Stoppable Force<br>Erwin Raphael McManus / Dr. John R. Vick<br><i>This course offers a vision of the Church taking its rightful place. An unstoppable force created to change the world. A Church that is active and engaged with its community.</i>  | Textbook |
| MN 6633 | The Emerging Leaders<br>Dave Williams / Dr. Fabienne M. Naomi<br><i>This course is designed to call students to a new breed of Church leadership for the 21<sup>st</sup>. century. Using often times unorthodox approaches to be "Wall Breakers" and "City Takers" to become an unstoppable force for the Gospel.</i>  | Textbook |
| MN 6643 | The Depression Proof Church<br>Frank Becker / Dr. Albert Simpson, Jr.<br><i>This course provides Biblical answers to the Church in crisis. This course exposes the frustrations, summarizes the symptoms, reveals the causes and details how a return to Biblical principles and practices will build up individual believers and revitalize the Church.</i>   | Textbook |
| MN 6653 | Ministering Justice, Mercy and Faithfulness<br>Dr. Kurt Huth<br><i>Using the text of Matthew 23:23 this course will show how the Lord wants us to minister these important weightier matters of the law through His grace.</i>   | Audio    |

MN 6673	<p>Doing Church as a Team</p> <p>Wayne Corderio / Dr. Fabienne M. Naomi</p> <p><i>This course is designed to identify the hidden callings of Members in the Church and build teams. That together as one, working toward a single, clearly defined goal all things are possible.</i></p>	Textbook
MN 6683	<p>The Second Man (Assistant Ministries)</p> <p>Dr. John R. Vick</p> <p><i>This course is designed to help those students serving in the position of assistance to the Senior or Lead Pastor or helping the Lead Pastor choose people to assist them in the Ministry.</i></p>	Audio
MN 6683	<p>The Conditional Promises of God</p> <p>Dr. Dominic M. Esposito</p> <p><i>This course reminds us that The Word of God is alive and sharper than any two-edge sword. This course will show the student that God's promises found in Scripture and our obedience is a combination that will shake the foundation of Ministry and your destiny.</i></p>	Textbook
MN 6703	<p>Developing the Leaders Around You</p> <p>John C. Maxwell / Dr. Fabienne M. Naomi</p> <p><i>This course helps the student understand that you cannot do it all alone. In order to be a leader, you must develop the leaders around you. This course will help you establish a team, and get your vision seen, implemented and contributed to by others.</i></p>	Textbook
MN 6723	<p>Ministry, Healing &amp; Evangelism in Small Groups</p> <p>Dr. John R. Vick</p> <p><i>This course will show how Small Groups is a critical skillset for the Church today. Students will learn how small groups can serve as a key function for ministry, counseling and outreach and have a greater impact on lives of individuals.</i></p>	Audio
MN 6733	<p>The First 48 Hours (Spiritual Caregivers as First Responders)</p> <p>Jennifer S. Cisney / Dr. Fabienne M. Naomi</p> <p><i>This course offers a practical guide that equips the student to cross the road with competence and compassion. As first responders, it can make a difference between life and death and this course offers guidance in providing crisis intervention from a spiritual perspective.</i></p>	Textbook
MN 6743	<p>Fivefold Ministry (made practical)</p> <p>Ron Myer / Dr. Fabienne M. Naomi</p> <p><i>This course will help the student understand how the equipping ministries of Ephesians 4 function individually and synergize with each other. The student will learn how these ministries function within the local church.</i></p>	Textbook
MN 6763	<p>Love and The Gifts</p> <p>Dr. M. R. Burckley-Frost</p> <p><i>We know that the Gifts practiced without love are as sounding brass and clanging cymbals. This course teaches the importance of love when ministering in the gifts of the Father, Son, and Holy Spirit, and explains how our God given temperaments blend with the gifts given to us.</i></p>	Audio

MN 6773	<p>Lead Like Jesus</p> <p>Ken Blanchard, Phil Hodges / Dr. James H. Vick II</p> <p><i>This course will help the student look into scripture to discover the leadership wisdom of Jesus – and the difference it will make in the student’s life.</i></p>	Textbook
MN 6783	<p>Know What You Believe (Christian Apologetics II)</p> <p>Paul E. Little / Dr. Cynthia Simpson</p> <p><i>This course is an in-depth study of what the Christian Faith teaches about God, Jesus &amp; The Holy Spirit. What a student should know about angels, Satan and demons. What place the Bible and Church should have in some one's life.</i></p>	Textbook
MN 6793	<p>Know Why You Believe (Christian Apologetics III)</p> <p>Paul E. Little / Dr. Cynthia Simpson</p> <p><i>This course deals with the questions like: Do science and Scripture conflict? Are miracles possible? Is the Christian experience real? This course will give the student the tools to answer these and other questions as a reasonable response to the tough challenges to Christianity.</i></p>	Textbook
MN 6803	<p>Know Who You Believe (Christian Apologetics IV)</p> <p>Paul E. Little / Dr. Cynthia Simpson</p> <p><i>This course is an in-depth study of the divinity of Jesus and His place in God’s plan for man.</i></p>	Textbook
MN 6813	<p>Every Thought Captive (Christian Apologetics V)</p> <p>Richard L. Pratt, Jr. / Dr. Cynthia Simpson</p> <p><i>This course is down-to-earth plain language study manual on Apologetics and the task of defending the Faith. This course will teach the student how to answer nonbelievers and to “take every thought captive to the obedience of Christ”.</i></p>	Textbook
MN 6823	<p>The Recovery-Minded Church</p> <p>Jonathan Benz / Dr. John R. Vick</p> <p><i>This course is addressing the pressing questions faced when ministering to those with addictions. With this course you will discover a clinically informed, biblical and theological framework to love the addicts in your midst and practical tools to help you succeed in doing so.</i></p>	Textbook
MN 6833	<p>Spiritual Leadership</p> <p>J. Oswald Sanders / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course will present key principles from Scripture about what makes a good leader – in ministry or any other realm.</i></p>	Textbook
MN 6843	<p>Spiritual Discipleship</p> <p>J. Oswald Sanders / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course will examine Jesus’ teaching on what it means to follow Him, helping the student become the kind of Christian He wants you to be, not the kind devised by man.</i></p>	Textbook
MN 6853	<p>Thinking for a Change</p> <p>John C. Maxwell / Dr. Albert Simpson, Jr.</p> <p><i>This course will teach the student to focus on not on what to think, but how to best use one of the most precious possessions ever given: Your Mind.</i></p>	Textbook
MN 6863	<p>Healing Well and Living Free from an Abusive Relationship</p> <p>Dr. Ramona Probasco / Dr. Howard L. Carmicle, Jr.</p> <p><i>Abuse breaks the spirit and leaves wreckage in its path. This course takes an eye-opening</i></p>	Textbook

*look at abuse, it's impact, and how to grow from victim to survivor, and survivor to overcomer.*

- MN 6873      **Making Magnificent Marriages**      Textbook  
 Dr. Jared Pingleton / Dr. David A. Carpenter  
*This course provides the student with a Biblically sound and highly practical resource that will help to transform marriages.*
- MN 6883      **The Power of Faith**      Textbook  
 Derek Prince / Dr. John R. Vick  
*This course helps the student enter the fullness of God's possibilities and provision for life—through the dynamics, the promises, the power of faith. This course answers questions about faith, such as: What is faith? Why is faith necessary? How, in practical terms, can we live by faith? How to grow our faith?*
- MN 6903      **Sacred Marriage**      Textbook  
 Gary Thomas / Dr. Howard L. Carmicle, Jr  
*What if God's primary intent for your marriage isn't to make you happy . . . but holy? What if your relationship isn't as much about you and your spouse as it is about you and God? This course invites you to see how God can use marriage as a discipline and a motivation to love God more and reflect more of the character of his Son.*
- MN 6913      **The Art of Communication**      Audio  
 Dr. Dominic M. Esposito  
*Upon completion of this course, the student will acquire effective communication skills that include but are not limited to unique listening abilities, effective speaking techniques, and accurately profiling personalities - that when used - will positively impact lives.*

## **YOUTH MINISTRY**

- YM 613      **Preparing for Adolescence**      Textbook  
 Dr. James Dobson / Dr. William T. Burdette Sr.  
*This course is a comprehensive study on helping young people as they get ready to enter the turbulent teenage years. This course covers areas of youth ministry such as, Inferiority, Conformity, Puberty, Romantic Love and Identity.*
- YM 623      **The DNA of Parent-Teen Relationships**      Textbook  
 Dr. Greg Smalley / Dr. William T. Burdette Sr.  
*This course is designed to equip the student to help build and restore relationships between parents and teenagers*
- YM 633      **The Power of a Praying Teen**      Textbook  
 Stormie Omartian / Dr. Albert Simpson, Jr.  
*This course is designed to help teach youth about the importance and power of prayer. This course will help the student minister to youth by teaching them to have a closer walk with God, saying goodbye to negative emotions, attracting good relationships, standing free of peer pressure and being a light for others.*
- YM 643      **Battlefield of The Mind for Teens**      Textbook  
 Joyce Meyer / Dr. Albert Simpson, Jr.  
*This course takes an honest look at what teenagers are faced with every day- peer pressure, expectations for your future, the struggle for independence. This course will allow the*

*student to give no-nonsense, Biblically based advice to the youth of today.*

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| YM 653 | Introduction to Youth Ministry<br>Dr. David E. Wright, II<br><i>This course deals with the consideration of the principles, methods, and materials in youth work which develop effective Christian leadership in this ministry of the church. A program of Bible study, evangelism, worship, recreation, and stewardship designed to win and hold the adolescent group is given.</i>  | Audio    |
| YM 663 | Youth Pastor<br>Dr. Houston Heflin / Dr. William T. Burdette Sr.<br><i>This course provides a Biblical and theological grounding for the many jobs a youth minister does. It explains what each of these jobs entails and helps youth pastors identify where their gifts lie and where they still need to grow.</i>   | Textbook |
| YM 673 | Uprising (A Revolution of The Soul)<br>Erwin Raphael McManus / Dr. Fabienne M. Naomi<br><i>This course will serve the student two-fold. First, it will create desire in the student to change from an ordinary life into an extraordinary life. Second, it will allow those working with the youth to teach these lessons while they are young, so they will not have to learn them when they are old.</i>  | Textbook |
| YM 683 | Hurt: (Inside the world of today's Teenagers)<br>Chap Clark / Dr. William T. Burdette Sr.<br><i>This course serves to open the eyes of parents, youth workers, pastors and all other youth-serving professionals to the realities of the contemporary adolescent experience. This course will also provide powerful insights to the issues affecting adolescents and give the student tools in which they can have a prophetic, preventive, and redemptive influence on the world of today's youth culture.</i> | Textbook |
| YM 693 | Building Faith One Child at a Time<br>Becky Schuricht Peters / Dr. R. Clifton Drawdy<br><i>Faith is a gift from God through the workings of the Holy Spirit. Nothing we do can cause faith to begin to grow in another person's life. Only God can do that. This course will help the student learn more about their own faith and serves as a guide to better understand the workings of faith.</i>  | Textbook |



## **PROPHETIC MINISTRY**

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| PM 603 | <p><b>The Lifestyle of a Prophet</b><br/>         James W. Goll / Dr. David A. Carpenter<br/> <i>This course offers insight into the heart of the prophetic calling. This course will offer a unique hands-on guide to develop the intimacy with God essential to hearing His voice clearly.</i></p>  | Textbook |
| PM 613 | <p><b>The Prophet's Handbook</b><br/>         Paula A. Price / Dr. Howard L. Carmicle Jr.<br/> <i>This course offers insight into the role of prophetic ministry and why it is so necessary today.</i></p>  | Textbook |
| PM 623 | <p><b>Prophets: 101</b><br/>         Jonathan Ferguson / Dr. Benda Palmer<br/> <i>This course offers insight to help the student understand what the prophetic mantle is and what it represents, a prophet's role and responsibility, the fundamentals of spiritual life and much more.</i></p>   | Textbook |
| PM 633 | <p><b>The Prophetic Ministry</b><br/>         Rick Joyner / Dr. Fabienne Naomi<br/> <i>What is prophecy? Who is to prophesy? Is it right to seek prophecy? These are just a few questions being asked by the church today. This course will answer your questions and challenge you to know God and hear from Him as you never have before!</i></p> | Textbook |

## **APOSTOLIC MINISTRY**

- AM 603      Apostles – The Fathering Servant      Textbook  
Bill Scheidler / Dr. Fabienne M. Naomi  
*This course addresses the role of the Apostle in the Church today. This course will answer the following questions. What are the qualifications of an Apostle? What are their function within the Church at large and how that role is defined?*
- AM 613      Apostles Today      Textbook  
C. Peter Wagner / Dr. Howard L. Carmicle Jr.  
*This course takes an insightful look at the spheres of authority that are all around us; looking at the progress of the New Apostolic Reformation launched in the 90's and continuing today.*
- AM 623      Modern Day Apostles      Textbook  
David Chapman / Dr. Howard L. Carmicle Jr.  
*This course takes the student on an in-depth journey through the supernatural ministry of the Apostle in the modern-day church.*

## **RELIGIOUS EDUCATION DIVISION**

- RE 613      Children's Ministry Practicum  
*This course requires observation, participation, and directed teaching in an approved Children's Ministry setting in the area where the student lives and will be carried out under the supervision of an approved supervising Minister by RMBC administration. Forty-five supervised hours are required.*
- RE 623      Introduction to Youth Ministry      Audio  
Dr. David E. Wright, II  
*This course deals with the consideration of the principles, methods, and materials in youth work which develop effective Christian leadership in this ministry of the church. A program of Bible study, evangelism, worship, recreation, and stewardship designed to win and hold the adolescent group is given.*
- RE 633      Children's Ministry Leadership      Textbook  
Jim Wideman / Dr. R. Clifton Drawdy  
*This course is designed to equip and motivate the children's ministry leaders to grow in their ministry through administration. This course is will teach leadership fundamentals, sharpen administrative and organizational skills and create great time management methods for the ministry staff.*
- RE 643      Children's Ministry That Works      Textbook  
Group Publishing / Dr. James H. Vick II

*This course will focus on key areas of children's ministry including: Developing a leadership team, Safety and liability in children's ministry, partnering with parents and teaching so children can learn.*

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| RE 653  | <p><b>Children's Ministry in the 21<sup>st</sup>. Century</b><br/>         Group Publishing / Dr. R. Clifton Drawdy</p> <p><i>This course is designed to equip the student in the coming trends of Children's Ministry. This course will address, How Current Culture is rewiring kid's brains, the latest education trends embraced by schools, Morphing Children's Ministry into Family Ministry as well as how to be prepared for what type of kids are about to come to your ministry.</i></p> | Textbook |
| RE 663  | <p><b>Energizing Children's Ministry in The Small Church</b><br/>         Rick Chromey / Dr. David A. Carpenter</p> <p><i>This course provides a practical guide and insight that will encourage children's ministry to grow and thrive along with ready-to-use tools for evaluation, budgeting and teacher training.</i></p>  | Textbook |
| RE 673  | <p><b>Children's Ministry in The Way of Jesus</b><br/>         David Csinos &amp; Ivy Beckwith / Dr. Fabienne M. Naomi</p> <p><i>This course teaches the student that children's ministry should be about spiritual formation and developing lifelong disciples. This course offers a clear path to engaging children's hearts, minds and imaginations with the message of the Gospel.</i></p>   | Textbook |
| RE 683  | <p><b>Special Needs Ministry</b><br/>         Pat Verbal / Dr. Lawrence Burkes</p> <p><i>This course will focus on the most overlooked group in the community and how to meet the needs of these kids and their parents. This course will also provide details in how to launch a special needs ministry in the Church.</i></p>  | Textbook |
| RE 693  | <p><b>Formational Children's Ministry</b><br/>         Ivy Beckwith / Dr. R. Clifton Drawdy</p> <p><i>This course teaches the student to shape children through story, ritual and relationship. The student will learn how to capture children's imaginations not to just keep them occupied but to live as citizens of the kingdom of God.</i></p>  | Textbook |
| RE 6113 | <p><b>Children's Ministry That Fits</b><br/>         David M. Csinos / Dr. David A. Carpenter</p> <p><i>This course provides insightful research, relevant theory and practical ministry into a guide for discovering and understanding children's spiritual styles of learning.</i></p>   | Textbook |
| RE 6123 | <p><b>Volunteers That Stick</b><br/>         Jim Wideman / Dr. R. Clifton Drawdy</p> <p><i>This course will focus on how to create a volunteer-friendly culture, writing job descriptions and creating a volunteer handbook and placing volunteers in the right job that will help them grow in their skills and ministry.</i></p>   | Textbook |
| RE 6133 | <p><b>Follow Me as I Follow Christ</b><br/>         Cheryl Dunlop / Dr. Lawrence Burkes</p>  | Textbook |

*This course will provide an all-inclusive guide for teaching children about the love of Christ. Topics will include: Lesson planning, leading a child to Christ, using the power of story to teach and know the characteristics of age groups and many other key topics.*

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| RE 6143 | <p><b>Rock-Solid Children's Ministry</b> <span style="float: right;">Textbook</span><br/>         Larry Folwer / Dr. Lawrence Burkes<br/> <i>This course will focus on the essence of what children's ministry is about, the heart of a child. This course will teach the student how to relate the Scriptures in such a way that it meets kids where they are at and help build a solid foundation to equip them for what they will face later in life.</i></p>                           |
| RE 6153 | <p><b>Christian Religious Education</b> <span style="float: right;">Textbook</span><br/>         Thomas H. Groome / Dr. R. Clifton Drawdy<br/> <i>This course will provide a comprehensive integration of history, theory and practice of modern religious education for a new generation of educators. This course will show how we can facilitate an education experience that has the power to shape and transform people and communities in life-giving ways of faith.</i></p>         |
| RE 6163 | <p><b>Making Your Children's Ministry the Best Hour</b> <span style="float: right;">Textbook</span><br/>         Sue Miller / Dr. R. Clifton Drawdy<br/> <i>This course will teach the student that Children's Ministry big or small can ignite in young hearts faith that can grow. This course will deal with topics such as: How to grab and hold kid's interest, how to balance evangelism and discipleship and Six specific ministry values that meet kid's needs.</i></p>            |
| RE 6173 | <p><b>Handbook of Pre-school Religious Education</b> <span style="float: right;">Textbook</span><br/>         Donald Ratcliff / Dr. R. Clifton Drawdy<br/> <i>This course is a comprehensive treatment of the entire field of early childhood religious education. This course underscores the need for a holistic approach to religious education that blends expertise from the fields of psychology, sociology education philosophy, child and family development and theology.</i></p> |
| RE 6183 | <p><b>Building Faith One Child at a Time</b> <span style="float: right;">Textbook</span><br/>         Becky Schuricht Peters / Dr. R. Clifton Drawdy<br/> <i>Faith is a gift from God through the workings of the Holy Spirit. Nothing we do can cause faith to begin to grow in another person's life. Only God can do that. This course will help the student learn more about their own faith and serves as a guide to better understand the workings of faith.</i></p>                 |
| RE 6193 | <p><b>Handbook of Preschool Religious Education</b> <span style="float: right;">Textbook</span><br/>         Donald Ratcliff / Dr. R. Clifton Drawdy<br/> <i>This course is an exhaustive and comprehensive treatment of the entire field of early childhood religious education. This course acts as an indispensable guide and resource for students who will become involved in the religious education of young children.</i></p>  |

## **SPIRITUAL GROWTH DIVISION**

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| SG 623 | <p>Leadership Training</p> <p>Dr. Jerry Phelps</p> <p><i>This course is a study of the principles of successful leadership.</i></p>  | Audio |
| SG 633 | <p>Pathway to Worship I and II</p> <p>Dr. Annette Sasser</p> <p><i>This course helps the student develop a process whereby he or she can engage into true worship with God. It includes but is not limited to: removing hindrances to worship, setting the mind to worship, and avenues to worship.</i></p>  | Audio |
| SG 653 | <p>The Maturing of the Saints</p> <p>Dr. Kurt Huth</p> <p><i>This is a study showing the stages of growth and maturity of Christians as they learn more of the Word of God.</i></p>  | Audio |
| SG 663 | <p>Growing in Grace</p> <p>Dr. Larry Nylin</p> <p><i>This course deals with the growth of the Christian life based on the grace of God.</i></p>  | Audio |
| SG 673 | <p>Love and The Gifts</p> <p>Dr. M. R. Burckley-Frost</p> <p><i>We know that the Gifts practiced without love are as sounding brass and clanging cymbals. This course teaches the importance of love when ministering in the gifts of the Father, Son, and Holy Spirit, and explains how our God given temperaments blend with the gifts given</i></p> | Audio |

to us.

- SG 683      Practical Aspects of Christianity and Christian Growth and Development      Audio  
 Dr. Randy Hayes and Dr. Harold Vick  
*This course deals with the practical aspects of Christianity as well as gives a practical introduction by our founder to the discipline of the Christian life including daily study of the Word, prayer, fasting, study habits, and financial stewardship.*
- SG 693      The Joy of Being a Disciple      Audio  
 Dr. Ronald L. Campbell  
*Christians need not walk around with long faces. This course shows that when one comes to Christ, he discovers that Jehovah is a God of Covenant. Because of the New Covenant, Christians can experience joy in their Christian life.*
- SG 6113      Counseled by God      Textbook  
 Mark Virkler / Dr. Max O. Flynn  
*This course explores the avenues by which God counsels His children. It encourages one to seek His counsel instead of the counsel of others.*
- SG 6123      How to Hear God's Voice      Textbook  
 Mark Virkler / Dr. John R. Vick  
*This is the most practical course in the world today that teaches people how to hear God's voice and to see divine visions. This course will bring you into the experience of two-way dialogue with Almighty God.*
- SG 6133      Driven by Eternity      Textbook  
 John Bevere/Dr. Beth McLemore  
*The purpose of this course is to reveal an eternal perspective to motivate believers to labor for what endures, and to draw seekers to salvation and Kingdom living.*
- SG 6153      Victory Over the Darkness      Textbook  
 Neil T. Anderson / Dr. James Vick, II  
*This course shows that you can have victory over darkness by knowing who you are in Christ. You will learn to Realize the power of your identity in Christ, to Free yourself from the burdens of your past, to stand against the spiritual forces of this world, to win the battle for your mind, to become the spiritual person you want to be, and to discover the truth about God's view of you.*
- SG 6163      The Three Battlegrounds      Textbook  
 Francis Frangipane / Dr. Roger Clark  
*This course gives an in-depth view of the three arenas of spiritual warfare: the mind, the church, and the heavenly places.*
- SG 6193      Total Forgiveness      Textbook  
 R. T. Kendall / Dr. Fabienne M. Naomi  
*Learn what forgiveness is and what it is not. Uncover the physical, emotional, and spiritual consequences of un-forgiveness, and see why God adamantly encourages you to forgive others.*
- SG 6203      Battlefield of the Mind      Textbook  
 Joyce Meyer / Dr. Fabienne M. Naomi  
*In this powerful book, Joyce Meyer will guide the student through an honest self-appraisal*

*by sharing the trials, tragedies, and ultimate victories of her own marriage, family and ministry—including the truth she learned about what she was thinking and feeling every step of the way.*

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| SG 6213 | <p>Unreasonable Worship</p> <p>Dr. Kurt Huth</p> <p><i>This course is a study of worship from the heart rather than reason.</i></p>   | Audio    |
| SG 6223 | <p>The Fear of the Lord</p> <p>John Bevere / Dr. Max O. Flynn</p> <p><i>Discover the Key to intimately knowing God more than ever. There is something missing in our churches, our prayers, and in our personal lives. It is what builds intimacy in our relationship with God. It is what makes our lives real and pure. It is what transforms us into truly Spirit-led children of God. It is the Fear of the Lord. This profound message will provoke one to honor God in a way that will revolutionize his or her life.</i></p> | Textbook |
| SG 6233 | <p>Spiritual Maturity: Principles of Spiritual Growth for Every Believer</p> <p>J. Oswald Sanders / Dr. Howard L. Carmicle, Jr.</p> <p><i>The biblical mandate for believers is clear—to grow from spiritual infancy to maturity. The New Testament knows three types of Christians: The spiritually mature, The spiritually immature, and the spiritually decadent. For those who desire to grow strong spiritually, this course provides clear direction.</i></p>   | Textbook |
| SG 6263 | <p>Developing a Christian Mind</p> <p>Oliver Barclay / Dr. R. Clifton Drawdy</p> <p><i>This course is designed to challenge to develop a “Christian Mind”. This is something we cannot escape because our minds are involved in the simplest decisions. Either we please God by loving Him with our entire mind, or we avoid this responsibility, hoping that somehow a mindless love is good enough.</i></p>   | Textbook |
| SG 6273 | <p>Unlock the Power of Family</p> <p>Dr. Daniel A. Brown / Dr. Terry Lee Stair, Sr.</p> <p><i>This course will help the student recognize the four elements of covenant: Exchanging Names, Rehearsing History, Making Promises, and Accepting Consequences.</i></p>   | Textbook |
| SG 6293 | <p>Serving God's Purpose</p> <p>Dr. Kurt Huth</p> <p><i>This course helps the student to understand why they are alive and reveal God's purpose for their life.</i></p>   | Audio    |
| SG 6293 | <p>Living Above the Fray</p> <p>Dr. Kurt Huth</p> <p><i>Noah Webster's 1828 Dictionary defines Fray as: 1) A great crash, havoc, ruin, to break. 2) A broil, quarrel or violent riot, that puts men in fear. 3) To fright; to terrify. This course will show the student that a fray is a curse that we are to live above in the authority of our Lord Jesus Christ.</i></p>  | Audio    |
| SG 6313 | <p>Serving God's Leader</p> <p>Dr. Terry Austin, Sr.</p> <p><i>This course deals with the responsibility of Christians to honor and serve God's leader as</i></p>   | Audio    |

*directed in God's Word.*

- SG 6323      Over Coming Offense (The Bait of Satan)      Textbook  
John Bevere / Dr. Max O. Flynn  
*This course exposes one of the most deceptive snares Satan uses to get believers out of the will of God – Offense. This course will show you how to stay free from offense and escape the victim mentality.*
- SG 6333      Soul Transformation      Textbook  
Drs. Adam & Candice Smithyman / Dr. John R. Vick  
*This course will help the student understand strategies for overcoming all of the challenging areas of life. This course will help the student understand that through the gifts that they have been given they can conquer obstacles in their path. This course will teach what motivates the student and who they are in Christ, and how to practice the spiritual disciplines for realizing their destiny.*
- SG 6343      The Holy Spirit, The Supernatural, & You      Textbook  
Dr. Glenn Arekion / Dr. Fabienne M. Naomi  
*When it comes to the supernatural, many in the church have the mental belief but lack the physical evidence because they are deficient in spiritual power. This course addresses this issue and answers questions regarding the Holy Spirit, the supernatural, revival, the Gifts of the Spirit, and more.*

## **THEOLOGY DIVISION**

- TH 613      The Armor of God & The Doctrine of Scriptures      Audio  
Dr. R. Clifton Drawdy  
*This is an in-depth study of Ephesians 6:10-18. The Doctrine of Scriptures is a study of the origin, formation, authority, inerrancy, and inspiration of the Scriptures.*
- TH 623      The Doctrines of God & Salvation      Audio  
Dr. R. Clifton Drawdy  
*This is a study of the revelation God has given of Himself, His existence, nature, names, attributes, and works; and the study of the nature, work, and divinity of Christ. Also, it is a study of the different aspects of Salvation, Justification, Sanctification, Redemption, Adoption, and the New Birth.*
- TH 633      The Doctrines of The Holy Spirit & Angels      Audio  
Dr. R. Clifton Drawdy & Dr. Terry Lee Stair, Sr.  
*This course also deals with the works, ministry, fruit, baptism, and gifts of the Holy Spirit.*
- TH 643      Homiletics & Important Bible Doctrines      Audio  
Dr. Ronald E. Drawdy and Dr. Kurt Huth  
*This study deals with the different styles of preaching and the most important Bible doctrines.*
- TH 653      The Doctrines of Victory & Prayer      Audio  
Dr. Randy Hayes and Dr. Craig Lokken  
*This course deals with the scriptural formula for victory in the Christian life and presents a study of various prayers recorded in the Scriptures, and the result of those prayers.*



TH 663	<p>The Doctrines of Man &amp; Sin</p> <p>Dr. R. Clifton Drawdy</p> <p><i>This is a study of man, God's creation, which includes the Divine purpose for man as created in God's image; as a living soul; in his primitive state; then, alienated from God by voluntary disobedience and finally as the object of God's redeeming grace. This course includes a study of the origin, nature, universality, guilt, and penalty of sin.</i></p>	Audio
TH 673	<p>The Doctrine of Last Things</p> <p>Dr. R. Clifton Drawdy</p> <p><i>This is a study of the events of the final days of man, including the various interpretations of how the end times will develop.</i></p>	Audio
TH 683	<p>The Law of Identification</p> <p>Dr. Robert E. Dean</p> <p><i>This course is designed to teach all of the benefits afforded to the Christian through the cross.</i></p>	Audio
TH 693	<p>The Origin and The Object of the Word</p> <p>Dr. E. Cecil Griffin</p> <p><i>This course relates to the origin of the Word of God and deals with the object of that Word.</i></p>	Audio
TH 6103	<p>Spiritual Laws of Truth</p> <p>Dr. Lary Goss</p> <p><i>This course is designed to promote stability in Christians by instructing them in the Spiritual Laws of Truth as found in the Word of God.</i></p>	Audio
TH 6113	<p>Evangelical Theology</p> <p>Karl Barth / Dr. R. Clifton Drawdy</p> <p><i>Evangelical theology is concerned with Immanuel, God with Us! Having this God for its object, it can be nothing else but the most thankful and happy science.</i></p>	Textbook
TH 6123	<p>Comparative Religions &amp; Hermeneutics</p> <p>Dr. Craig Lokken</p> <p><i>This course gives an analysis of the major world religions in comparison to Christianity, and detail rules for studying the Word of God.</i></p>	Audio
TH 6133	<p>The Life and Times of Jesus The Messiah</p> <p>Albert Edusiteim / Dr. M. R. Burckley-Frost</p> <p><i>This course will give the student a thorough understanding of the life and ministry of Christ as it introduces a vivid background of the Jewish social and religious life of Christ's time and includes an overview of the Four Gospels.</i></p>	Textbook
TH 6143	<p>Jesus: Lord and Savior</p> <p>F. F. Bruce / Dr. M. R. Burckley-Frost</p> <p><i>This course explores the Jesus story in light of contemporary scholarship and Christian conviction. The author answers the question, "Who is Jesus, anyway?". Biblical evidence is examined as to who Jesus was, what His ministry was like, and how He related to His disciples and other Jews. It also considers His last meal, His arrest and trial, and His resurrection. This course will help the student recognize Jesus as the Son of God, the</i></p>	Textbook

*Incarnate Word, and Lord and Savior.*

TH 6153	<p>The Names of God Dr. M. R. Burckley-Frost</p> <p><i>This course is an overview of the names of God the Father; the names and titles of God the Son, and the names and titles of God the Holy Spirit as they are found in the Old and New Testaments; and shows how they relate to us and how we are to use these names in prayer.</i></p>	Audio
TH 6163	<p>Man's Two Lives Dr. Kurt Huth</p> <p><i>This course is a study of man's life in sin and man's life in redemption.</i></p>	Audio
TH 6173	<p>From the Cross to the Throne Dr. Kurt Huth</p> <p><i>This is a dramatic study of all Jesus did in and for us in His journey to the cross and ultimately being seated at the right hand of the Majesty on High.</i></p>	Audio
TH 6183	<p>Real Bible Faith Dr. Robert E. Dean</p> <p><i>The course teaches students to take the things of New Creation and walk in them.</i></p>	Audio
TH 6193	<p>The Parables of Christ Dr. John R. Vick</p> <p><i>This course will focus on the time when Jesus walked the earth as a man and ministered to multitudes of people. In fulfillment of scriptures he spoke in many parables that were not intended to be understood by all who heard. In this course we look at the major doctrines covered in the parables of Christ by taking a snap shot look at 6 parables and the six most common doctrines. Take a step back in time to see how Jesus used parables to minister and how we can become more effective in ministry today through communication of kingdom principles.</i></p>	Audio
TH 6203	<p>The Many Facets of Faith Dr. Kurt Huth</p> <p><i>The course is an in-depth study of the Bible giants of faith and how they grew to be strong in their faith.</i></p>	Audio
TH 6243	<p>Biblical Hermeneutics Corley, Lemke, Lovejoy / Dr. William T. Burdette Sr.</p> <p><i>This course is designed for students who want to grow in their ability to interpret, teach and preach God's Word.</i></p>	Textbook
TH 6253	<p>End Time Events Charles Capps / Dr. Deborah B. Minucie</p> <p><i>This course is a Journey to the end of the age and does a careful study of end-time events that offers clear answers to many questions. This is a revealing and prophetic look at God's Word about Scriptures surrounding the end of the age.</i></p>	Textbook
TH 6253	<p>New Testament Theology</p>	Textbook

Leon Morris / Dr. Deborah B. Minucie

*This course is a study of what the New Testament authors meant and seeks to answer the questions: What is the theology they express or imply? What is of permanent validity in them?*

- TH 6273      Power in The Pulpit (Expository Homiletics)      Textbook  
Jerry Vines, Jim Shaddix / Dr. Lillie R. Swindle  
*Sermon preparation and delivery are two of the most fulfilling and frustrating experiences anyone can undertake. This course will reduce the frustration and increase the fulfillment. This course will provide the student with a reservoir of ideas and inspiration.*
- TH 6293      The Unchangeable Laws of God      Audio  
Dr. Kurt Huth  
*This course will examine the two laws given by Jesus...are these it or do they include many laws? If so what are they...have they passed away or are they unchangeable? This course will answer these and many other questions.*
- TH 6303      Faith Speaks      Audio  
Dr. Kurt Huth  
*This course will explain with Biblical answers, What does Faith speak, How does Faith speak, When does Faith speak and what part we have in speaking and God's part.*
- TH 6313      Spirit Led      Audio  
Dr. Robert E. Dean  
*This course is a study of Biblical revelation of The Holy Spirit and His relationship with the believer. How to be led by the Holy Spirit is the main theme of the course and will cause the student to take a look at the things that can help us be more sensitive as well as the things that can hinder us.*
- TH 6323      In Search of The True Light      Textbook  
Mike Shreve /Dr. Albert Simpson, Jr.  
*This course offers an in-depth comparison of over 20 World Religions and gives the student a tool in answering questions like "Are all religions different paths to the same God?" "Are all names given to God equally legitimate?" "What are the eastern concepts of reincarnation, karma, monism, pantheism, enlightenment and cycles of creation?"*
- TH 6333      The Power of Faith      Textbook  
Derek Prince / Dr. John R. Vick  
*This course helps the student enter the fullness of God's possibilities and provision for life—through the dynamics, the promises, the power of faith. This course answers questions about faith, such as: What is faith? Why is faith necessary? How, in practical terms, can we live by faith? How to grow our faith?*

## CHRISTIAN APOLOGETICS

- TH 6913      A Survey of Bible Doctrine (Christian Apologetics I)      Textbook  
Dr. Charles C. Ryrie / Dr. William T. Burdette Sr.  
*This course offers an easy-to-understand overview of the various doctrines of the Bible. This course will help students who want to understand what the Bible teaches. The topics covered include The Importance of Bible Doctrine, What Doctrine is, What God is like, The inspiration of The Bible,*

*Christ, The Holy Spirit, the Angelic world, the nature and depravity of Man, Salvation, The Church and what the future holds.*

- TH 6923      Know What You Believe (Christian Apologetics II)      Textbook  
 Paul E. Little / Dr. Cynthia Simpson  
*This course is an in-depth study of what the Christian Faith teaches about God, Jesus & The Holy Spirit. What a student should know about angels, Satan and demons. What place the Bible and Church should have in some one's life.*
- TH 6933      Know Why You Believe (Christian Apologetics III)      Textbook  
 Paul E. Little / Dr. Cynthia Simpson  
*This course deals with the questions like: Do science and Scripture conflict? Are miracles possible? Is the Christian experience real? This course will give the student the tools to answer these and other questions as a reasonable response to the tough challenges to Christianity.*
- TH 6943      Know Who You Believe (Christian Apologetics IV)      Textbook  
 Paul E. Little / Dr. Cynthia Simpson  
*This course is an in-depth study of the divinity of Jesus and His place in God's plan for man.*
- TH 6953      Every Thought Captive (Christian Apologetics V)      Textbook  
 Richard L. Pratt, Jr. / Dr. Cynthia Simpson  
*This course is down-to-earth plain language study manual on Apologetics and the task of defending the Faith. This course will teach the student how to answer nonbelievers and to "take every thought captive to the obedience of Christ".*

### **WORSHIP LEADERSHIP DIVISION**

- WL 613      Keys to Becoming an Effective Worship Leader      Textbook  
 Tom Kraeuter / Dr. Fabienne M. Naomi  
*This course will help the student develop the personal qualities so important to truly excellent service. This course goes beyond the technical how-to and shows how the components of an effective worship leader are grounded in God-centered lifestyle and praise.*
- WL 523      Pure Praise      Textbook  
 Dwayne Moore / Dr. David Carpenter  
*The goal of this course is not to help the student fall more in love with worship. Rather, these daily, intimate encounters with God will help the student fall in love with the Father – which is the very essence of biblical worship.*
- WL 643      The Psalms as Christian Worship      Textbook  
 Bruce K. Waltke and James M. Houston / Dr. Howard L. Carmicle, Jr.  
*This course focuses in-depth on thirteen psalms that represent various genres and perspectives that hold significance for the Christian faith.*
- WL 653      The Anointed Leader      Audio  
 Dr. Patrick J.O. Sturgill, Sr.  
*This course shows the difference between a leader who depends on his or her own qualifications, and one who depends on the anointing of the Holy Spirit for strength and wisdom.*
- WL 663      Pathway to Worship I and II      Audio  
 Dr. Annette Sasser  
*This course helps the student develop a process whereby he or she can engage into true*

*worship with God. It includes but is not limited to: removing hindrances to worship, setting the mind to worship, and avenues to worship.*

WL 673	Unreasonable Worship Dr. Kurt Huth <i>This is a study of worship from the heart rather than from reason.</i>	Audio
WL 683	The Second Man (Assistant Ministries) Dr. John R. Vick <i>This course is designed to help those students serving in the position of assistance to the Senior or Lead Pastor or helping the Lead Pastor choose people to assist them in the Ministry.</i>	Audio
WL 693	Worship Matters Bob Kauflin / Dr. Howard L. Carmicle, Jr. <i>This course focuses not only on those who lead worship but also for every Christian who wants to worship God more fully. This course focuses on biblical, practical, interesting, and wise worship.</i>	Textbook
WL 6113	Christ-Centered Worship Bryan Chapell / Dr. Howard L. Carmicle, Jr. <i>This course radiates with gratitude for the gospel of Jesus. It promotes both confessional orthodoxy and vital piety. This course also probes how well-grounded patterns and structures can become wellsprings for faithful, sustainable, and vibrant worship renewal.</i>	Textbook
WL 6123	The Purpose and Power of Praise and Worship Dr. Myles Munroe / Dr. Fabienne M. Naomi <i>This course will show the student time-tested principles that break new ground in the exploration of the complex issues of praise and worship. This course will cover topics such as: The seven dimensions of praise, Purpose and power of personal and corporate worship, how to practice and protect the presence of God in your life and much more.</i>	Textbook
WL 6133	The Effective Praise & Worship Leader Dr. Ron Kenoly / Dr. Howard L. Carmicle, Jr. <i>This course focuses on the keys of obedience, maturity, and relationships in leading worship.</i>	Textbook
WL 6143	The Worship Leader's Handbook Tom Kraeutler / Dr. Howard L. Carmicle, Jr. <i>This course is helpful for students who plan to lead worship regularly.</i>	Textbook
WL 6163	Music Through the Eyes of Faith Harold M. Best / Dr. Howard L. Carmicle, Jr. <i>This course will lead the student to a better understanding of the connections between music making and Christian faith.</i>	Textbook
WL 6173	Worship Leadership for Worship Leaders Volume 1 Developing Effective Leadership Skills Dr. William L. Hooper / Dr. Howard L. Carmicle, Jr. <i>This course will show the student practical solutions to problems that arise in worship leadership to help the student have a mighty Kingdom impact.</i>	Textbook
WL 6183	Worship Planning for Worship Leaders Volume 2	Textbook

Dr. William L. Hooper / Dr. Howard L. Carmicle, Jr.

WL 6193	<p>Worship History for Worship Leaders      Volume 3</p> <p>A Survey of Worship from Prehistory to Modern Day</p> <p>Dr. William L. Hooper / Dr. Howard L. Carmicle, Jr.</p> <p><i>This course offers wise advice in concise form about a wide range of essential issues in the practice or worship leadership.</i></p>	Textbook
WL 5203	<p>Mission Vision and Values</p> <p>Dr. John R. Vick</p> <p><i>This course will begin a process to build a working tool, that if done correctly, can serve as a compass for you in your ministry in the Church or the Marketplace. You will learn that God has been speaking to you all along, he has called and equipped you for a kingdom work. You will begin the steps of narrowing your focus to what your ministry is, who your ministry is for, what their primary needs are, and how to meet those needs. You will also learn that your uniqueness is part of your kingdom effectiveness.</i></p>	Audio

# APPENDIX

# A





# **FORMAT FOR AUDIO/CHAPTER OUTLINE**

(Name of Course)

(You should cover all major points per chapter or audio lesson.)

**YOUR OUTLINE SHOULD BE TYPED ON ONE SIDE ONLY AND DOUBLE-SPACED  
BETWEEN EACH ROMAN NUMERAL.**

## **SAMPLE OUTLINE**

### **I. AUDIO/LESSON/CHAPTER ONE**

- A. Major Point**
- B. Major Point**
- C. Major Point**
- D. Major Point**
- E. Major Point**

### **II. AUDIO/LESSON/CHAPTER TWO**

- A. Major Point**
- B. Major Point**
- C. Major Point**
- D. Major Point**
- E. Major Point**

(FOLLOW THE SAME FORMAT THROUGHOUT ALL OF THE AUDIO/CHAPTERS OF THE COURSE AUDIO OR TEXTBOOK. YOUR OUTLINE SHOULD BE WRITTEN IN EITHER ALL COMPLETE SENTENCES OR ALL PHRASES, BUT NOT IN A COMBINATION OF BOTH.)

See Sample on Following Page:

*Sample of a Required Outline*

Name of Course

(Scriptural Roles for Women in a Church)

**Outline**

Student Name (Jackson T. Seminary)

Name of School (Jacksonville Theological Seminary)

Name of Degree Program (Master of Ministry)

Date Goes Here (July 31, 2013)

Course Scriptural Roles for Women in a Church

**\*\*Note** All work should have a cover page like this, (Outline, Essay & Book Report)

## Scriptural Roles for Women in a Church --Outline

- I. Audio Lesson One Part—1 (*If this was a textbook course it would say Chapter 1*)
  - A. Women were not to preach or provide leadership in the church
  - B. God never lies, and He is unchangeable
  - C. Obedience is better than sacrifice
  - D. All men are not open to the teaching of the Holy Spirit
  - E. Men individually decide they would not let women in their church body
- II. Audio Lesson One Part—2
  - A. Woman can be leaders
  - B. Woman are co laborers
  - C. The Bible is not a book of oppression for women
  - D. One method of interpretation may be more legitimate than others
  - E. God gave us the mind to be more like Him
- III. Audio Lesson Two Part—1
  - A. How the Jewish women were treated has been translated to a Christian focus
  - B. God's first word to women was to rule and to judge
  - C. Dr. Bushnell stated there are wrong translations of Genesis 3:16
  - D. Satan said this is the one that will crush me
  - E. Eve denounced Satan in His face
- IV. Audio Lesson Two Part—2
  - A. Male / Female were created equal
  - B. The woman is the free agent in the marital relationship
  - C. Judges 4:6, women were not always there to follow their husband
  - D. God does not comply with man's hierarchy in the church
  - E. We are joint air with Jesus
- V. Audio Lesson Three Part—1
  - A. Both male and female are to teach for understanding
  - B. God's Word stands alone
  - C. Woman should be taught their inheritance in Jesus Christ
  - D. God's work is finished
  - E. Mary was entrusted by Jesus to preach the Good News
- VI. Audio Lesson Four Part—1
  - A. Agnostics influenced the roles of women
  - B. Paul was commissioned by God
  - C. Paul addressed the problem of how men/women should pray appropriately
  - D. I Tim. 2:12, we must examine every detail of this scripture
  - E. More than one interpretation is possible

*Note this should continue until all Audio Lessons or Chapters in a Textbook are covered:*

# PREPARING AN ESSAY

## **YOUR PAPER SHOULD BE TYPED (DOUBLE-SPACED) ON ONE SIDE ONLY.**

THE FIRST PARAGRAPH OF THE ESSAY SHOULD BEGIN WITH AN OPENING STATEMENT OF INTEREST. IT SHOULD CONTAIN ALL THE POINTS THAT ARE TO BE DEALT WITH THROUGHOUT THE ESSAY (FIVE POINTS FOR STUDENTS IN THE MASTER'S PROGRAM, AND SEVEN POINTS FOR STUDENTS IN THE DOCTORATE PROGRAM AND NINE POINTS FOR STUDENTS IN THE PH.D. PROGRAM).

### **THE FOLLOWING IS AN EXAMPLE OF A FIRST PARAGRAPH:**

It seems that preparing to be a teacher is more than just knowing the material to be taught. This course has taught me that I need to be able to deal with each student in a different manner, that patience is a vital necessity, that I can learn from students as well as impart information to them, that teaching the lesson is only a small part of the work that teachers have to do, and that I have to earn the respect of students not demand it from them. (NOTE THAT EACH POINT BEGINS WITH THE WORD "THAT".)

THE NEXT PARAGRAPHS (DEPENDING UPON THE NUMBER REQUIRED—AS IN OUR EXAMPLE, FIVE POINTS) SHOULD DEAL WITH EACH INDIVIDUAL POINT. YOU NEED TO USE A DIFFERENT PARAGRAPH FOR EACH POINT. YOU SHOULD USE TRANSITIONAL WORDS TO INTRODUCE EACH PARAGRAPH. (Master level should have a total of seven (7) paragraphs and the Doctorate level should have a total of nine (9) paragraphs and the PH. D level should have a total of eleven (11) paragraphs)

### **EXAMPLE OF THE SECOND PARAGRAPH IN OUR EXAMPLE ESSAY:**

To begin with, I learned that every student is different. If I am going to reach each and every student in my class, I need to find out all I can about that student. Knowing his or her background will help me to understand why he or she reacts the way that he or she does. Some students need visual instruction while others need hands-on participation. Just knowing the material that I am teaching is not sufficient.

### **EXAMPLE OF THE THIRD PARAGRAPH:**

In addition to knowing all that I can about each student, I learned that patience is a vital necessity for a teacher to possess. Sometimes it is necessary to repeat instructions several times before all of the students understand the material. Sometimes I may have to alter my progress of teaching in order to make sure that every student knows the material that I am presenting.

THE WORDS UNDERLINED AT THE BEGINNING OF THE TWO EXAMPLE PARAGRAPHS INDICATE TRANSITIONAL WORDS. YOU ARE NOT TO UNDERLINE THESE WORDS IN YOUR ESSAY.

YOU SHOULD CONTINUE THE REST OF THE PARAGRAPHS-- EXCEPT THE FINAL ONE-- USING THE POINTS IN YOUR FIRST PARAGRAPH.

THE LAST PARAGRAPH IS A CONCLUDING PARAGRAPH AND SHOULD SUMMARISE WHAT YOU STATED IN THE FIRST PARAGRAPH. ONCE AGAIN, YOU SHOULD LIST ALL POINTS (FIVE OR SEVEN) THAT YOU HAVE DISCUSSED IN YOUR ESSAY.

*See Sample on Following Page:*

*Sample of a Required Essay*

Name of Course

(Scriptural Roles for Women in a Church)

**Essay**

Student Name (Jackson T. Seminary)

Name of School (Jacksonville Theological Seminary)

Name of Degree Program (Master of Ministry)

Date Goes Here (July 31, 2013)

Course Scriptural Roles for Women in a Church

**\*\*Note All work should have a cover page like this, (Outline, Essay & Book Report)**

### Scriptural Roles for Women in a Church --Essay

As a Pastor, this class has truly been a blessing to me! There are a few important topics that are pointed out. The interpretation of God's Word, the understanding of the covering, Pastors having the desire to seek the heart of Christ, women are essential to Christ and the Bible is not a book of oppression.

First, the interpretation of God's word is very important. Often times those who translate the Bible from the Greek omit or insert a word which completely changes the meaning of the verse. Unfortunately, many people are taught and led away from the intended truth of the Bible. The subject of women and their ability to speak openly in the church has been misused and abused. It will take people who are serious about the message of Gospel of Jesus Christ to bring truth to a dying world. Using the original text is where laymen need to mediate and seek Christ understanding.

Secondly, we need to understand the covering. No human being can cover any other human being regardless of race. Only Jesus Christ has the ability to cover and protect His people and institutions. Man, has tried to inform the body of Christ there needs to be some other form of shepherding. Romans 3:23 says that Jesus Christ was displayed publicly "as a propitiation in His blood through faith." Jesus Christ is the only covering available that will never fail.

Next, Pastors must have a desire to seek the heart of Christ. Too often men and woman of the gospel desire to please man and also themselves. God says He is a jealous God and have no other god before Him! My personal take is lined up with God's desire. Christ needs laymen to preach the Word in season and out of season, neither taking from it nor adding to it. God is Sovereign and can do what He wants, when He wants.

***Note this should continue until all Paragraphs and Points are fulfilled as per Page 1 of the acceptance letter.***

## PREPARING A TYPED BOOK REPORT

The typed book report has three parts:

the *introduction*,  
the *body*,  
and the *conclusion*.

(The total length of a typed report should be a minimum of five (5) pages for students in the Master's, Doctorate, and P.h.D. programs.)

**YOUR PAPER SHOULD BE TYPED (DOUBLE-SPACED) ON ONE SIDE ONLY.**

**YOU SHOULD HAVE ONE INCH MARGINS ON THE SIDES AND TOP OF YOUR PAPER.**

### I. The Introduction:

Introduce the title, the author, and the subject or theme of the book in the first sentence.

***Example:***     **Little Women by Louisa May Alcott recounts the girlhood experiences of Jo March and her three sisters.**

Get your readers interested in what you are going to say—perhaps with a striking statement, a quotation, or some background information. If the book has a setting (time and place), you might include it.

***Example:***     **Set in New England around the time of the Civil War, this classic novel provides a glimpse of daily life in a nineteenth-century American household. Though fictional, it reads like a true story, because the main characters are fashioned after the author's own family. The character Jo March resembles Louisa herself.**

Close your introductory paragraph with a statement of opinion. Choose one aspect of the book—a moral, a concept, or a principle—that made an impression on you.

***Ask yourself, "What did I learn from this book? Would others benefit from it? And if so, how?" You will discuss this statement in the body of your report.***

***Example:***     **Though the experiences of the March sisters, one can learn to appreciate the family that God has given him or her.**

## II. The Body

A. Begin with a short, concise summary (synopsis) of the book, including only the main points or key events. Limit this synopsis to several sentences.

1. For a fiction book, write a summary of the plot.

The plot is the sequences of actions that make up a story. The plot begins with a conflict involving main characters. Sometimes, the conflict involves two people. Other times, the conflict involves the main character and a variety of people and circumstances. In some stories, conflict may be at work with the character.

***Example:*** In the story Little Women, each of the March sisters faces her own conflict with self as she tries to “be good.”

After you have stated the conflict, recount the events that develop the conflict to the point at which one of the opposing forces is about to prevail over the other. This is called the climax. Following the climax, relate the events that resolve the conflict.

2. For a biography, relate the chief incidents in the subject’s life.
3. For a nonfiction book, write a summary.

B. In the succeeding paragraphs of the body, use incidents, details, and quotations that support the opinion you stated in the introduction. Prove your point.

***Example:*** In the opening scene, the March sisters are bemoaning their poverty when Beth gently reminds them how rich they really are: “We’ve got father and mother and each other.” Though lacking in material comforts, the girls gradually learn to appreciate the treasure they have in a loving home. Mother’s gentle words and Father’s letters from the battlefield remind them of the things that matter in life: relationships, kind words and loving deeds, and personal growth and maturity. Meg learns about the emptiness of material wealth when she visits Annie Moffat and tries to fit in with her frivolous and worldly friends. Jo learns to forgive when Amy burns her precious books. Beth teaches them all about selfless giving when she reaches out to help a poor widow and her children and is stricken with a deadly fever. As each girl struggles with her personal weaknesses, she learns to appreciate more fully the family that God has given her and the values they share.



### III. The Conclusion:

- A. Begin the conclusion with a restatement of your opinion. (Avoid the temptation to use the same wording that you used in your introduction.)

**Example:** Of the many lessons to be learned from Little Women, the importance of family relationships is one that no reader should miss. Everyone can learn to appreciate his or her siblings and parents from the example set by the March sisters.

- B. Give your thoughts about the book, whether they are favorable or unfavorable.

**Example:** I enjoyed Louisa May Alcott's honest portrayal of family life. Like any ordinary family, the Marches had disagreements and quarrels from time to time, but they remained a close-knit, loving family because they recognized and practiced Scriptural principles of family life: the girls honored their parents, loved each other, and sought to live peaceable together.

You may comment on the realism of the characters, the charm of the setting, the effectiveness of the imagery, the aptness of the dialogue, or the naturalness of the action. As a Christian, you must also think about the content. How are evil actions presented? Is evil shown in a way that disgusts the reader? Or is it made attractive to the reader? Are the consequences of evil actions shown to be what the Bible says they will be?

In the body of your report, emphasize the moral, the concept, or the principle that impressed you. In the conclusion, evaluate the book according to the criteria above.

**NOTE:** Keep the number of pages of your Book Report to the required number of pages for your course. Points will be deducted for long elaborate Book Reports. Remember, you are not re-writing the book, you are only giving a report of the book. Your paper should be typed (double-spaced) on one side only.

### Cover Pages and Page Numbering

Each section of your written work: Outline, Essay and Book Report should have a cover page as well as the number of pages in the footer.

*See Sample on Following Page:*

*Sample of a Required Book Report*

Name of Course

(Scriptural Roles for Women in a Church)

**Book Report**

Student Name (Jackson T. Seminary)

Name of School (Jacksonville Theological Seminary)

Name of Degree Program (Master of Ministry)

Date Goes Here (July 31, 2013)

**Course:** Scriptural Roles for Women in a Church

**Title of Book:** Bigger Than Impossible

*(This is a Book of the Student's choosing that relates to the subject matter of the course)*

**\*\*Note** All work should have a cover page like this, (Outline, Essay & Book Report)

## Scriptural Roles for Women in a Church –Book Report

Bigger Than Impossible by Lydia Chorpene, is a power book packed with Scripture that correlates with the mind of Christ and what every individual needs to do in order to gain the impossible. As children of God, we should live by faith and not by sight! Too often, we limit God due to our inability to trust what He says. Many people believe God performed miracles during the Bible days only; unfortunately, we have not put on the mind of Christ to experience the fullness of Him which prohibits a full understanding of His faith.

It is interesting to know, God is already larger than the impossible. Deuteronomy 3:24 says, “O Lord God, You have begun to show Your servant Your greatness and Your mighty hand, for what god is there in heaven or on earth who can do anything like Your works and Your mighty deeds?” There is simply no one like the Lord. Psalm 104:1, 2 says “Bless the Lord, O my soul! O Lord my God, You are very great: You are clothed with honor and majesty, Who cover Yourself with light as with a garment, Who stretch out the heavens like a curtain.” Our God is full of splendor and greatness why wouldn’t you follow the true and living Christ.

As Christians, we must know faith and fear cannot coexist. Many times in our lives we reach points where we become intimidated and unsure of our very next move or even what is taken place in our lives. However, Christ stands before us revealing His confidence in the Trinity. Fear is a characteristic of the enemy. Anything to try and shake the people of God and hinder our faith walk is a deposit from Satan. Anxiety can build from our lack of faith and bring on sickness to our physical and spiritual bodies. We must always remember our faith is in Christ not we ourselves.

***Note: this should continue until all required Pages are fulfilled as per Page 1 of the acceptance letter.***



# APPENDIX

# B

## **NOTES FOR WRITING A THESIS OR DISSERTATION**

### **YOUR PAPER SHOULD BE TYPED (DOUBLE-SPACED) ON ONE SIDE ONLY**

**Note:** All topics for Thesis or Dissertations must be approved by the Academic Dean.

#### **Guidelines for Restricting a Topic:**

1. Become knowledgeable about your unrestricted topic by doing preliminary research. You might read encyclopedia articles or other reference books and consult representative sources from your working bibliography. Always avoid restricting when you have too little information.
2. As you gather background information about your topic, try to identify a problem or controversial issue about which experts or special-interest groups disagree. When you find controversy, you can be sure you are on a topic worth pursuing. When there is controversy, there is a problem to solve and an opportunity to interpret—for you to make your own sense of an issue, to explain or find a solution.
3. Limit the scope of your investigation. For example, you might focus on only one area of a particular subject.
4. Be sure that your research can provide sufficient sources on the topic and that all the material, that you need, will be accessible. Also, consider whether you will have adequate time to work with the materials and complete the assignment. Be sure, too, that your evidence is sufficient for you to develop a reasonable and objective thesis for your paper.

## Guidelines for Paraphrasing

1. Read the source, looking for the writer's main idea.
2. Write down, in your own words and using your own sentence structure, what you think the main idea is. Order your paraphrase just as the original source is ordered; include appropriate details.
3. Check your paraphrase against the source. Make sure that you have captured the essence of the source and that your wording differs significantly from the wording in the original source.
4. Avoid plagiarism by giving credit to the author of the paraphrased materials.

## Guidelines for Quoting: *You Should Quote:*

1. When the writer's words are so cogent and memorable that summarizing or paraphrasing would undercut their effectiveness or alter their meaning.
2. When you believe the writer's words will lend authority to what you have to say and will be more persuasive than your summary or paraphrase of those words.
3. When you want to take exception to what a writer has said.
4. When you want to comment on a writer's words as a way of expressing your own position or idea.
5. When you want to let a speaker's, own words expose the weakness of his or her argument.
6. When you want to cite statistical information from the source.

## **Guidelines for Gauging the Reasonableness of Your Thesis or Dissertation.**

1. Is my thesis or dissertation based on the investigative work I have done?
2. Is my thesis or dissertation focused?
3. Is my thesis or dissertation objective, fair, and deliberate, taking into consideration all sides of the issue?
4. Have I avoided a heated, two-sided debate or a simple declaration that invites resistance?
5. Have I let my readers know that I have considered and anticipated the responses of those who might disagree with me?
6. Have I been thorough in my research, or do I need to do more research on my topic to get a fuller picture of other points of view?

## **Guidelines for Incorporating Evidence**

1. Clearly introduce and conclude each summary, paraphrase, or quotation in such a way that readers know where it begins and ends.
2. Ensure that the incorporated material blends smoothly into your sentences and paragraphs. Avoid shifts in verb tense or awkward phrasing that would contrast sharply with the incorporated evidence, making your sentences difficult to read and understand.
3. Provide a parenthetical citation within the thesis or dissertation to document the source of your evidence and avoid plagiarism.
4. Be sure that you have adequate parenthetical citations and that each citation corresponds to the list of sources at the end of the thesis or dissertation (Works Cited Page.)



**Guidelines to Works Cited Page-- MLA style uses two methods for citing borrowed material within the text.**

1. The author and page number of the source are identified immediately following the borrowed material.
2. The author is identified in the text and the page reference is given immediately following the borrowed material.

**Use the following guidelines when writing with parenthetical citations.**

1. Keep the citations concise but provide all necessary information.
2. Use an author's last name in the first and subsequent in-text citations. Use an author's first initial and last name if two authors in the Works Cited list share the same last name.
3. Place any punctuation marks in the text immediately following the closing parenthesis of the citation.
4. Include a page reference for the borrowed material.

**Avoid Right-Side Justification.** If you use a word processor to prepare your Works Cited list, turn off the right-side justification to avoid disrupting your spacing and your placement of punctuation marks.

**Keep the following guidelines in mind when preparing book entries for the Works Cited list.**

1. **Author:** An author's name (exactly as it appears on the title page) should appear as: Last name first, followed by a comma, then by the First and Middle names or initials. Put a period after the author's name.
2. **Title:** Copy the title and subtitle (if any) from the title page, not from the cover or spine of the book. Underline the title and capitalize all major words. Separate the main title from the subtitle with a colon. Put a period after the title and subtitle.
3. **Publication Information:** Copy the publication information (the city of publication, the publisher, and the year of publication) from the title and copyright pages. If more than one city is listed on the title page, cite the first one only. Put a colon and one space after the city of publication before the publisher's name.

## **CHECKLIST OF THE FOUR BASES IN EFFECTIVE WRITING**

### **Base 1: Unity**

1. Clear opening Thesis statement of the point of your paper?
2. All material on target in support of opening point?

### **Base 2: Support**

(904) Specific evidence?

(905) Plenty of evidence?

### **Base 3: Coherence**

5. Clear method of organization?
6. Transitions and other connective devices?

#### **Base 4: Sentence Skills**

1. Fragments eliminated?
2. Run-ons eliminated?
3. Correct verb form?
4. Subject and verb agreement?
5. Faulty modifiers eliminated?
6. Faulty parallelism eliminated?
7. Pronouns agree in number?
8. No use of second person pronouns (you, your, yours, yourself)
9. No contractions used?
10. Capital letters used correctly?
11. Punctuation marks used where needed?
12. Correct paper format?
13. Needless words eliminated?
14. Correct word choices?
15. Possible spelling errors checked?
16. Careless errors removed through editing and proof-reading?

**(SAMPLE THESIS OR DISSERTATION COVER SHEET)**

**(COVER SHEET)**

(Title of your Paper—in italics)

By

(Your Name)

Submitted in partial fulfillment of the Requirements for the

(Type of Degree)

To Jacksonville Theological Seminary

(Date)

**(SAMPLE WORKS CITED PAGE—List in alphabetical order.)**

Works Cited

- Bader, Harry R. "Wolf Conservation: The Importance of Following Endangered Species Recovery Plans." Harvard Environmental Law Review 13 (1989): 517-533
- Cauble, Christopher. "Return of the Native." National Parks July/Aug. 1986: 24-29.
- Edwards, Diane. "Recall of the Wild Wolf." Science News 13 June 1987: 378-379
- Gallagher, Winifred. "Return of the Wild." Mother Earth Sept/Oct. 1930: 34+.
- Hager, Christine A. "Why We Need Wolves in Yellowstone." Inter-disciplinary Minor in Global Sustainability Senior Seminar University of California, Irvine, June 1997. 10 Oct. 1997  
<<http://Darwin.bio.uci.edu/-sustain/global/sensem/hager297.html>>
- Lopez, Barry. Of Wolves and Men. New York: Scribner's 1978.
- McIntyre, Rick. A Society of Wolves: National Parks and the Battle over the Wolf. Stillwater: Voyageur, 1933.
- Mech, L. David. Wolves: San Francisco: Sierra Club, 1988
- Satchell, Michael. "The New Call of the Wild." U.S. News & World Report 29 Oct. 1990:29
- Williams, Ted. "Waiting for Wolves to Howl in Yellowstone." Audubon Nov. 1990: 32+

**NOTE: If you quote from, or use references to Scripture, make sure that the Bible is listed on this page. If you use more than one version, list each version separately.**



# APPENDIX C

# OUR ALUMNI AUTHORS

Below is a list of our Alumni Students who have gone on to author various works in their continuation of His ministry!

Title	Alumni Author
The Wrd: Guiding Principles for Everyday Living	Dr. Lola B. Allen
Nursing Student Prayer Book	Dr. Ivy Anderson, MSN, FNP, PhD
A Touch of Grace	Dr. Richard Arno, PhD
In Pursuit of God's Will	Everton I. Anderson
Get it Right with God	Rev. Arbie L. Artison, Jr.
God, Please Help Me.....I'm 40 Something	Herlinda Camarillo
Spiritual Schizophrenia	Dr. Robert Dean
The Impartation	Dan Duke
The Designer	Jude Martin Dunne
I Sat Where You Sit	Joel Esperance
The Conditional Promises of God	Dominic M. Esposito
Entering in the Progression	Sonja R. Frazier
Dying to Live in the Eternal Moment of Now	David G. Garty
Joy Unspeakable	Amicitia Maloon Gibson
Reaching Out to Unbelievers in Crime Neighborhoods	Dr. John W. Goolsby, Jr.
Spiritual Laws of Truth	Lary Goss
The Power of Prayer & Fasting	Pastor Anne Grant
The Fragrance of Glory	Pastor Anne Grant
What About Me?	Delphine Greathouse
Structural Design for marriage by the Supreme Architect	Dr. Theresa P. Greene, LCPC
The Revelation of a Mystery	Dr. Frances Wright-Harris
If	Dr. Michael E. Harris, Sr.
Freedom in a Cage	Brenda S. Jackson, PhD
Redeeming Hard Time & Hard Times	Judith Lawson, Ph D
Spiritual Warfare in the 21 <sup>st</sup> Century	Judith Lawson, Ph D
Leading a Christian to the Lord	Lily
End Time Finance	Apostle Steve Lyston
Tactics & Strategies for the Famine	Apostle Steve Lyston
Show Em' Your Scars	Robert Mattingly, Jr.
Prayer & Faith	Tommie J. Matthews
Building the Unbreakable Bond	Tammie McCurry
Silence	Tammie McCurry
Quick Studies	Emma J. Mosby
From A Father's Heart to His Children	Dr. Mark K. Mullaney
Unguarded Moments	Dr. Mezie Okolo
A Closer Look at Autism	Dr. Lerrlyn Nelson



All Things Work Together for Good for Those that Love God	Louis Orantes
Locura o Vision	Lazaro de Jesus Perez
God's Creation	Rev. Dr. Bobbie Smith Powell
The Life & Times of a Civil War Reenactor	Dr. Clifford Pierce
The Life of a Lily	Lily Ratliff
A Sailor's Sunrise	Captain M. Reasoner
On One Accord	Lionel S. Reckley
Choosing to Choose	Dr. Tony Robbins
On the Outside Looking In	Dr. Dorothy J. Thomas
Uncommon Life	Dr. Larry G. Tolbert
The Relevant Woman	Dr. Jeana Tomlinson
Disciplined but Not Delivered	Dr. Charles R. Walker
You Can Make it Through the Storms	Diana Titus-Young
Breaking the Power of Familiar Spirits	Dr. Kimberly Davis
Consecrated	Dr. Alix Jaroshevich Walsh

## RECOMMENDED READING

TEXTBOOK	AUTHOR
Effective Biblical Counseling	Larry Crabb
Helps for Counselors	Jay Adams
Scar Release: Breaking Free of Yesterday's Troubles	Cody Byrns
Christian Counseling Casebook	Gary Collins
Quick Scripture Reference for Counseling	John G. Kruis
Introducing Christian Education	Michael Anthony
Theology of Christian Counseling	Jay Adams
Basics of Christian Education	Karen Tye
Christian Education Handbook	Bruce Powers
Teaching the Faith	Gary Parrett
Nuts & Bolts of Christian Education	Delia Touchton Halverson
Christian Ministry	Charles Bridges
Cross & Christian Ministry	C.A. Carson
Almost Christian	Kenda Creasy Dean
Mere Christianity	C.S. Lewis
The Heart of Christianity	Marcus J. Borg
Systematic Theology	Wayne Grudem
Christian Theology	Alister McGrath
Theology for Beginners	Francis Sheed
The Moody Handbook of Theology	Paul Enns
The Pastor's Hospital Ministry	Richard Young
Ministry in Spiritual & Cultural Divers.	Robert G. Anderson
The Christ Chaplain	Andrew Weaver
Covenant Relationships	Asher Keith Intrater
Living in The Light of Eternity	K.P. Yohannan
Why Not Women?	Loren Cunningham, David Hamilton
The Power of Vision	George Barna
Discover Your Spiritual Gifts	Peter C. Wagner
Shattering Your Strongholds	Liberty Savard